



SBDM Meeting Minutes

July 15, 2024

**\*\*TENTATIVE UNTIL APPROVED BY COUNCIL\*\***

Council Members Present: Zach Ashley, Ashley Chaiken, Chris Korba, Dawn McGuire, Michelle White, Jennifer Withrow

I. Call To Order: 1:00pm

II. Opening Business:

- A. Approval of July Agenda – 1<sup>st</sup> Chaiken 2<sup>nd</sup> Korba  
Additional Item Added 1st McGuire 2nd Chakien  
Alica Wittmer nominated for Vice Chair, unanimously approved
- B. June Minutes Approval – 1<sup>st</sup> White 2<sup>nd</sup> Korba
- C. Good News Report:
  - Hiring, great shape, will do interviews for 4th grade this Friday
  - Admin Retreat in Lexington
  - Mrs. Wittmer is in charge of Creative Writing for Kenton County Fair
- D. Public Comment - Amanda Rosen

Mrs. Withrow discussed parent concern/questions about students transition to 5th grade and changing classes. Mrs. White shared that the 5th grade team met with rising 5th graders during the last week of school to preview what to expect.

III. School Improvement Planning:

- A. ELA Program Update - New Books are currently arriving, opportunities this fall for teachers to visit other schools
- B. Closing/Opening Days Update - Working on vertical alignment for math, seminar. Opening days will be similar with breakout sessions that teachers can choose which to attend.

IV. Student Report Achievement Data: No new information.

V. Budget Report -

- a. Budget Discussion - No new budget decisions at this time.
- b. Kagan - Ms. Schobel is sending a couple of teachers for training and SBDM could decide to send a couple more teachers.

VI. ByLaw or Policy Review/Reading/Adoption - No new information

VII. Program Review/AdHoc Committee Reports

- a. Reports/Minutes – Mr. Ashley discussed how the committees come together, meet and present data.

VIII. New Business:

- a. Approvals -
  - i. Teacher Handbook 24/25 - discussion on content changes ,1st Ashley 2nd Chaiken, All approved
  - ii. Parent/Student Handbook 24/25 - discussion on content (add Beechwood Way, student/parent signing,, add cheerleading to athletics, cars turning left, grading policies, dress code spacing) to student responsibilities.  
1st McGuire 2nd White, Unanimously approved.
  - iii. Schedules - Master schedule accessible to parents, students and teachers.
- b. Crisis Response. EAP, Safety Plan - committee met/updated for 24/25. These documents are editable throughout the year to address new situations and change in building landscape. 1st White 2nd Chaiken, unanimously approved.
- c. Principals Report - Mr. Ashley shared the current enrollment numbers and tuition update.

IX. Upcoming Deadlines/Agendas/Meetings

- a. Newsletter – Will go back to weekly starting on 8/12.
- b. Summer Communication Plan 3 - Tiger Talk and Staff email.

X. Adjournment: 2:20 pm - 1st- Ashley - 2nd -Withdraw

**wearebeechwood.**