

**Lincoln Trail Elementary**  
**Site Base Decision-Making Council**

**August 13, 2024**

**Meeting Minutes**

Kelly Miller, chairperson of the LTES SBDM Council called the meeting to order at 2:46 PM. Members present were Tracy Hardeman, Kaila Simpson and Casey Robichaud.

Tracy Hardeman made the motion to approve the meeting agenda. Casey Robichaud seconded the motion. **Motion 25-06** Carried.

Tracy Hardeman made the motion to approve the July meeting minutes. Casey Robichaud seconded. **Motion 25-07** Carried.

**Consult to Hire-**

Mrs. Miller announced the hiring of classified staff Lisa Ringler and Anna Hatfield.

### **Good News Report-**

Open House was a success!

Mrs. Miller commented on how smooth the first days of school have been with the additional hundred plus to our new students and families.

Many of the transfer families have expressed gratitude for the easy transition and making them feel welcome.

### **Student Achievement-**

Iready window is open

### **Reports-**

The council reviewed the Student Activity Funds Budget Report for the month of July and the week one August Enrollment Report.

No Accidents or PBIS reported for the first days of school.

### **Upcoming Deadlines/Events-**

Mrs. Miller reminded the site base of the SBDM Training Dates.

No school on Monday, September 2nd.

The next Site Base Council meeting will be held on Monday, September 9th at 2:45 PM in the school's Conference Room.

**Adjournment-** Tracy Hardeman made the motion to adjourn. Casey

Robichaud seconded the motion. **Motion 25-08** Carried.

The meeting ended at 2:56 PM.