

Request to Place an Item on the Agenda

Name: South Todd Elementary School

Address: 4115 Guthrie Road; Guthrie KY 42234

Telephone number: (270) 265-5785

Name of school children attend, if applicable: _____

Group represented: N/A

Check if request was submitted to: Superintendent Board Chairperson

Conferred with following administrators (names):

Matthew Case; Mark Thomas

Description of Issue:

Surplus of unused/obsolete technology

Specific Action Requested:

To remove asset tags from STES inventory lists

Check if you are: Board Member District Employee Community Member

All requests for items to be placed on the agenda must be submitted to the Superintendent prior to the Board meeting as specified in Board Policy 01.45. Items submitted shall require prior approval of the Superintendent.

Review/Revised:3/13/2006

TODD COUNTY SCHOOL DISTRICT
Retired Asset Form (RA-1)

PO#

*Date Retired	*Asset Tag #	*Description	Make	Model	Serial Number	*Value if Sold	*Reason Why Retiring
8-4-24	14495	Document Camera	Samsung	SDP-860			No longer use
8-4-24	14496	Large Monitor	Apple				No longer use
8-4-24	15822	Laptop Chromebook	Lenovo	80M6	LK041E3B		No longer use
8-4-24	83657	chromebook	Lenovo	PIER	P2025GLK		No longer use
8-4-24	14115	Macbook	Apple				No longer use
8-4-24	82911	Macbook	Apple				No longer use
8-4-24	16643	Printer	Lexmark	M531edn			No longer use
8-4-24	14051	Document camera	Samsung	SDP-860			No longer use
8-4-24	13458	Document camera	Lumens				No longer use
8-4-24	82888	Macbook	Apple				No longer use
8-4-24	82899	Macbook	Apple				No longer use
8-4-24	82884	Macbook	Apple				No longer use
8-4-24	82905	Macbook	Apple				No longer use
8-4-24	82898	Macbook	Apple				No longer use
8-4-24	82906	Macbook	Apple				No longer use
8-4-24	82904	Macbook	Apple				No longer use

Signature of Principa/Supervisor:

Jennifer Oja

Date:

8/14/24

Received by:

Date:

Entered into MUNIS on:

* All sections are required to be filled in

TODD COUNTY SCHOOL DISTRICT
Retired Asset Form (RA-1)

PO# _____

*Date Retired	*Asset Tag #	*Description	Make	Model	Serial Number	*Value if Sold	*Reason Why Retiring
8-4-24	82891	Macbook	Apple				No longer use
8-4-24	82890	Macbook	Apple				No longer use
8-4-24	82895	Macbook	Apple				No longer use
8-4-24	82897	Macbook	Apple				No longer use
8-4-24	82889	Macbook	Apple				No longer use
8-4-24	82903	Macbook	Apple				No longer use
8-4-24	83125	Macbook	Apple				No longer use
8-4-24	83058	Macbook	Apple				No longer use
8-4-24	83307	Macbook	Apple				No longer use
8-4-24	82901	Macbook	Apple				No longer use
8-4-24	83116	Macbook	Apple				No longer use
8-4-24	83106	Macbook	Apple				No longer use
8-4-24	83291	Macbook	Apple				No longer use
8-4-24	82907	Macbook	Apple				No longer use
8-4-24	82909	Macbook	Apple				No longer use
8-4-24	82887	Macbook	Apple				No longer use

Signature of Principa/Supervisor:

Jeanette Ogle

Date: *8/14/24*

Received by: _____ Date: _____ Entered into MUNIS on: _____

* All sections are required to be filled in

