



Kenton County School District | It's about ALL kids.

Issue Paper

Enc.

DATE:

August, 29, 2024

AGENDA ITEM (ACTION ITEM):

Consider/Approve Approve revised pricing on the Child Care Food Program Meal Service Agreement with Learning Grove for the 2024-2025 school year.

APPLICABLE BOARD POLICY:

Legal Status of the Board 01.1; Community Relations 10.3

HISTORY/BACKGROUND:

During the 2024-2025 school year, River Ridge Student Nutrition Department will furnish fifteen breakfast meals and fifteen lunch meals per day to the Learning Grove program at River Ridge Elementary School. The Student Nutrition Department will be paid adult meal prices for breakfast and lunch. The estimated amount to be paid by Learning Grove is \$19,197.00

FISCAL/BUDGETARY IMPACT:

None (Food/labor costs to KCS D Student Nutrition Department will be reimbursed by Learning Grove.)

RECOMMENDATION:

Approval to execute the Child Care Food Program Meal Service Agreement with Learning Grove for the 2024-2025 school year.

CONTACT PERSON:

Jennifer M Notton, Student Nutrition Director

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| <u>Principal/Administrator</u> | <u>District Administrator</u> | <u>Superintendent</u> |

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda. Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent’s mailbox.

Child Care Food Program Meal Service Agreement With District School Board/School Food Service

| | |
|---|-------------------------------|
| Name of Sponsor/Institution: Learning Grove | CNIPS ID: 11218 |
| Contact Person: Shaun Cutchin | Phone No. 859-653-6611 |
| Address: 333 Madison Ave. Covington Ky. 41011 | |
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The Kenton County School District Food Service agrees to furnish meals daily to the above child care center for the period from: August 14 2024 to May 22 2025 , except for holidays or other days of in-operation complete with required (indicate below):
(Date) (Date)

_____ paper products _____ condiments _____ milk

***AGES 1-5 MEALS BASED ON PORTION SIZES FOR AGES 3-5.**

| Meal Type/Age | Estimated Total No. of Meals Per Day | Estimated No. of Serving Days per Year | Unit Price per Meal | Total Price | Delivery or Pick-up Time |
|-----------------|--------------------------------------|--|---------------------|-------------|--------------------------|
| Breakfast(1-5)* | 15 | 2370 | \$3.25 | \$7702.50 | TBD |
| Breakfast(6-12) | | | | | |
| AM Snack(1-5)* | | | | | |
| AM Snack(6-12) | | | | | |
| Lunch(1-5)* | 15 | 2370 | \$4.85 | \$11,494.50 | TBD |
| Lunch(6-12) | | | | | |
| PM Snack(1-5)* | | | | | |
| PM Snack(6-12) | | | | | |

GRAND TOTAL PRICE: \$ 19,197.00

The Kenton County School District Food Service agrees to:

- Ensure meals will meet or exceed the Child and Adult Care Food Program Meal Pattern for Children (attached).
- Provide meals in: _____ bulk or unitized
- Prepare meals for: pick up by center or _____ delivery by School District Food Service at the time(s) indicated above.
- Provide delivery slips using the KY CACFP delivery slip form or equivalent.
- Submit billing invoice for payment by the 15th of each month to mailing address provided by center.
- Maintain receipts and cost determination records for a period of 3 years after the end of the agreement period to which they pertain. These records will be made available to the KY CACFP, representatives of the U.S. Department of Agriculture, the child care center and the Kentucky Office of the Inspector General.

The Sponsor/Institution agrees to pay for meals based on the above unit price(s) within 30 days of receipt of invoice.

The Kenton County School District Food Service warrants meals provided are safe and wholesome, but that any liability is severed upon receipt of meals. If for any reason, this agreement is no longer desired, either party may terminate these services with a 2 week notification.

IN WITNESS WHEREOF, the parties hereto have caused said agreement to be executed by their duly authorized officers.

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|------------------------------|----------------------|-----------|------------------------------|------|
| By: <u> Shaun Cutchin </u> | <u> 8/8/24 </u> | By: _____ | | |
| CEO | Authorized Signature | Date | Authorized Signature | Date |
| Learning Grove | Title | | Title | |
| Child Care Center | | | School District Food Service | |