POWERS AND DUTIES OF THE BOARD OF EDUCATION 01.42

**Regular Meetings**

**Time and Place**

At a meeting in ~~January~~**MARCH**, the Board shall adopt a schedule of regular meetings for the calendar year, identifying the date, time and place of each meeting. Rescheduled regular meetings shall be noticed and held as special meetings.1 & 5

**Publicity**

All meetings of the Board, and any committees or subcommittees thereof, shall be held at specified times and places which are convenient to the public. The schedule of regular meetings shall be made available to the public.2

Note: Additional notice requirements applicable to regular meetings held for purposes of adopting the school calendar are located in [KRS 158.070](http://policy.ksba.org//DocumentManager.aspx?requestarticle=/KRS/158-00/070.pdf&requesttype=krs) and are covered in Board Policy 08.3.

**Open Meetings**

All meetings of a quorum of the members of the Board at which any public business is discussed or at which any action is taken are to be public meetings, open to the public at all times, except as provided in [KRS 61.810](http://policy.ksba.org//DocumentManager.aspx?requestarticle=/KRS/061-00/810.pdf&requesttype=krs).3

**Public Comment Period**

Each regular meeting shall include a public comment period of at least fifteen (15) minutes. Any Board rules and policies regarding conduct during school board meetings shall apply during the public comment period.1

**The chairperson may require the name and address of the speaker. The chairperson may rule on the relevance of the topic to the Board's agenda. The chairperson may also establish time limits for speakers as may be required to maintain order and to ensure the expedient conduct of the Board's business. The Board as a whole shall have the final decision as to the appropriateness of all rulings.**

**Video Teleconferences**

The Board may conduct its meeting by video teleconference (including closed sessions). Notice of a video teleconference meeting shall comply with the requirements of [KRS 61.820](http://policy.ksba.org//DocumentManager.aspx?requestarticle=/KRS/061-00/820.pdf&requesttype=krs) or [KRS 61.823](http://policy.ksba.org//DocumentManager.aspx?requestarticle=/KRS/061-00/823.pdf&requesttype=krs) as appropriate. The notice shall clearly state that the meeting will be a video teleconference; provide specific information on how any member of the public or media organization may view the meeting electronically; and in any case where the Board has elected to provide a physical location, or in any circumstance where two (2) or more members of the Board are attending a video teleconference meeting from the same physical location, precisely identify a primary physical location of the video teleconference where all members can be seen and heard and the public may attend in accordance with [KRS 61.840](http://policy.ksba.org//DocumentManager.aspx?requestarticle=/KRS/061-00/840.pdf&requesttype=krs).

The same procedures with regard to participation, distribution of materials and other matters shall apply in all video teleconference locations. Members of the Board who participate in a video teleconference shall remain visible on camera at all times that business is being discussed.

Any interruption in the video or audio broadcast of a video teleconference at any location shall result in the suspension of the video teleconference until the broadcast is restored.

If a regular meeting is changed to a video conference, the meeting shall remain a regular meeting if the meeting occurs on the same date and time as originally scheduled and the Board follows the provisions of [KRS 61.823](http://policy.ksba.org//DocumentManager.aspx?requestarticle=/KRS/061-00/823.pdf&requesttype=krs) to provide a notice that meets these requirements.4

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(continued)

**Regular Meetings**

**References:**

1[KRS 160.270](http://policy.ksba.org//DocumentManager.aspx?requestarticle=/KRS/160-00/270.pdf&requesttype=krs)

2[KRS 61.820](http://policy.ksba.org//DocumentManager.aspx?requestarticle=/KRS/061-00/820.pdf&requesttype=krs); [OAG 78‑274](http://policy.ksba.org//documentmanager.aspx?requestarticle=/civil/opinions/OAG78274.htm&requesttype=oag); [OAG 78‑614](http://policy.ksba.org//documentmanager.aspx?requestarticle=/civil/opinions/OAG78614.htm&requesttype=oag)

3[KRS 61.810](http://policy.ksba.org//DocumentManager.aspx?requestarticle=/KRS/061-00/810.pdf&requesttype=krs)

4[KRS 61. 823](http://policy.ksba.org//DocumentManager.aspx?requestarticle=/KRS/061-00/%20823.pdf&requesttype=krs); [KRS 61.826](http://policy.ksba.org//DocumentManager.aspx?requestarticle=/KRS/061-00/826.pdf&requesttype=krs)

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[KRS 61.840](http://policy.ksba.org//DocumentManager.aspx?requestarticle=/KRS/061-00/840.pdf&requesttype=krs)**;** [KRS 158.070](http://policy.ksba.org//DocumentManager.aspx?requestarticle=/KRS/158-00/070.pdf&requesttype=krs)

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**Related Policies:**

01.421; 01.43; 01.44; 08.3; 08.31

Adopted/Amended: 6/24/2024

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