

**G.C. BURKHEAD SITE BASED COUNCIL
JULY MEETING MINUTES
July 26th, 2:45pm**

The meeting was called to order by the chairperson, Hal Bender, with the following members present: Mary Horn, Alisa Nichols and Danny Mora.

Members Absent – Erica Nichols, Heather Korrell

RECOGNITION OF VISITORS – None

Alisa Nichols made a motion to amend the agenda to include first reading of AI Policy. Mary Horn seconded. Motion carried by consensus.

Mary Horn made a motion to approve the May minutes. Alisa Nichols seconded. Motion carried by consensus.

Mr. Bender distributed training verifications, special meetings notices, and open records laws. Present SBDM members signed off on these documents. Those not in attendance would receive them at our next meeting.

The next order of business was to elect a council co-chair. Alisa Nichols nominated Heather Korrell. Heather Korrell accepted the nomination. Mary Horn made a motion to name Heather Korrell co-chair. Alisa Nichols seconded. Motion carried by consensus.

Mr. Bender proposed meeting times for monthly SBDM meetings. Motion was made by Mary Horn to have meetings on the third Thursday of the month, at 2:45 in the library. Mary Horn seconded. Motion carried by consensus.

Mr. Bender proposed times and dates for monthly faculty meetings to be the first Wednesday after school. Alisa Nichols made a motion. Danny Mora seconded. Motion carried by consensus.

Mr. Bender introduced an update to the school’s Emergency Management Plan. A cardiac emergency response team will be added to the plan. Mr. Bender will meet with the response team prior to the start of school and will make all staff aware of these changes on opening day. Mr. Bender will bring the updated EMP to SBDM for approval at next month’s meeting.

Mr. Bender introduced a new school policy concerning Artificial Intelligence Usage. Mr. Bender conducted first reading. This proposed policy will be shared with staff on Opening Day.

Mr. Bender presented the 2024-25 ESS budget. Danny Mora made a motion to approve. Alisa Nichols seconded. Motion carried by consensus.

Mr. Bender presented the 2024-25 Title I budget. Danny Mora made a motion to approve. Alisa Nichols seconded. Motion carried by consensus.

Mr. Bender presented the budget.

Mr. Bender consulted with SBDM on staffing, new hires, and recent resignations.

ADJOURNMENT – There being no further business Alisa Nichols motioned to adjourn the meeting. Mary Horn seconded. Motion carried by consensus.

Signed _____
