

OFFICE OF RESILIENCE & COMMUNITY SERVICES
EXTERNAL AGENCY FUND (EAF)/Ministries/Partnerships
GRANT AGREEMENT

THIS AGREEMENT made and entered into by and between the **LOUISVILLE/JEFFERSON COUNTY METRO GOVERNMENT**, acting by and through **THE OFFICE OF RESILIENCE AND COMMUNITY SERVICES** (hereinafter referred to as "Metro Government"), and **Jefferson County Public Schools (NP24), 3332 Newburg Rd. Louisville, KY 40218** (hereinafter referred to as "Grantee"):

WITNESSETH:

WHEREAS, the Grantee is in need of funds to carry out the activities outlined in the attached Work Program and Budget (hereinafter referred to as "WPB"); and

WHEREAS, Metro Government recognizes the importance of this project for meeting the needs of its citizens;

NOW, THEREFORE, it is mutually agreed by and between the Parties hereto as follows:

I. GRANTEE'S SERVICES AND RESPONSIBILITIES:

- A. Grantee agrees to provide service under the terms of this Agreement and to implement and administer this operating expenditure in accordance with the WPB, attached hereto and incorporated herein as Exhibit "A". Any changes to the WPB must be approved in advance, in writing, by Metro Government. The Grantee's financial and progress reports will be reviewed by Metro Government on a quarterly basis for the purpose of insuring that services provided are within the scope of this Agreement.
- B. Grantee agrees to maintain, during the term of the contract, and retain not less than five years after completion thereof, complete, and accurate records of all the Grantee's costs which are chargeable to Metro Government under this Agreement as well as all other funding sources for the funded project known as **Neighborhood Place (hereinafter referred to as "Project")** by authorized representatives of its own, Kentucky Auditor of Public Accounts or any public accounting firm selected by it. The records thus to be maintained and retained by the Grantee shall include (without limitation): (a) all payroll records accounting for total time distribution of Grantee's employees working full or part time on the Agreement (to permit tracing to payrolls and related tax returns) or those individuals contracted to provide services, as well as cancelled payroll checks, or signed receipts for payroll payments in cash; (b) invoices for purchases, receiving and issuing documents, and all the inventory records for Grantee's stores, stock or capital items; and (c) paid invoices and cancelled checks for materials purchased and for subcontractors; and (d) any other third party charges. In addition, Grantee will retain all records pertinent to this Project pertaining to participant records, statistical records, and supporting documents for the same period of time
- C. Payment of awards for \$5,000.00 (Five Thousand Dollars) or less shall be made in one lump sum, subject to the availability of revenues. The Grantee must submit quarterly financial and progress reports in accordance with section I. F.
- D. Payment of awards for \$5,001.00 (Five Thousand One Dollar) or more may be made in one lump sum, subject to the availability of revenues, if the approved expense is a one-time expenditure.

Examples include an advance for a purchase of small equipment, or a particular program such as Summer Employment. The Grantee must submit quarterly financial and progress reports in accordance with section I. F.

- E. All other payment of awards for \$5,001.00 (Five Thousand One Dollar) or more shall be disbursed on a quarterly basis, subject to the availability of revenues. Expenditures are considered operating in nature if they are long term and ongoing, such as salaries, rents, utilities, supplies, telephone, in town travel and client services. The initial disbursement shall be made to the Grantee upon execution of this agreement. This Agreement must be fully executed (including completed WPB) or the agreement is null and void if not fully executed by October 1, 2023. All subsequent disbursements to the initial payment are contingent upon compliance by the Grantee to submit all applicable financial and progress reports. The Grantee must submit quarterly financial and progress reports in accordance with section I. F.
- F. The Grantee must submit expense and program reports in accordance with the following schedule:

First Quarter, July 1 – September 30: Report due October 31st

Second Quarter, October 1 – December 31: Report due January 31st

Third Quarter, January 1 – March 31: Report due April 30th

Fourth Quarter, April 1 – June 30: Report due July 31st

The grantee may choose to submit expense reports monthly and can receive guidelines on this process from their Grants Contract Coordinator. Expense reports shall account for all funds received and expended by the Grantee and shall include (without limitation) copies of cancelled checks, invoices, and receipts. In addition, grantees could be asked to provide documentation to support funding from other sources. All reports and correspondence shall be emailed directly or through Metro SFT, or mailed and addressed to the **OFFICE OF RESILIENCE AND COMMUNITY SERVICES, ATTN: Latonya Young, 701 WEST ORMSBY AVENUE, SUITE 201, LOUISVILLE KENTUCKY 40203**. Failure to submit financial and progress reports on or before any required reporting date shall be deemed to be a default under Section VI of this Grant Agreement and Metro Government may enforce any of the remedies set forth therein against the Grantee. Further, the Grantee may be deemed ineligible to receive grant funding from Metro Government for a period of 5 years from June 30, 2023.

II. PAYMENTS:

- A. The total amount of such compensation payable under this Agreement shall not exceed the sum of **Eighty-Four thousand dollars, (\$84,000)** as set forth in Ordinance No. 100 Series 2024, and cover expenditures as specified in the Work Program of the Grantee. Payments shall be made in accordance with procedures established by Metro Government.

III. DURATION OF AGREEMENT:

- A. This Agreement shall become effective as of the 1st day of July 2024 and shall terminate on the 30th day of June 2025. Any unspent Grant Funds held by Grantee shall be returned to Metro Government, if not used in accordance with the Work Program and Budget, prior to July 31, 2025.

- B. This Agreement may be terminated by submitting thirty (30) days' written notice to the non-terminating party of such intent to terminate. Should Grantee terminate this Agreement, all unspent funds shall be returned to Metro Government, within thirty (30) days of such termination.

IV. ADDITIONAL COVENANTS AND REPRESENTATIONS OF GRANTEE:

- A. Grantee covenants that it has all necessary power, capacity, and authority to execute and deliver this Agreement and to provide the services contemplated by this Agreement and the Work Program. Grantee further covenants that it is a duly organized and validly existing entity, is qualified to do business in the Commonwealth of Kentucky, has full right, power, and authority to enter into this Grant Agreement, and that the person signing on behalf of Grantee is authorized to do so.
- B. Grantee covenants that the person executing this Agreement has the full and requisite power to legally bind the Grantee and no additional approvals are required.
- C. Grantee agrees to expend all Grant Funds and to implement and administer the Project strictly in conformity with the WPB agrees not to materially deviate from the WPB without the prior written agreement of Metro Government.
- D. Grantee agrees that it shall implement and administer the Project in compliance with all applicable laws, regulations, and codes of the federal, state and consolidated local governments.
- E. Grantee agrees that in the implementation and administration of the Project it shall not unlawfully discriminate against any person by reason of race, religion, color, sex, national origin, because the person is a qualified individual with a disability, age 40 or over, familial status, sexual orientation, gender identity, is a smoker or non-smoker, or because of the person's Veteran status.
- F. Grantee covenants that this Agreement together with the WPB is in all respects the legal, valid and binding obligation of the Grantee and the performance of the Project and the compliance with the terms of this Agreement does not and will not violate any existing provisions of the Grantee's articles of incorporation, by-laws or other agreements of organization.
- G. Grantee covenants that neither this Agreement, the WPB, the grant application or any other document submitted to Metro Government in support of this grant contains any untrue statement of any material fact or omits to state any material fact necessary to make the statements contained therein, and further that there is no fact known to the Grantee that materially and adversely affects, or in the future could materially and adversely affect the ability of the Grantee to implement and administer the Project.
- H. Grantee agrees to the following requirements:
 - a. Grantee agrees to publicly acknowledge that Metro Government has provided partial funding for the project. Grantees receiving \$100,000 or more from all Metro Government sources are required to include Metro Government approved logos on all Grantee publications.
 - b. Grantee must provide quarterly programmatic reports which addresses programmatic performance and demographic data of participants.
 - c. Grantee will be required to attend training and quarterly meetings as deemed appropriate by the Planning and Compliance Staff, Metro Government's Office of

Resilience and Community Services, Metro Government's Office of Management and Budget, and Metro Council. Examples of required trainings included Reporting outcomes, Quarterly Reporting of Outcome & Demographics, and Marketing.

V. **HOLD HARMLESS:**

To the extent permitted by law, the Grantee shall indemnify, hold harmless, and defend the Metro Government its elected and appointed officials, employees, agents, successors in interest, agencies, departments, affiliates, and assigns from all claims, damages, losses and expenses including attorneys' fees, arising out of or resulting, directly or indirectly, from the Grantee's (or Grantee's Subcontractors, if any) performance or breach of the contract provided that such claim, damage, loss, or expense is: (1) attributable to personal injury, bodily injury, sickness, death, or to injury to or destruction of property, including the loss of use resulting therefrom, or breach of contract, and (2) not caused by the negligent act or omission or willful misconduct of the Metro Government or its elected and appointed officials and employees acting within the scope of their employment. This Hold Harmless and Indemnification Clause shall in no way be limited by any financial responsibility or insurance requirements and shall survive the termination of this Grant.

VI. **DEFAULT:**

Each of the following events or occurrences shall constitute an event of default under this Agreement:

- A. Declaration of Bankruptcy of Grantee.
- B. Failure to complete and return this Agreement and the WPB before October 1, 2024.
- C. Failure to administer and implement the Project in conformity with this Agreement and the WPB.
- D. Failure to file in a timely manner the financial and progress reports required by Section I.C. of this Agreement or to furnish the additional information to Metro Government if required pursuant to Section I.B. of this Agreement.
- E. Disclosure or discovery that the covenants and representations made by the Grantee in this Agreement, the WPB, the grant application, or other document submitted in support of this Grant is, was, or shall be false or misleading in any material respect.
- F. Disclosure or discovery that goods purchased with Grant Funds have not been used in accordance with the WPB. In such cases, Grantee shall return said goods to Metro Government or return the amount of the Grant Funds.

VII. **REMEDIES OF METRO GOVERNMENT UPON EVENTS OF DEFAULT:**

Upon the occurrence of an event of default, Metro Government, in its sole discretion and without notice to the Grantee, may at any time exercise any one or more of the following rights and remedies:

- A. Immediately terminate or suspend the Grant, by written notice, and any other Grant Agreement between Metro Government and Grantee, after which Metro Government shall be under no obligation to advance any undisbursed Grant Funds to the Grantee.
- B. Commence an appropriate legal or equitable action to enforce the Grantee's performance of the terms, covenants and conditions of this Agreement or the Work Program.

- C. Declare all Grant Funds previously disbursed to the Grantee to be immediately due and payable in full, without any presentment, demand or notice of any kind, all of which are hereby waived by the Grantee.
- D. Commence appropriate legal or equitable action to enforce the rights and remedies of Metro Government, or any one or more of them, pursuant to the terms, covenants, and conditions of this Agreement.
- E. Exercise any other rights or remedies that may be available to Metro Government pursuant to this Agreement or under applicable laws.

VIII. EMPLOYER/EMPLOYEE RELATIONSHIP

It is expressly understood that no employer/employee relationship is created by this agreement, nor does it cause Grantee to be an officer, official, or agent of the Metro Government.

IX. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of the Commonwealth of Kentucky. In the event of any proceedings regarding this Agreement, the Parties agree that the venue shall be the state courts of Kentucky or the U.S. District Court for the Western District of Kentucky, Louisville Division. All Parties expressly consent to personal jurisdiction and venue in such Court for the limited and sole purpose of proceedings relating to this Agreement or any rights or obligations arising thereunder. Service of process may be accomplished by following the procedures prescribed by law.

X. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement and understanding of the parties with respect to the subject matter set forth herein and this Agreement supersedes any and all prior and contemporaneous oral or written agreements or understandings between the Parties relative thereto. No representation, promise, inducement, or statement of intention has been made by the Parties that are not embodied in this Agreement.

WITNESS the agreement of the parties hereto as attested by their signatures affixed hereon, this 5th day of September, 2024.

APPROVED:

APPROVED:

LOUISVILLE/JEFFERSON COUNTY
LOUISVILLE METRO GOVERNMENT

GRANTEE:

OFFICE OF RESILIENCE AND COMMUNITY SERVICES

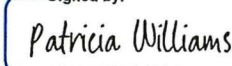
Jefferson County Public Schools (NP24)

By: Patricia Williams

By: Dr. Marty Pollio

Title: Director

(Print Name)
Title: Superintendent

Signature: 
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Signature: _____

Date: 9/5/2024

Date: _____

In Process

Approved as to Form:

Natalie Richards
Assistant Jefferson County Attorney


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Natalie Richards

Date: 9/5/2024