



Issue Paper

DATE:

8/27/2024

AGENDA ITEM (ACTION ITEM):

Consider/Approve Change Order No. 1 with Pro Cyc, Inc. for the New Central Office Project – BG 24-084.

APPLICABLE BOARD POLICY:

01.1 Legal Status of the Board; 04.31 Authority to Encumber and Expend Funds; Capital Construction Process – 702 KAR 4:160

HISTORY/BACKGROUND:

This is the first (1st) change order for the New Central Office Construction Project associated with Direct Purchase Order Number 24008943 to Pro Cyc, Inc. The original Purchase Order amount was \$12,109.53. This change order for a cancelation of the entire amount of \$12,109.53 shall closeout the Purchase Order.

Item No 1: General Contractor Requested: Vendor would not agree to terms of the KCS D Purchase Order, therefore materials shall be purchased from a different supplier. DEDUCT: \$ 12,109.53

TOTAL DEDUCT: \$ 12,109.53

SUMMARY OF CHANGE ORDER FOR SCOTT PHASE V, TAYLOR MILL SITE CIRCULATION, AND WOODLAND MIDDLE ADDITION AND RENOVATION BG 24-084

The original contingency for this project	\$1,150,050.00
Total for prior approved change orders	\$ 0.00
Total for prior Material/Equipment purchase order changes	\$ 2,000.00
Total for current change orders	<u>\$ 12,109.53</u>
Contingency Balance	\$1,164,159.53

FISCAL/BUDGETARY IMPACT:

Deduction of \$12,109.53 to Direct Purchase Order 24008943 for Pro Cyc, Inc.

RECOMMENDATION:

Approve Change Order No. 1 with Pro Cyc, Inc. for the New Central Office Project – BG 24-084.

CONTACT PERSON:

Matt Rigg, Chief Operations Officer



Principal/Administrator

District Administrator



Superintendent

Change Order

PROJECT: *(Name and address)*
 New Board Office - Kenton County
 School District
 2044 Tuscanview Drive
 Covington, KY 41017

CONTRACT INFORMATION:
 Contract For: Materials Purchase Order
 Date: June 11, 2024

CHANGE ORDER INFORMATION:
 Change Order Number: 01-ProCyc
 Date: 8/22/2024

OWNER: *(Name and address)*
 Kenton County Board of Education
 1055 Eaton Drive
 Ft. Wright, KY 41017

ARCHITECT: *(Name and address)*
 Emboss Design, PSC
 906 Monmouth Street
 Newport, KY 41071

CONTRACTOR: *(Name and address)*
 Pro Cyc, Inc.
 9811 SE Lawnfield Road
 Clackamas, Oregon 97015

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

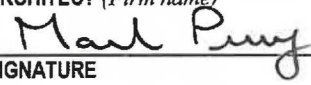
Void KCSD Purchase Order #24008943. Vendor would not agree to terms of KCSD purchase order, so material will be purchased from a different vendor. Requested by General Contractor.
 Cost Benefit to Owner: Credits purchase order value back to the District.
 DEDUCT: \$12,109.53

The original Contract Sum was	\$ 12,109.53
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 12,109.53
The Contract Sum will be decreased by this Change Order in the amount of	\$ 12,109.53
The new Contract Sum including this Change Order will be	\$ 0.00

The Contract Time will be increased by Zero (0) days.
 The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Emboss Design, PSC
 ARCHITECT *(Firm name)*

 SIGNATURE
 Mark Perry, Sr. Project Manager
 PRINTED NAME AND TITLE
 8/22/2024
 DATE

Pro Cyc., Inc.
 CONTRACTOR *(Firm name)*

 SIGNATURE

 PRINTED NAME AND TITLE

 DATE

Kenton County Board of Education
 OWNER *(Firm name)*

 SIGNATURE

 PRINTED NAME AND TITLE
 Rob Haney, Project Manager

 DATE