



# Fayette County Public Schools

## Executive Summary Fayette County Public Schools Board Meeting Agenda Item

**MEETING:** Regular

**DATE:** 9/9/2024

**TOPIC:** Award of Bids/Proposals

**PREPARED BY:** Rodney Jackson, Exec. Dir. Financial Accounting & Benefits Services

**Recommended Action on:** 9/23/2024

Action Item for Vote (REGULAR MEETING)

**Superintendent Prior Approval:** Yes

**Recommendation/Motion:** Approve the award recommendations for the listed bids, proposals and extensions

**Background/Rationale:** A summary of bids/proposals submitted through a competitive solicitation to the Purchasing Department for approval

**Strategic Priority:**

- Student Achievement
- Unity, Belonging & Student Efficacy
- Highly Effective, Culturally Responsive Workforce
- Outreach & Engagement
- Organizational Health & Effectiveness

**Data Considerations:** NA

**Policy:** KRS 45A.365, KRS 45A.370

**Fiscal Impact:** Included in attachment

**Attachments(s):** Award of Bids/Proposals

**AWARD OF BIDS/PROPOSALS**

The following is a summary of bids/proposals submitted from the Purchasing Department for approval.

**BIDS/PROPOSALS**

<b>BID</b>	<b>MAILING ROSTER</b>	<b>DEPARTMENT</b>	<b>RESPONSE – NUMBER RECEIVED</b>
1. Bid 50-24 Walk-in Cooler and Freezer at Ashland Elementary	1. TSMSSDC 2. Commerce Lexington 3. SBA 4. NAVOBA 5. KYPTAC 6. ORVWBC 7. Vendor Registry	Child Nutrition	3
2. Bid 51-24 Copy Paper	1. TSMSSDC 2. Commerce Lexington 3. SBA 4. NAVOBA 5. KYPTAC 6. ORVWBC 7. Vendor Registry	Logistical Services	9

<b>CONTRACT EXTENSIONS</b>	<b>VENDOR</b>	<b>DEPARTMENT</b>	<b>YEAR OF CONTRACT RENEWAL</b>
1. RFP 24-21 Motor Coach/ Charter Bus Services	Blue Grass Tours Inc Gold Shield VIP Coach Miller Transportation Taylor Motors Inc Wombles Transportation Martin Tours	Purchasing	4
2. RFP 43-23 Athletic Supplies and Equipment Catalog Discount	JAM Sports Game One	Athletics	1

**AWARD OF BIDS/PROPOSALS**

**1. Bid 50-24 Walk-in Cooler and Freezer at Ashland Elementary**

**BACKGROUND AND RATIONALE:**

Ashland Elementary is in need of a new walk-in cooler and freezer. Bids were solicited for the installation of a new cooler and freezer. Manning Brothers Food Equipment Co Inc was the low bidder and is recommended for award.

**Key to Markings**  
**### Recommended Bid Award**

Bidder	Total Price
Manning Brothers ###	\$60,164.00
C & T Design	\$65,462.75
Douglas Equipment	\$69,036.76

**PROPOSAL:**

<b>Item</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Recurring/ Nonrecurring</b>	<b>Measurable Expected Impact and Timeline</b>
Walk-in Cooler and Freezer	\$60,164.00	Food Service Accounts	Nonrecurring	Walk-in cooler and freezer to be installed at Ashland Elementary.

**Funding Key:** Food Service Accounts

**STAFF CONTACTS:** Rogie Hale, Child Nutrition Maintenance

**POLICY REFERENCE:** KRS 45A.365.

**RECOMMENDATION:** A motion is in order to:  
"Award the contract to Manning Brothers Food Equipment Co Inc."

THE GENERAL TERMS AND CONDITIONS, THE BID DOCUMENT, AND A SUCCESSFUL BIDDER'S RESPONSE CONSTITUTE THE FINAL CONTRACT/AGREEMENT BETWEEN FCPS AND BIDDER. NO CONTRACT/AGREEMENT TERMS REQUIRED BY BIDDER WILL BE CONSIDERED BY FCPS THAT ARE NOT SUBMITTED WITHIN THE RESPONSE. A SUCCESSFUL BIDDER UNDERSTANDS AND ACCEPTS THIS AS ESSENTIAL TO THE AWARD OF THE BID. A SUCCESSFUL BIDDER WHO SUBMITS ANY SUBSEQUENT DOCUMENT FOR FCPS TO ACCEPT/SIGN UNDERSTANDS AND AGREES THAT THIS WILL NOT BE CONSIDERED OR ACCEPTED BY FCPS.

FOLLOWING THE SUBMISSION OF A RESPONSE AND THE AWARD OF THE BID SHOULD A SUCCESSFUL BIDDER TAKE THE POSITION THAT AN ADDITIONAL DOCUMENT WITH ADDITIONAL TERMS IS REQUIRED FOR A SUCCESSFUL BIDDER TO COMPLY WITH TERMS OF THE BID, THE BID AWARD SHALL BE CONSIDERED VOID AND BIDDER MAY BE DEBARRED FROM FUTURE WORK WITH FCPS.

**CERTIFICATE MUST BE EXECUTED BY BIDDER/ PROPOSING FIRM**

In compliance with this Invitation for Bid, in consideration of the detailed description attached hereto and subject to all conditions thereof, the undersigned agrees, if this bid is accepted, to furnish any or all of the items and services upon which prices are quoted in accordance with the specifications listed herein.

**Contractor agrees to furnish and deliver all items/services set forth or otherwise identified in document and on any additional sheets subject to the terms and conditions herein.**

**To be signed by bidder:**

Company Name Manning Brothers  
Name Stacey Landfield Title VP of Sales & Marketing  
Signature Stacey Landfield

**Acceptance (to be signed if awarded contract)**

**Board of Education of Fayette County Kentucky**

\_\_\_\_\_  
Dr. Demetrus Liggins, Superintendent

\_\_\_\_\_  
Date

**2. Bid 51-24 – Copy Paper**

**BACKGROUND AND RATIONALE:**

This bid provides for FCPS and administrative departments to purchase copy paper for copiers and printers at a discounted price and to incur no shipping or transportation charges. Paper is purchased in bulk and stored at the warehouse. This allows for greater savings by buying in larger quantities. Pricing was asked for regular copy paper and for recyclable paper to compare pricing. Regular copy paper was a substantial savings over recyclable paper.

**Key to Markings**

**### Recommended Bid Award**  
**MBE – Minority Owned Business**  
**VBE – Veteran Owned Business**

<b>Vendor/ Brand</b>	<b>Truckload Qty</b>	<b>Unit Price</b>	<b>Case Qty</b>	<b>Total Price</b>
River City Industrial Services ###	1 Truckload	\$27.50	840 cases	\$23,100.00
Domtar	9 Truckloads	\$27.50	7,560 cases	\$207,900.00
Liberty Paper MBE	1 Truckload	\$28.34	840 cases	\$23,805.60
Marquee	9 Truckloads	\$28.34	7,560 cases	\$214,250.40
Contract Paper Group	1 Truckload	\$28.40	840 cases	\$23,856.00
Multipurpose White Box	9 Truckloads	\$28.40	7,560 cases	\$214,704.00
Veritiv	1 Truckload	\$29.05	840 cases	\$24,402.00
Truefree	9 Truckloads	\$29.05	7,560 cases	\$219,618.00
Staples	1 Truckload	\$29.70	840 cases	\$24,948.00
Staples	9 Truckloads	\$29.70	7,560 cases	\$224,532.00
Millcraft Paper	1 Truckload	\$31.15	840 cases	\$26,166.00
Report	9 Truckloads	\$31.15	7,560 cases	\$235,494.00
Midland Paper	1 Truckload	\$38.93	840 cases	\$32,701.20
Independence	9 Truckloads	\$38.93	7,560 cases	\$94,310.80
Millcraft	1 Truckload	\$42.65	840 cases	\$35,826.00
Treefree (50%) recyclable	9 Truckloads	\$42.65	7,560 cases	\$322,434.00
Action Business VBE	1 Truckload	NR	840 cases	NR
Natural Choice	9 Truckloads	NR	7,560 cases	NR

**PROPOSAL:**

<b>Item</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Recurring/ Nonrecurring</b>	<b>Measurable Expected Impact and Timeline</b>
Copy Paper	\$207,900.00	Individual FCPS and Administrative Departments	Recurring	FCPS and Departments will have source to obtain copier and printer paper at least cost and to meet KY Model Procurement Law requirements.

**Funding Key:** Individual FCPS and Administrative Departments

**STAFF CONTACT:** Dan Sawyers, Director of Logistical Services

**POLICY REFERENCE:** KRS 45A.365

**RECOMMENDATION:** A motion is in order to:  
"Award the contract to River City Industrial Services"

THE GENERAL TERMS AND CONDITIONS, THE BID DOCUMENT, AND A SUCCESSFUL BIDDER'S RESPONSE CONSTITUTE THE FINAL CONTRACT/AGREEMENT BETWEEN FCPS AND BIDDER. NO CONTRACT/AGREEMENT TERMS REQUIRED BY BIDDER WILL BE CONSIDERED BY FCPS THAT ARE NOT SUBMITTED WITHIN THE RESPONSE. A SUCCESSFUL BIDDER UNDERSTANDS AND ACCEPTS THIS AS ESSENTIAL TO THE AWARD OF THE BID. A SUCCESSFUL BIDDER WHO SUBMITS ANY SUBSEQUENT DOCUMENT FOR FCPS TO ACCEPT/SIGN UNDERSTANDS AND AGREES THAT THIS WILL NOT BE CONSIDERED OR ACCEPTED BY FCPS.

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**CERTIFICATE MUST BE EXECUTED BY BIDDER/ PROPOSING FIRM**

In compliance with this Invitation for Bid, in consideration of the detailed description attached hereto and subject to all conditions thereof, the undersigned agrees, if this bid is accepted, to furnish any or all of the items and services upon which prices are quoted in accordance with the specifications listed herein.

**Contractor agrees to furnish and deliver all items/services set forth or otherwise identified in document and on any additional sheets subject to the terms and conditions herein.**

**To be signed by bidder:**

Company Name River City Industrial Services

Name Avery Bolton Title Sales Manager

Signature Avery Bolton

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**Acceptance (to be signed if awarded contract)**

**Board of Education of Fayette County Kentucky**

\_\_\_\_\_  
Dr. Demetrus Liggins, Superintendent

\_\_\_\_\_  
Date

**APPROVAL FOR CONTRACT EXTENSIONS**

**1. RFP 62-19 Motor Coach Charter Bus Services**

**BACKGROUND AND RATIONALE:**

Schools use motor coach and charter bus services for travel for field trips. This RFP is used to create a list of approved vendors for these services. Proposals were evaluated and scored based on factors including pricing, references, experience, fleet size and policies and procedures. It is recommended to award the RFP to all vendors to allow enough options for schools for all field trips. The RFP includes the option to renew on an annual basis upon Board approval.

**Vendor**

- Bluegrass Tours
- Wombles Transportation
- Taylor Motors Inc
- Gold Shield VIP Coach Inc
- Miller Transportation
- Martin Tours

**Contract Term: October 1, 2024 and ending September 30, 2025**

**PROPOSAL:**

<b>Item</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Recurring/ Nonrecurring</b>	<b>Measurable Expected Impact and Timeline</b>
Motor Coach and Charter Bus Services	Last year's Expenditure was approximately \$714,110.00	Individual School Accounts	Recurring	2024/2025 school year

**Funding Key:** Individual School Accounts

**STAFF CONTACT:** Matt Moore, Procurement Specialist

**POLICY REFERENCE:** KRS 45A.370

**RECOMMENDATION:** A motion is in order to:  
"Extend the current contract for an additional year with Blue Grass Tours, Wombles Transportation, Miller Transportation, Martin Tours, Gold Shield Transportation and Taylor Motors Inc."



**2. RFP 43-23 Athletic/Physical Education Equipment & Related Supplies – Catalog Contract**

**BACKGROUND AND RATIONALE:**

Athletic/Physical Education Equipment & Related Supplies are selected and purchased at each school to support the athletic needs of the individual school. Equipment and supplies are bid in order for the schools to receive discount prices for merchandise and shipping and to comply with KRS 45A. The RFP included the option to extend the contract for additional years up to a total of five years pending Board approval. This would be the first extension.

**Vendor**

JAM Sports  
Game One

**Contract Term: October 1, 2024 through September 30, 2025**

**PROPOSAL:**

<b>Item</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Recurring/ Nonrecurring</b>	<b>Measurable Expected Impact and Timeline</b>
Athletic/ Physical Education Equipment & Supplies	Last year's Expenditure was approximately \$151,380.00	Individual School Accounts	Recurring	Catalog Contract to provide athletic/ physical education equipment & supplies to FCPS schools

**Funding Key:** Individual School Accounts

**STAFF CONTACT:** Rob Sayre, Athletics

**POLICY REFERENCE:** KRS 45A.370

**RECOMMENDATION:** A motion is in order to:  
"Extend the current contract for an additional year with Game One and JAM Sports."