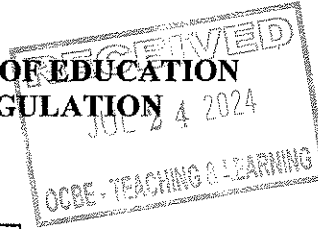


OLDHAM COUNTY BOARD OF EDUCATION
ADMINISTRATIVE REGULATION



FIELD TRIP BUS REQUEST FORM

Related to: Policy 8005, 4055, 8005.01F, 8005.001F

8005.01F

OVERNIGHT

EXTENDED DAY

DAY TRIP ONLY

(Same day but extends beyond the school day)

School: Oldham County High School

Employee(s) In Charge: Ryan Warner

Group: Volleyball

Destination: George Rogers Clark HS

Date(s) of Trip: 11/8-11/9/2024

Time of Departure: 4pm

Time of Return: 10pm

Approximate Mileage (one way): 89 *

Approximate Number of Students: 25

Number of Chaperones/Adults: 3

TOTAL TRANSPORTED: 28 *

Number of Buses: 1

*{44 Person Maximum for MS/HIS} {60 Person Maximum for ELEM}

*These numbers include both students and all adults (bus driver, teachers, coaches, chaperones, etc.)

Method of Transportation (if not by school bus): Bus

Common Carriers must be Board approved and should have the 8005.02F accompanying this form

*All tolls are the responsibility of the school or group requesting the trip.

Trip Required or Optional: _____

If optional, indicate student charges:

Transportation (mileage, driver) \$ _____

Admissions \$ _____

Other \$ _____

Total Charges \$ _____

Number of Instructional Days Lost: 0

Justification: Why is the trip necessary? What is to be learned? How will the experience be used and evaluated?

State Volleyball - Potential Overnight Stay

Requested by: Paul Hollen

Date: 07/24/2024

APPROVAL/DISAPPROVAL

Approved/Disapproved: [Signature], Principal Date: 7/26/24

Approved/Disapproved: [Signature], Level Director Date: 7/26/24

Approved/Disapproved: _____, Superintendent Date: _____

*Field trips in excess of a 60-mile radius of the Board office require the approval of the Superintendent.

*ALL Overnight Field Trips and trips using Common Carriers must be approved by the school board and Superintendent.

Upon approval, the school will receive an approved form from the Superintendent. *

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**OLDHAM COUNTY BOARD OF EDUCATION
 ADMINISTRATIVE REGULATION**

FIELD TRIP BUS REQUEST FORM

8005.01F

Related to: Policy 8005, 4055, 8005.1R; 8005.011F

OVERNIGHT **EXTENDED DAY** **DAY TRIP ONLY**
(Same day but extends beyond the school day)

School: Oldham County High School

Employee(s) In Charge: Kirk Thomas Group: Cross Country

Destination: Cedarville, OH

Date(s) of Trip: 9/27-9/29/2024 Time of Departure: 1pm Time of Return: 4pm

Approximate Mileage (one-way): 128 [±]

Approximate Number of Students: 70

Number of Chaperones/Adults: 4

TOTAL TRANSPORTED: 74 [±]

Number of Buses: 2

**[44 Person Maximum for MS/HS] [60 Person Maximum for ELEM]
 These numbers include both students and all adults (bus driver, teachers, coaches, chaperones, etc.)

Method of Transportation (if not by school bus): Bus - commercial / Company TBD

**Common Carriers must be Board approved and should have the 8005.02F accompanying this form*
 All tolls are the responsibility of the school or group requesting the trip.

Trip Required or Optional: _____

If optional, indicate student charges:
 Transportation (mileage, driver) \$ _____
 Admissions \$ _____
 Other \$ _____
Total Charges \$ _____

Number of Instructional Days Lost: 0

Justification: Why is the trip necessary? What is to be learned? How will the experience be used and evaluated?
Cross Country Meet - will stay @ hotel w/ team

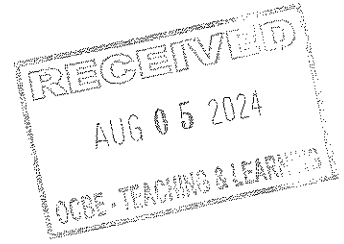
Requested by: Paul Holien Date: 07/24/2024

APPROVAL/DISAPPROVAL

Approved/Disapproved: [Signature], Principal Date: 7/24/24
 Approved/Disapproved: [Signature], Level Director Date: 7/30/24
 Approved/Disapproved: _____, Superintendent Date: _____

**Field trips in excess of a 60-mile radius of the Board office require the approval of the Superintendent.
 *ALL Overnight Field Trips and trips using Common Carriers must be approved by the school board and Superintendent.
 Upon approval, the school will receive an approved form from the Superintendent. **

OLDHAM COUNTY BOARD OF EDUCATION
ADMINISTRATIVE REGULATION – 8005.01-F



FIELD TRIP/BUS REQUEST

Related to Board Policies 8005; 4055
Related to 8005.001-AR; 8005.001-F

OVERNIGHT EXTENDED DAY DAY TRIP ONLY x
(Same day but extends beyond the school day)

School Arvin Education Center

Employee(s) In Charge Tonya Burns Group HOSA

Destination HOSA Washington Leadership Academy, WASHINGTON DC

Date(s) of Trip September 27 to September 30, 2024 Time of Departure 7:30AM 8/27

Time of Return Sept 30 @ 10:00pm Approximate Mileage (one way)* 583.4

Approximate Number of Students 2

Number of Chaperones/Adults 2

TOTAL TRANSPORTED 4

Number of Buses {44 Person Maximum for MS/HS} {60 Person Maximum for ELEM}*
*These numbers include both students and all adults (bus driver, teachers, coaches, chaperones, etc.)

Method of Transportation (if not by school bus) airplane, rental car x

*Common Carriers must be Board approved and should have the 8005.02-F accompanying this form *

Trip Required or Optional	<u>Optional</u>	If optional, indicate student charges:
Transportation (mileage, driver)		\$ 440
Admissions		\$ 600.00
Other		\$ 450.00
Total		\$ 1,490.00

Number of Instructional Days Lost 2 days

Justification: Why is the trip necessary? What is to be learned? How will the experience be used and evaluated?
WLA features dynamic workshops and interactive activities to teach HOSA leaders to be better advocates of HOSA's mission and vision. This event is an action packed experience for the highest level of leadership development for HOSA Future Health Professionals.

Requested by Tonya M Burns Date Jul 30, 2024
 Approved/Disapproved [Signature], Principal Date: 7/31/24
 Approved/Disapproved [Signature], Level Director Date: 8/12/24
 Approved/Disapproved _____, Superintendent Date: _____

*Field trips in excess of a 60-mile radius of the Board office require the approval of the Superintendent. ALL overnight field trips must be approved by the school board and Superintendent. Upon approval, the school will receive an approval letter from Superintendent.

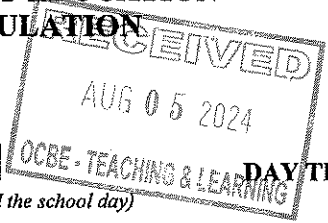
- Adopted: September 2, 1980
- Revised: June 19, 1998
- Revised: March 25, 2004
- Revised: June 28, 2007
- Revised: July 17, 2015
- Revised: February 1, 1985
- Revised: June 9, 1999
- Revised: March 22, 2005
- Revised: March 11, 2008
- Revised: September, 1991
- Revised: November 23, 1999
- Revised: July 27, 2005
- Revised: July 16, 2008
- Revised: April 29, 1996
- Revised: April 2, 2001
- Revised: August 10, 2006
- Revised: February 4, 2014

OLDHAM COUNTY BOARD OF EDUCATION
ADMINISTRATIVE REGULATION

FIELD TRIP BUS REQUEST FORM

Related to: Policy 8005, 4055, 8005-AR, 8005.001F

8005.01F



OVERNIGHT

EXTENDED DAY
(Same day but extends beyond the school day)

DAY TRIP ONLY

School: Oldham County High School

Employee(s) In Charge: Chris Lashley Group: Softball

Destination: Ft Walton Beach

Date(s) of Trip: March 28 - April 5, 2025 Time of Departure: 8am Time of Return: 10pm

Approximate Mileage (one way): 637 *

Approximate Number of Students: 20

Number of Chaperones/Adults: 3

TOTAL TRANSPORTED: 23 *

Number of Buses: 0

*{44 Person Maximum for MS/HS} {60 Person Maximum for ELEM}

*These numbers include both students and all adults (bus driver, teachers, coaches, chaperones, etc.)

Method of Transportation (if not by school bus): Parents will drive

Common Carriers must be Board approved and should have the 8005.02F accompanying this form

*All tolls are the responsibility of the school or group requesting the trip.

Trip Required or Optional: _____

If optional, indicate student charges:

Transportation (mileage, driver) \$ _____

Admissions \$ _____

Other \$ _____

Total Charges \$ _____

Number of Instructional Days Lost: 0

Justification: Why is the trip necessary? What is to be learned? How will the experience be used and evaluated?

Spring Break Softball Trip - players will compete in the Ft Walton Beach Bash with the softball team.
Parents will drive and team will stay with parents in Ft Walton

Requested by: Paul Holien Date: 07/29/2024

APPROVAL/DISAPPROVAL

Approved/Disapproved: [Signature], Principal Date: 7/31/24

Approved/Disapproved: [Signature], Level Director Date: 8/16/24

Approved/Disapproved: _____, Superintendent Date: _____

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Upon approval, the school will receive an approved form from the Superintendent. *

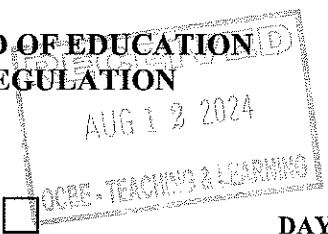
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OLDHAM COUNTY BOARD OF EDUCATION
ADMINISTRATIVE REGULATION

FIELD TRIP BUS REQUEST FORM

Related to: Policy 8005, 4055, 8005AR; 8005.001F

8005.01F



OVERNIGHT

EXTENDED DAY

DAY TRIP ONLY

(Same day but extends beyond the school day)

School: South Oldham High School

Employee(s) In Charge: Justin Romney Group: Choir

Destination: Hyatt Regency, Downtown Louisville, KY

Date(s) of Trip: Feb 5-7 Time of Departure: 12:30 P.M. Time of Return: 2/7 10:30 P.M.

Approximate Mileage (one way): 21 *

Approximate Number of Students: 14

Number of Chaperones/Adults: 1

TOTAL TRANSPORTED: 15 *

Number of Buses: 1

**(44 Person Maximum for MS/HS) (60 Person Maximum for ELEM)*

**These numbers include both students and all adults (bus driver, teachers, coaches, chaperones, etc.)*

Method of Transportation (if not by school bus): Bus for delivery only. Parents pick up students on 2/7

Common Carriers must be Board approved and should have the 8005.02F accompanying this form

**All tolls are the responsibility of the school or group requesting the trip.*

Trip Required or Optional: optional

If optional, indicate student charges:

Transportation (mileage, driver)	\$ <u>15</u>
Admissions	\$ <u>55</u>
Other	\$ <u>(hotel) 200</u>
Total Charges	\$ <u>270</u>

Number of Instructional Days Lost: 2.5

Justification: Why is the trip necessary? What is to be learned? How will the experience be used and evaluated?
Participation in the KMEA All-State Choir rehearsals and performance.

Requested by: Justin Romney Date: 7/22/24

APPROVAL/DISAPPROVAL

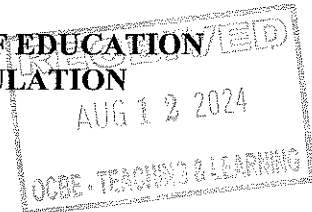
Approved/Disapproved: *Christina Woodson*, Principal Date: *7-22-24*
 Approved/Disapproved: *MJ*, Level Director Date: *8/12/24*
 Approved/Disapproved: _____, Superintendent Date: _____

**Field trips in excess of a 60-mile radius of the Board office require the approval of the Superintendent.*

**ALL Overnight Field Trips and trips using Common Carriers must be approved by the school board and Superintendent.*

*Upon approval, the school will receive an approved form from the Superintendent. **

OLDHAM COUNTY BOARD OF EDUCATION ADMINISTRATIVE REGULATION



8005.01F

FIELD TRIP BUS REQUEST FORM

Related to: Policy 8005, 4055, 8005AR; 8005.001F

OVERNIGHT [checked]

EXTENDED DAY []

DAY TRIP ONLY []

(Same day but extends beyond the school day)

School: South Oldham High School

Employee(s) In Charge: Justin Romney Group: Choir

Destination: KYACDA conference in Lexington at UK Singletary Center

Date(s) of Trip: Nov. 1-2, 2024 Time of Departure: 11/1, 7:30 AM Time of Return: 11/2, 8:30 P.M.

Approximate Mileage (one way): _____ *

Approximate Number of Students: 5

Number of Chaperones/Adults: 3

TOTAL TRANSPORTED: 8 *

Number of Buses: 0

*(44 Person Maximum for MS/HS) (60 Person Maximum for ELEM)

*These numbers include both students and all adults (bus driver, teachers, coaches, chaperones, etc.)

Method of Transportation (if not by school bus): Parental transport

Common Carriers must be Board approved and should have the 8005.02F accompanying this form

*All tolls are the responsibility of the school or group requesting the trip.

Trip Required or Optional: optional

If optional, indicate student charges:

Table with 2 columns: Charge Type (Transportation, Admissions, Other, Total Charges) and Amount (\$50, \$50, \$50, \$50)

Number of Instructional Days Lost: 1

Justification: Why is the trip necessary? What is to be learned? How will the experience be used and evaluated? Participation in the KYACDA rehearsals and performance

Requested by: Justin Romney

Date: 7/22/24

APPROVAL/DISAPPROVAL

Approved/Disapproved: Melissa Woodley, Principal Date: 7-22-24

Approved/Disapproved: M. J. [Signature], Level Director Date: 8/12/24

Approved/Disapproved: _____, Superintendent Date: _____

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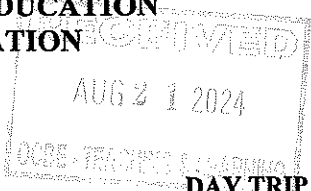
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Upon approval, the school will receive an approved form from the Superintendent. *

**OLDHAM COUNTY BOARD OF EDUCATION
ADMINISTRATIVE REGULATION**

FIELD TRIP BUS REQUEST FORM

Related to: Policy 8005, 4055, 8005AR, 8005.001F



8005.01F

OVERNIGHT

EXTENDED DAY

(Same day but extends beyond the school day)

DAY TRIP ONLY

School: North Oldham High School

Employee(s) In Charge: Eric Teysen, Head Boy's Golf Coach Group: Boy's Golf

Destination: Owensboro Country Club, Owensboro, KY

Date(s) of Trip: 9/8/24 - 9/9/24 Time of Departure: 12:00pm Time of Return: 4:00pm

Approximate Mileage (one way): 124 *

Approximate Number of Students: 1

Number of Chaperones/Adults: 1

TOTAL TRANSPORTED: 2 *

Number of Buses: 0

**(44 Person Maximum for MS/HS) (60 Person Maximum for ELEM)*

**These numbers include both students and all adults (bus driver, teachers, coaches, chaperones, etc.)*

Method of Transportation (if not by school bus): Parent Transport

Common Carriers must be Board approved and should have the 8005.02F accompanying this form

**All tolls are the responsibility of the school or group requesting the trip.*

Trip Required or Optional: Required

If optional, indicate student charges:

Transportation (mileage, driver)	\$	_____
Admissions	\$	_____
Other	\$	_____
Total Charges	\$	_____

Number of Instructional Days Lost: 1

Justification: Why is the trip necessary? What is to be learned? How will the experience be used and evaluated?

Student-athlete qualified for the 2A State Championship Golf Tournament. Coach and player w/parent will travel to Owensboro on Sunday 9/8/24 to spend the night in order to make the 8am tee time on Monday 9/9/24.

Requested by: Matt Walker, NOHS Athletics Director Date: 08/21/2024

APPROVAL/DISAPPROVAL

Approved/Disapproved: [Signature], Principal Date: 8/21/24

Approved/Disapproved: [Signature], Level Director Date: 8/22/24

Approved/Disapproved: _____, Superintendent Date: _____

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