

Form For Budget, Cumulative Quarterly Report and Annual Settlement For Calendar Year 2024

OHIO County Sheriff

Part One - Summary and Reconciliation of All Accounts

1st Quarter

Show & Describe All Accounts	Column 1 2024 Fee Account Budget Estimate	Column 2 2024 Fee Account Cumulative Actual	Column 3 DRUG Account (NOT FEE ACCOUNT)	Column 4 SEIZED Account (NOT FEE ACCOUNT)	Column 5 Account (NOT FEE ACCOUNT)
1. Receipts YTD	\$714,890.00	\$287,692.13	\$4,303.38	\$41,027.67	
2. Total Disbursements YTD		\$287,692.13			
3. Book Balance/Excess Fees	\$714,890.00		\$4,303.38	\$41,027.67	
4. Bank Statement Balance					
5. Plus Deposits in Transit					
6. Less Outstanding Checks					
7. Other					
8. Reconciled Bank Balance					
9. Accounts Receivable as of 12/31					
10. Unpaid Obligations as of 12/31					
11. Excess Fees					

Instructions: This form is the required format for the budget and the quarterly report. BUDGET: After completing the budget estimate columns of Parts One, Two and Three, submit to the fiscal court for approval by January 15th and following approval submit to the state local finance officer. QUARTERLY REPORT: The quarterly report is cumulative. Show the status of all funds in the official's charge during calendar year to date in Part One. Line 1 Show total receipts on a cash basis for the year to date including any beginning balances for all accounts. Show current year fee account in COLUMN 2 as calculated in Part Two of report. Line 2 Show total disbursements on a cash basis for the year to date for all accounts. Show current year fee account in COLUMN 2 as calculated in Part Three of report. Line 3 Show difference between lines 1 and 2 for all accounts. Line 4 Show bank statement balance(s) at close of quarter. Line 5 Show total deposits made prior to close of quarter that are not reflected in bank statement(s). Line 6 Show total amount of checks issued prior to close of quarter that are not reflected in bank statement(s). Line 7 Show investments. Line 8 Show line 4 adjusted for lines 5, 6, and 7. Line 8 should equal line 3 for all accounts. Line 9 Complete for quarter ending 12/31. Show calculation in Part Two of report. Line 10 Complete for quarter ending 12/31. Show calculation in Part Three of report. Line 11 Complete for quarter ending 12/31. Show line 8 adjusted for lines 9 and 10. All debt to be shown in Part Four. Report due to: State Local Finance Officer, 100 Airport Road, Third Floor, Frankfort, KY 40601 by the 30th day following the close of each quarter. Fax # 502-227-8691 / Ph # 502-892-3487

Approved by the fiscal court on the _____ day of _____, 20__.

County Judge/Executive _____ Date _____

To the best of my knowledge the information reported herein for the budget/quarter ended JUNE 30, 2024 is accurate and complete.

Shawn Mitchell
Signature of County Sheriff _____
Date 7-31-2024

Part Two Receipts	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Accounts Receivable 12/31	Settlement Total
1. Federal Grants								
2. State Grants								
3. State - KLEFP								
4. Receipts YTD								
5. Finance and Administration Cab.								
6. Cabinet Human Resources								
7.								
8. Sheriff Security Services	\$216,840.00	\$26,071.36	\$25,441.94			\$51,513.30		
9. Fines/Fees Collected	\$8,000.00	\$1,608.62	\$4,358.25			\$5,966.87		
10. Prisoner Transports	\$50,000.00	\$22,153.69	\$25,504.21			\$47,657.90		
11.								
12. County Clerk (Delinquent taxes)	\$18,000.00	\$1,026.07	\$6,014.90			\$7,040.97		
13. Commissions on Taxes Collected	\$345,000.00	\$56,723.65	\$80,814.56			\$137,538.21		
14. Fees Collected for Services								
15. Auto Inspections	\$8,500.00	\$2,025.00	\$2,605.00			\$4,630.00		
16. Accident/Police Reports	\$1,300.00	\$490.00	\$225.00			\$715.00		
17. Serving Papers	\$60,000.00	\$15,749.60	\$14,486.60			\$30,236.20		
18. CCDW	\$6,500.00	\$1,040.00	\$1,140.00			\$2,180.00		
19.								
20. MISC.	\$600.00	\$149.47	\$0.00			\$149.47		
21. Interest Earned	\$150.00	\$34.79	\$29.42			\$64.21		
22. Total Revenues	\$714,890.00	\$127,072.25	\$160,619.88			\$287,692.13		
23. Petty Cash								
24. Borrowed Money								
25. State Advancement								
26. NSF								
27. Total Receipts (total lines 22 through 26)	\$714,890.00	\$127,072.25	\$160,619.88			\$287,692.13		

Copy the figures shown on line 27 in the Budget Estimate column to the summary on page 1, column 1, line 1. Copy the figure shown on line 27 in the Total YTD column to page 1, column 2, line 1. Copy the figure shown on line 27 in the Receivable column to page 1, line 3.

Part Three Disbursements	Budget Estimate	Period					Total YTD	Unpaid Obligations 12/31	Settlement Total
		1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31				
Official Expenses									
1. Personal Services									
2. Sheriff's Gross Salary									
3. Deputies' Gross Salaries									
4. Part Time Gross Salaries									
5. Other Gross Salaries									
6. Overtime Gross									
7.									
8. Employee Benefits									
9. Employer's Share Social Security									
10. Employer's Share Retirement									
11. Employer's Share Haz. Duty Ret.									
12. Employer's Workmans Compensation									
13. Employer's Unemployment Ins.									
14. Employer Paid Health Ins.									
15. Training Fringe Benefit (HB810)									
16. Contracted Services									
17. Advertising									
18. Vehicle maintenance and repairs									
19.									
20. Supplies and Materials <small>(angible items with limited lifespan)</small>									
21. Office Materials and supplies									
22. Uniforms									
23. Gasoline									
24.									
25.									
26. Other Charges <small>(non-contracted services, nonangible items)</small>									
27. Convention									
28. Dues									
29. Postage									
30. Mileage on Personal Vehicles									
31. Vehicle Expense									
32. Bond									
33.									
34. Totals for Page									

Part Three Disbursements	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Unpaid Obligations 12/31	Settlement Total
34. Auto Expenses on Personal Vehicles								
35. Gasoline								
36. Maintenance and repairs								
37. Rent Insurance								
38. Depreciation								
39.								
40. Debt Service (borrowed money, interest, lease/purchase)								
41. State Advancement								
42. Notes								
43. Interest								
44.								
45. Capital Outlay (Copyright purchases of tangible items having in nature)								
46. Office Equipment								
47. Vehicles								
48.								
49. NSF								
50. Total Official Expenses								
For offices that fee pool, pay fees to county prior to December 31, or counties over 70,000 in population, show payments on appropriate line below.								
51. Payments to County Treasurer		\$127,072.25	\$160,599.89					
52. Payments to State Treasurer								
53. Total Disbursements (total lines 50, 51, and 52)		\$127,072.25	\$160,599.89					

Copy the figures shown on line 53 in the final estimate column to the summary on page 1, column 1, line 2. Copy the figure shown on line 53 in the Total YTD column to page 1, column 2, line 2. Copy the figure shown on line 53 in the Unpaid column to page 1, column 2, line 2. Copy the figure shown on line 53 in the Settlement column to page 1, column 2, line 2.

Comments:

Multi-year Issues		Issue	Issue	Totals
Where Budgeted				
Description				
Term (# of Years)				
Current Interest Rate				
Issue Date				
Total Principal Amount				
Total Interest Amount				
Total Issue				
Principal Balance Remaining				
Interest Balance Remaining				
Less Reserve Earnings				
Net Outstanding				
Next Payment Date				
Next Payment Amount				
Final Payment Date				
Short Term Liabilities	Issue	Issue	Issue	
Where Budgeted				
Description				
Term				
Current Interest Rate				
Issue Date				
Total Principal Amount				
Total Interest Amount				
Total Issue				
Principal Balance Remaining				
Interest Balance Remaining				
Total Outstanding				
Next Payment Date				
Next Payment Amount				
Final Payment Date				
Total Outstanding Debt	(If no outstanding advancements, loans, leases, or other debt, show "\$0")			

Quarter ended _____

Part Four - Liabilities Outstanding