



Issue Paper

DATE:

August 20, 2024

AGENDA ITEM (ACTION ITEM):

Consider/Approve the contract between Executive Charter, Inc. and R.C. Hinsdale Elementary for the fifth grade field trip to Conner Prairie on October 16, 2024.

APPLICABLE BOARD POLICY:

01.1 – Legal Status of the Board

HISTORY/BACKGROUND:

Hinsdale has had a very successful relationship with Executive Charter in the past. The use of a charter bus for our fifth graders will make a memorable experience for their class trip. Executive Charter is a very safe and reliable company that has provided excellent service in the past.

FISCAL/BUDGETARY IMPACT:

\$3,190 total charge for transportation will be paid for by the parents. Any student unable to pay for the trip will be covered by the school.

RECOMMENDATION:

Approval of the contract between Executive Charter, Inc. and R.C. Hinsdale Elementary for the fifth grade trip to Conner Prairie on October 16, 2024.

CONTACT PERSON:

Josh Feldmann, R.C. Hinsdale Principal


Principal/Administrator


District Administrator


Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.
Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent’s mailbox.

Executive Charter, Inc.
 1810 Monmouth St. Newport KY 41071
 859-261-8841
 reservations@executivetransportation.org

Account Name: **R.C. HINSDALE ELEMENTARY** Acct ID: **3418226**

Address: **440 DUDLEY ROAD EDGEWOOD, KENTUCKY 41017**

Client Contact: **TERI COX** Phone#: **8599916053**

10/16/2024 7:00:00AM R.C. HINSDALE ELEMENTARY MOTOR COACH 55 FROM: R.C. HINSDALE: 440 DUDLEY RD, EDGEWOOD, KY 41017 BUS 1 TO: CONNER PRAIRIE: 13400 ALLISONVILLE RD. FISCHERS, TRIP REMARKS: IN 46038 WAIT & DEPART ABOUT 2PM TERI.COX@KENTON.KYSCHOOLS.US Order has more than 1 vehicle (2)	Confirmation# 3032735 FARE: \$1,545.00 TIPS: \$50.00 Total Fare \$1,595.00
10/16/2024 7:00:00AM R.C. HINSDALE ELEMENTARY MOTOR COACH 55 FROM: R.C. HINSDALE: 440 DUDLEY RD, EDGEWOOD, KY 41017 BUS 2 TO: CONNER PRAIRIE: 13400 ALLISONVILLE RD. FISCHERS, TRIP REMARKS: IN 46038 WAIT & DEPART ABOUT 2PM TERI.COX@KENTON.KYSCHOOLS.US Order has more than 1 vehicle (2)	Confirmation# 3032747 FARE: \$1,545.00 TIPS: \$50.00 Total Fare \$1,595.00

Invoice Total: \$3,190.00

DEPOSIT: A \$100 deposit per motorcoach is required to reserve service. To avoid cancellation, the balance of the payment is due thirty (30) days prior to the event. If balance is not paid in full 30 days prior, trips can be cancelled without notice to fulfill company needs.

CANCELLATION: We have a 2 week cancellation policy. Cancellation less than two (2) weeks prior to service will result in forfeiture of all monies paid.

PAYMENTS: We accept credit card, check or EFT. Please make checks payable to: Executive Charter, Inc.

CREDIT CARD PROCESSING FEE: A processing fee of 3% will be added to all credit card payments.

PAST DUE AMOUNTS: A Finance Charge of 2% Per Month, 24% Annual Percentage Rate will be charge on all past due accounts.

PRICE VARIATIONS: The price quoted above is from terminal to terminal and is based upon the information originally given. Any changes may affect the original price quote.

AMENITIES such as wi-fi, PA system, electrical outlets, DVD players and TV monitors are provided at no charge. Therefore no refund will be issued for the failure of such amenities.

DAMAGE AND CLEAN UP FEES: If excessive clean up is required there will be an additional charge of \$250. You will be lable for any damage caused by the passengers of the bus.

ITINERARY: A specific itinerary is required 2 weeks before the trip, listing all locations and expected times for the driver(s).

NOTES: Please check the information above regarding your trip. Please contact us with any changes, corrections, or additions to your itinerary. Our staff is anxious to help you.

Please sign and return with your deposit to ensure your coach reservation.

Signature _____ Date _____