

Powell County Board of Education Regular Meeting
August 20, 2024 6:00 PM
Powell County Middle School Media Center

Attendance Taken at : 5:53 PM

Present Board Members:

Brenda Crabtree

Kim Hall

Lisa Mays

Diann Meadows

Kathy Merriman

I. Call to Order

II. Pledge of Allegiance

III. Adopt/Approve Agenda

Order #25-17 - Motion Passed: Motion to approve agenda passed with a motion by Lisa Mays and a second by Kim Hall.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

IV. Staff/Student Recognitions

Mrs. Wasson stated there was not any student recognition, but she would like to recognize the custodial and maintenance staff for all of their hard work getting the schools ready.

Mrs. Wasson also wanted to recognize the Technology Department. She stated that there was a server issue on Friday and they worked all weekend to try to fix the issue. Mrs. Wasson said that they resolved the issue by 10:00 a.m. Monday morning. She wanted to thank them for their additional work that they put in fixing the issue.

V. Communication Report

Superintendent Wasson presented the following communication report:

- We have gotten off to a good start for the school year. We still need 3 regular classroom teachers at the middle school- 2 English and 1 Math, as well as one Special Education LBD teacher at the middle school. We have strong subs in each of those positions right now but are actively seeking certified teachers to fill the positions. We have one long term sub at the high school while we are awaiting a chemistry teacher from the Philippines. She should arrive and be teaching no later than November 1.
- We had a group of administrators attend the KASA summer institute at the end of July.
- Mrs. Roach and Mrs. Crawford held the first sessions of our New Teacher Academy on July 30-31. All teachers new to the district had the opportunity to learn about our Learner Profile and how we do business in the Powell County Schools. Teachers who are brand new or nearly new to the profession have been assigned a mentor to work with them throughout the year.

- Our new awnings are up at all the schools but they have not been completely finished. They were designed and built very well and will be a welcome addition to our schools when they are completed.
- The Stanton guttering project is moving forward. We have chosen to hire Eskola to install metal soffit all the way around the older part of the building where the gutters were removed and will be re-installed with seamless gutters. Our maintenance crew has had too much going on to be able to tackle the soffit, and Mr. Brewer got another bid and an estimate that was much higher than what Eskola bid the job at. The new work looks good and should be completed before too long.
- The fuel pump project is complete, and we are able to use the diesel pump but there is something wrong with the gasoline pump, so we are still getting fuel from Everman's in Clay City. Petro Towry will come before long to get our gasoline pump in working order.
- Our district administrative team will begin going out to classrooms to visit the great work our teachers are doing with our students. We will work to get in classrooms each week and share the good things we see with the principals.
- We had to hire an additional assistant in the preschool at Bowen to meet the needs of the students since Head Start withdrew their program from our district.
- It may be necessary to hire an additional assistant for the EBD rooms at Stanton. We have 10 children in the two units who are going out into classrooms and need specialized care within the unit. I am working with Mrs. Price to watch and see if another assistant is needed.
- My recommendation to the Board regarding setting the tax rate is that we keep the tax the same at 52.5. To do this, we will need to hold a special called meeting on Monday, September 16th, with a public hearing just prior to that meeting. We would do all business on that night and cancel our regularly scheduled meeting on the 17th.
- There has been a tremendous amount of progress on the new construction:
 - o The perimeter of sections B and C now have walls going up.
 - o The gymnasium walls are going higher and the floor is poured concrete.
 - o Walls are going up on the concrete inside the gym to form the restrooms and the office spaces.
 - o Walls are going up in the classroom section.
 - o A lot of plumbing and electrical work has happened.
 - o Codell is working with the state transportation department and the city to plan the movement of sewer and water lines as well as other utilities so they can create a temporary entrance to the site where the alternate exit route is planned. This is an effort to be able to grade the land at the current entrance to the right level.
 - o They are expecting to pour the concrete slab floor of the kitchen and cafeteria on Friday of this week. They will then work around the perimeter of the classrooms in Section B so they can work their way out towards the front entrance.
 - o There has not been any movement of the settlement plate.

- o The beams and columns are in on Rising Sun property and will be delivered before too long to the job site. Materials are much more readily available then they had been.
- o We aren't far off from joists and decking work- likely after the September meeting.

Discussion was had about holding a tax hearing at 5:45 p.m. on the night of September 16th in order to set a tax rate that is the same as the current tax rate. The hearing will be advertised and we will publish the special called meeting ahead of time.

All the Board Members were in agreement to reschedule the September Meeting to September 16, 2024 for both the Tax Hearing and for regular business.

VI. Public Comments

None

VII. Consent Agenda

Order #25-18 - Motion Passed: Motion to approve all consent items as presented passed with a motion by Diann Meadows and a second by Kathy Merriman.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

- A. Approval of minutes for regular meeting minutes 7.16.24
- B. Approval of Special Called Meeting Minutes for 08.12.24
- C. Approval of Payment of Claims
- D. Approval of Monthly Financial Report
- E. Approval of Orders of Treasurer
- F. Approval of Trip Requests
- G. Approval of Revision of Community Action Council Head Start Agreement
- H. Approval of Revision to Full Utilization Agreement
- I. Approval of Morehead State University Adult Ed Lease
- J. Approval of Soliant Therapy Contract
- K. Approval of Kelly Stewart Contract
- L. Approval of JAMS Sports Adidas Agreement
- M. Approval of Stanton Elementary PTA Fundraiser Request
- N. Approval of Bowen Elementary Fundraiser Requests
- O. Approval of District Surplus Items
- P. Approval of Youth Empowerment Grant
- Q. Approval of ARC/504 Chairpersons
- R. Approval of Waiver for Shortened Day/Week

VIII. CMTA Energy Savings Report

Mr. Spurrier presented to the Board the annual Energy Savings Report for 2023-2024:

Executive Summary

- Annual savings of \$325,948
- Excess Savings of \$52,521
- 39% reduction in Electric
- 64% reduction in Natural Gas
- We are seeing a savings annually from the energy savings measures we have taken.

IX. Instruction

A. Establish Board Goals

Order #25-19 - Motion Passed: Approval of Board goals of 1. Instruction 2. Recruit & Retain Quality Employees 3. Continue improvement of Facilities and 4. Maintain Competitive Salaries passed with a motion by Lisa Mays and a second by Kim Hall.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

The Board discussed establishing the Board goals for the year. The current goals are still what the Board would like to focus on, with Improving Academic Achievement as the number one goal. Because Stanton Elementary is under construction and is going to be built, they decided to condense the goal of building Stanton Elementary into the goal of Improving Facilities. Recruitment and Retention of qualified teachers remains a need and the Board elected to change the goal of Salary Improvements to Maintain Competitive Salaries.

B. Approval of Superintendent Professional Growth Plan

Order #25-20 - Motion Passed: Approval of Superintendent Wasson's professional growth plan passed with a motion by Lisa Mays and a second by Kim Hall.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Superintendent Wasson presented her growth plan which included increasing academic achievement and recruitment and retention of quality employees. This two goals mirror the top priorities of the Board.

X. Approval of SRO Contract with City of Stanton

Order #25-21 - Motion Passed: Approval of SRO Contract with City Of Stanton passed with a motion by Kim Hall and a second by Diann Meadows .

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

In discussion of the SRO contract, Mrs. Kim Hall asked in regards to SRO being required to attend ball games. The new contract specifies that SROs will work during regular school hours.

Mrs. Wasson stated that the SRO's have never been required to attend. She assured the Board that there was always an administrator on duty to help with any issues.

Mrs. Wasson made the Board aware that the contract is for 180 days to cover the 170 instructional days and 10 additional days for training and being with the staff on days such as opening day.

Mrs. Hall asked if our contract was comparable to surrounding districts.

Mrs. Wasson said she did not have other districts' information to compare to, but much of the language in the contract is from an example provided to districts.

XI. Facilities

A. Approval of Clay City Roofing BG5

Order #25-22 - Motion Passed: Approval of Clay City Roofing BG5 and move \$37,885.60 to the Bowen Elementary project and move the remaining residual value from Clay City Elementary project of \$37,114.40 from Fund 360 Construction Fund back to Fund 2 ARP ESSER grant (473G) passed with a motion by Kathy Merriman and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

With the approval of closing out the Clay City Elementary roofing project, the request was made to the Board to allocate \$37,885.60 to Bowen Elementary's roofing project to cover expenses that project didn't have funds to cover and to move the remaining \$37,114.40 back to the ARP ESSER grant.

B. Approval of Pay App #6/Sherman Carter Barnhart & Solid Ground

Order #25-23 - Motion Passed: Approval of Pay App #6 and the Sherman Carter Invoice passed with a motion by Lisa Mays and a second by Kim Hall.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

This month we have an invoice for Sherman Carter Barnhart in addition to the Pay App #6. Although most of the cost of SCB was paid prior to construction, they are still working with us throughout the construction and we will be invoiced in increments for the amount of work they do.

C. Approval of District Facility Plan

Order #25-24 - Motion Passed: Approval of the new District Facility Plan passed with a motion by Kathy Merriman and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes

Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Chief Operations Officer Doug Brewer expressed his appreciation for the members of the District Facility Planning committee. He indicated that not only did the committee members participate, but all principals had the opportunity to express concerns about their buildings and he feels as though a solid plan has been developed. The Board approved the plan.

D. Approval of Appointment of District Facility Plan Public Hearing Officer

Order #25-25 - Motion Passed: Approval of Sarah Wasson as the Powell County Schools District Facility Plan Public Hearing Officer passed with a motion by Kim Hall and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

The Board is required to appoint a representative to serve as the Powell County Schools district facility plan Public Hearing Officer and a public hearing is required. COO Doug Brewer recommended to the Board to have Superintendent Wasson preside as the Public Hearing Officer.

E. Approval of the Process for the Sale of 621 Breckinridge St Property

Order #25-26 - Motion Passed: Approval of the process for surplus property at 621 Breckinridge St passed with a motion by Kim Hall and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Chief Operations Officer Doug Brewer explained the steps that KDE requires for sale of property as written in 702 KAR 4:090. These steps are:

- The appraisal
- An affidavit attesting to the publication of legal notice
- Results of the public auction or sealed bids
- The proposed sale agreement reviewed and approved by the board's attorney
- The local board order approving the sale of the property contingent upon approval by the Department

Additionally, the proposed sale shall be advertised in accordance with KRS 424:130(1)(b), and the legal notice shall include the following statement: "The Board of Education reserves the right to reject any and all bids and final approval by the Kentucky Department of Education is required."

F. Approval of Lease for Baseball Field

Order #25-27 - Motion Passed: Approval of baseball field lease with the City of Stanton passed with a motion by Kim Hall and a second by Diann Meadows .

Brenda Crabtree	Yes
Kim Hall	Yes

Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Chief Operations Officer Doug Brewer shared with the Board that the main difference in the lease of the baseball field this year compared to previous years was a stipulation that there be no political signs or banners posted on the city property. Mrs. Wasson stated that she contacted City Attorney Scott Graham to get clarification regarding if this meant signs from people already in positions or just those running for a position and Mr. Graham said he would get back with clarification.

XII. Approval of Medical Assistant Job Description and Approval to Use If Needed

Order #25-28 - Motion Passed: Approval of Health Assistant job description and approval to use this position if a school nurse is not able to be hired passed with a motion by Lisa Mays and a second by Diann Meadows .

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

This summer we had great difficulty in finding a school nurse. Our pay is competitive hourly, but because the nurses only work 180 days, the pay isn't close monthly as what they make at a hospital. HR Director David Lyons explained that we are asking for the Health Assistant job description to be approved and the use of the description approved should we be in another position that we can't locate a qualified candidate. Because we were able to find a nurse, we do not intend to use this job description now.

XIII. Approval of Pay Scale Adjustment for Gear Up & Health Assistant Scale

Order #25-29 - Motion Passed: Approval of health Assistant Scale and retroactive approval of Gear Up scale for 24-25 year passed with a motion by Kathy Merriman and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

When the pay scales were initially approved, the Gear Up grant did not allow for a raise. In June, Gear Up personnel reached out and said they would allow the grant to issue a raise equal to that of other employees in the district. Because their salary is completely grant funded, we implemented the raise but we did not take the new scale back to the board. We ask that the Gear Up scale be retroactively approved.

With the new job description of a Health Assistant, the district needs a salary scale that goes along with the job. The attached scale mirrors our scale for an Account Clerk III at the district level.

XIV. Approval of Student Worker Positions

Order #25-30 - Motion Passed: Approval of up to 10 student worker positions paid by PRI passed with a motion by Diann Meadows and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Partners for Rural Impact would like to pay for some students to work in various positions. According to our Board Attorney, the Board should specify a total number of approved "student worker" positions. The positions will then be posted at the high school and advertised on the district website, with the specifications that applicants must be currently enrolled students, with good academics, attendance and behavioral standing. We would like to start by requesting up to 10 student worker positions. The Board discussed that if there was a need for more positions in the future they would revisit the specified number of positions.

XV. Approval of Leaves of Absence

Order #25-31 - Motion Passed: Approve leave of absence for Marsha Jones and Vicki King passed with a motion by Kim Hall and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Leave of absences were requested for Marsha Jones due to her husband's illness and Vicki King who has been sick.

XVI. Informational Items

A. Personnel Report

HR Director David Lyons presented the attached personnel report.

XVII. Other Business

None

XVIII. Adjourn

Order #25-32 - Motion Passed: Motion to adjourn passed with a motion by Kim Hall and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Board Chairperson

Board Secretary

PERSONNEL ACTION
AUGUST 2024

FULL TIME HIRES:

Tori Stone	Elementary Teacher (Jacquelynn Arvin)	CCE
Rebecca Johnson	Kindergarten Paraeducator (Haley Watkins)	CCE
Kristina Densmore	Cook (Rebecca Johnson)	PCHS
Rita Chrisman	Science Teacher (Keisha Collins)	PCHS
Tylar Carter	ELA / Social Studies Teacher (Allison Frye)	PCMS
Sierra C. Prater	Science / Social Studies Teacher (Rayanne Bowling)	PCMS
Mariah Kirby	Elementary Teacher (Marquita Adams)	SES
Robert Mason	Bus Driver	Trans
Connie Lowry	Bus Monitor (Brenda Allen)	Trans
Laura Rogers	Custodian (Devan Baker)	PCHS
Jasmin Fermantez	Chemistry Teacher (Joymie Tuttle)	PCHS
Sierra Johnson	Paraeducator (New Position)	SES
Hannah Crabtree	Paraeducator (New Position)	SES
Hope Terrell	Elementary Teacher (Darcy B. Abney)	BES
Veronica Rose	Elementary Teacher (New Position)	BES
Brittany Marcum	Health & PE Teacher (Allen Martin)	PCHS
Roseanna Centers	Special ED Paraeducator - EBD (Ashley Lane)	SES
Ashley Snyder	Special ED Paraeducator - EBD (G. Marie King)	SES
Gabriella Huntsberger	Elementary Teacher (Veronica Rose)	CCE
Stacy King	Special ED Paraeducator - FMD (Kayla Rivera)	BES
Brooklyn Spicer	Custodian (Natasha Petty)	BES
Brooklyn Thacker	School Nurse (Amanda Kash-Rice)	District
Micah Rouse	Special Education Teacher - LBD (Selena Lindon)	SES

TRANSFER:

Shane Trent	Bus Driver to Full-Time Bus Monitor	Trans
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PART TIME:

Monroe Jones	Head Boys Basketball Coach (Josh Crowe)	PCMS
Brandon Dunn	Little League Football	District
Charles Adams	Assistant Football Coach (Charlie Spencer)	District
Diane Davis	Curriculum Specialist / Part-time (Diane Davis)	District
Cierra Richardson	Substitute Teacher - Rank VI	District
Kaitlyn Fouch	Substitute Teacher - Rank V	District
Kellie Hogan	Substitute Teacher- Rank VI	District
Kellie Hogan	Substitute Bus Monitor	Trans
Conner Cline	Substitute Teacher - Rank VI	District
Kristen Baily	Substitute Teacher - Rank IV	District
Sharon Centers	Substitute Cook	Food
James Campbell	Head Cross Country Coach (Julie Clark)	PCHS
Ada Orene Boyd	Substitute Bus Monitor	Trans
Michael Jones	Substitute Bus Monitor	Trans
Janice Reed	Substitute Bus Monitor	Trans

MEDICAL / MATERNITY LEAVE

Briana Skidmore	Maternity Leave until 9/30/2024	PCHS
Darcy Billings Abney	Maternity Leave effective 8/05/2024 until 11/01/2024	District
Marsha Jones	Medical Leave effective 8/12/2024 until 9/03/2024	Trans

RESIGNATION / TRANSFER OF POSITION:

Grace Liles	Resignation effective 5/22/2024 (Substitute Teacher)	District
Rebecca Johnson	Resignation effective 7/15/2024 (Cook)	PCHS
Connie Lowry	Resignation effective 7/22/2024 (Substitute Bus Monitor)	Trans
Hannah Crabtree	Resignation effective 7/26/2024 (Substitute Teacher)	District
Veronica Rose	Resignation effective 7/26/2024 (Elementary Teacher)	CCE
Kellie Hogan	Resignation effective 7/31/2024 (Bus Monitor)	Trans
Ada Orene Boyd	Resignation effective 8/05/2024 (Bus Monitor)	Trans
Michael Jones	Resignation effective 8/12/2024 (Bus Monitor)	Trans

RETIREMENTS / RESIGNATIONS / TERMINATIONS:

Dallas Miller	Resignation effective 4/29/2024 (Substitute Teacher)	District
Robin Bush	Resignation effective 5/17/2024 (Substitute Teacher)	District
Susan Miller	Resignation effective 5/17/2024 (Substitute Teacher)	District
Jessica Williams	Resignation effective 6/24/2024 (Substitute Teacher)	District
Alexandra Gulley	Resignation effective 6/26/2024 (Substitute Teacher)	District
Haley Watkins	Resignation effective 7/07/2024 (Paraeducator)	CCE
Ashley Lane	Resignation effective 7/09/2024 (Special Ed Paraeducator)	SES
Selena Lindon	Resignation effective 7/08/2024 (Special Ed. Teacher - LBD)	SES
Devan Baker	Resignation effective 7/12/2024 (Custodian)	PCHS
Dewayne Estes	Resignation effective 7/15/2024 (Substitute Teacher)	District
Brian McKinney	Resignation effective 7/15/2024 (Substitute Teacher)	District
Vanessa Townsend	Resignation effective 7/15/2024 (Substitute Teacher)	District
Abigail Napier	Resignation effective 7/15/2024 (Substitute Teacher)	District
Julie Clark	Resignation effective 7/15/2024 (Head Cross Country Coach)	PCHS
Roger Townsend	Resignation effective 7/22/2024 (Assistant Girls BBall Coach)	PCHS
Teresa King	Resignation effective 7/26/2024 (Title I Teacher)	CCE
Stephane Lane	Resignation effective 8/13/2024 (SLP Assistant)	District
Sherry Hicks	Resignation effective 8/09/2024 (Bus Monitor)	Trans