

**Powell County Board of Education Regular Meeting
July 16, 2024 6:00 PM
Powell County Middle School Media Center**

Attendance Taken at : 5:50 PM

Present Board Members:

Brenda Crabtree

Kim Hall

Lisa Mays

Diann Meadows

Kathy Merriman

I. Call to Order

II. Pledge of Allegiance

III. Adopt/Approve Agenda

Order #25-1 - Motion Passed: Motion to approve agenda passed with a motion by Kim Hall and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

IV. Staff/Student Recognitions

Mrs. Wasson introduced Mrs. Erica Price to the Board. She is the District's new Special Education Director. Mrs. Price comes to the District with 28 years of experience in special education. She worked in the Powell County Schools for 16 years and then went to the Montgomery County Schools before transitioning to a consultant position at the Central Kentucky Education Cooperative.

V. Communication Report

Superintendent Wasson presented the following information in her communication report:

- After the last Board meeting we completed a walk around with ESKOLA roofing to point out the issues we have with the Stanton Elementary School roofing project. They agreed that the guttering on the front part of the building does not meet quality standards. They will remove all the current guttering in that area and replace it with seamless gutters. They will coordinate it with us so that we can install vinyl soffit before they install the new gutters. They will also fix the roof top where the water lays and fix the downspouts in the back of the building after we ensure they drain appropriately. This work started today.
- The Fuel Pump project at the bus garage is complete. We are now able to get fuel from our own pumps. There is an issue with the gasoline pump because it is taking over a minute and twenty seconds to pump one gallon, so the flow is not sufficient. We will contact the company tomorrow to get that working correctly. We appreciate working with Everman's gas station in Clay City while our pumps have been down.

- We have been working extensively on ensuring that all staff are tied to the new pay scales approved by the Board for the 24-25 school year and that people are paid out of the correct funding sources. Mrs. Wasson commended the personnel in the finance office and payroll clerk as well as the HR department on the work that they have done to close the old year out and start the new. It is not an easy task and they have done a great job making sure our records are accurate.
- Back to School Nights:

Bowen Elementary, Clay City Elementary, and Stanton Elementary all have back to school nights scheduled for Thursday, 8/8, from 5-7.

Powell County Middle has back to school night scheduled for Tuesday, 8/6, from 5-7. They are also doing a 6th grade mingle on Tuesday, 7/30, from 9-12.

Powell County High has a back to school night for freshmen on Wednesday, 7/31, from 5-7. They may also do another night for the rest of the school, but I don't have that date yet.

- Tomorrow we will gather all of our employees who work year-round to present required trainings. It is a requirement that within the first 30 days of the new school year all employees are trained on who their evaluator is and the expectations of their evaluation. There are also several other trainings as required in law and Board policy that we will cover tomorrow.
- Next week about 10 administrators will attend the KASA Summer Institute. This is an opportunity for learning and growth for our administrative team.
- I have been asked to mentor a new superintendent through the KASA Next Generation Leadership program. All new first-time superintendents must go through this program and have a mentor. My mentee is Ms. Renee Smith, new superintendent of Jackson County Public Schools. As part of this program I will have to go to her district a day and will have to attend one of their Board meetings, and she is required to come here and attend one of our Board meetings.
- Mrs. Wasson asked the Board if they would like to schedule a date to do school walk-throughs.

The Board had a discussion about the possibility. They decided to schedule for Monday, August 12, 2024 and start at 6:00 p.m. The Board asked to start at Clay City Elementary and travel to the middle school, high school, Stanton Elementary and then end at Bowen Elementary.

- Construction Updates:
 - o As of today the ok has been given to start pouring footers in section A and B of the building which is the area that we had to have rock hauled to. The footers are starting to be dug and 400 feet of concrete will be poured tomorrow.
 - o The ICF Styrofoam walls got concrete poured in them today.
 - o There are 3 rigs drilling on the thermal wells and to date 25-30 of the wells have been completed.
 - o The plumbing in Area C is complete
 - o There is temporary electricity now at the site.

- o The berm install around the building pad perimeter is complete- this is the dirt that was added to hold the rock in place in Sections A and B
- o Rising Sun is still working on cutting and filling the land for the alternate exit from the property to the main highway and the road connecting to the middle school as well as all other levels of land.
- o The sanitary line install around the middle school is now complete.
- o The sleeves for the fire suppression system have been installed. Twin Lakes is going to do another water pressure test next week as the city has indicated the problem was a valve that was not shut all the way.
- o Masonry work will begin tomorrow on the section behind the gymnasium that holds all the electrical and plumbing as well as the offices and restrooms for the gymnasium section
- o They are continuing to monitor the settlement plate elevations in areas A and B but to date they have only dropped 1/16th of an inch.
- o The pouring of the gym slab and the kitchen and cafeteria should be complete by our next Board meeting in August.

VI. Public Comments

None

VII. Consent Agenda

Order #25-2 - Motion Passed: Motion to approve all consent items as presented passed with a motion by Kathy Merriman and a second by Kim Hall.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

- A. Approval of minutes for regular meeting minutes 06.18.24
- B. Approval of Payment of Claims
- C. Approval of Monthly Financial Report
- D. Approval of Orders of Treasurer
- E. Approval of School Fees
- F. Approval of Monthly Trip Requests
- G. Approval of Cyber Insurance Coverage
- H. Approval of Employee Handbook for 24-25 School Year

VIII. Approval of KSBA Board Policy Updates 01.11, 01.111, 01.21, 01.3, 01.83, 02.31, 02.311, 02.442, 03.11, 03.124, 03.13251, 03.21, 03.23251, 04.5, 05.4, 06.22, 06.31, 06.33, 06.34, 08.23, 09.126, 09.14, 09.22, 09.2211, 09.224, 09.2242, 09.226, 09.2261, 09.227, 09.42, 09.422, 09.423, 09.4232, 09.425, 09.43, 09.435, 09.438 and District Updates 08.1132 and 09.123

Order #25-3 - Motion Passed: Approval of second reading of KSBA Board Updates 01.11, 01.111, 01.21, 01.3, 01.83, 02.31, 02.311, 02.442, 03.11, 03.124, 03.13251, 03.21, 03.23251, 04.5, 05.4, 06.22, 06.31, 06.33,

06.34, 08.23, 09.126, 09.14, 09.22, 09.2211, 09.224, 09.2242, 09.226, 09.2261, 09.227, 09.42, 09.422, 09.423, 09.4232, 09.425, 09.43, 09.435, 09.438 and District Updates 08.1132 and 09.123 passed with a motion by Diann Meadows and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

The policies attached were the same as presented to the Board at the June, 2024 meeting. Mrs. Wasson shared with the Board that there were several surveys being put out regarding the policy on Medicinal Cannabis and only one county at this time was allowing it. Most Superintendents said that their Boards were not implementing it at this time but were open to discussion if the need comes up. The Board members shared their sentiments that they would also be open to discussion in the need arises.

IX. Review Board Procedures 07.16 AP.1, 09.2261 AP.2, and 08.11131 AP.22

Board Procedure 07.16 AP.1 is a food service procedure that needed clarification under Salary Payment and Related Data, #9.

Board procedure 06.34 AP.2 is a transportation procedure that needed clarification stating our transportation policy is in our Code of Acceptable Behavior.

Board procedure 08.1131 AP.22 was changed this morning when discussing our virtual program. The Non-Traditional Environment Option procedure change provides clarification on athletic participation when attending the virtual program and cleans up the form we give to parents notifying them of their acceptance into the program.

Procedures only require review by the Board to enable members to provide input. No recommendations were made regarding the changes requested.

X. Approval of Positions with Federal Funds

Order #25-4 - Motion Passed: Approval of 1 teacher and 2 assistants from federal funds for the 2024-2025 school year. passed with a motion by Lisa Mays and a second by Diann Meadows.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Title I and Title II funding amounts have come in and we have the funding to pay the following positions for this school year:

1 additional teacher at Bowen Elementary to reduce class size and not have to split a grade level- Title I

2 additional assistants at Stanton Elementary to support learning- Title I

XI. Approval of Substitute Secretary Pay Adjustment

Order #25-5 - Motion Passed: Approval of adjustment in substitute secretary pay passed with a motion by Diann Meadows and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Substitute Secretaries have had a pay rate of \$13.00 per hour but all other classified subs utilize the base pay rate for the job category. Superintendent Wasson requested to include substitute secretaries in this same manner and pay them at a rate of 0 years of experience.

XII. Annual Financial Review of Investments

Order #25-6 - Motion Passed: Approval to keep and maintain current investments for FY 2025 passed with a motion by Kim Hall and a second by Kathy Merriman.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Chief Finance Officer Alicia Frazier reviewed the investments the district currently has in annuities and shared that the district has received \$ in interest from our construction account to date because she has not had to draw down the funds to this point. She did indicate that the latest pay app was for over a million dollars so we would have to start drawing down some money from the account.

XIII. Data Security and Privacy Plan 2024

Chief Information Officer Ashley Randall explained that Kentucky Regulation 702 KAR 1:170 requires that the district make the board aware that it has reviewed KAR and implemented best practices prior to August 31 each year regarding data security and privacy.

XIV. Facilities

A. Approval of Pay App #5 and Solid Ground Invoice

Order #25-7 - Motion Passed: Approval of Pay App #5 for Stanton Elementary and Solid Ground Invoice passed with a motion by Lisa Mays and a second by Kim Hall.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

B. Approval to Declare Trailer Behind PCMS Surplus

Order #25-8 - Motion Passed: Approval to surplus the trailers outside the middle school and sell them by sealed bid. passed with a motion by Kathy Merriman and a second by Kim Hall.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Chief Operations Officer Doug Brewer shared with the Board that due to the upcoming repair of the Middle School wall, we would like to declare the trailers behind the building surplus and sell them for removal as soon as possible. Although the construction may not start until the spring, it would be difficult to move the trailers in the winter months and having them out of the way will allow for easier access to the back of the building. Sterling Health is being moved from the trailers to the Annex and the mental health therapist will be moved inside the school. The remaining items are just items being stored by the school. They will work to remove the items. We will utilize new air conditioning units at our Powell County Academy.

The Board discussed the sale and asked if there was any use for the trailers by the district. Mr. Brewer explained that there is not and removing all trailers from the District property is a goal once the new school is built.

The Board decided that they would surplus the trailer and sell it by method of sealed bid at the recommendation of Mr. Brewer.

XV. Instruction

A. Approval of Emergency Certifications

Order #25-9 - Motion Passed: Approval of emergency certifications for Sierra McKinney and Tyler Carter. passed with a motion by Kathy Merriman and a second by Kim Hall.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

The following emergency certifications were requested based on no certified candidates being available for the positions:

Sierra McKinney- Family Consumer Science

Tyler Carter- Middle School Social Studies and English

The CTE certifications have their own set of rules and emergency certification may not be needed.

Tyler Carter has a degree in social studies and can likely get in an MAT program for at least that certification but could need emergency certification in the second content area. he was just interviewed on the day of the Board meeting so it may take a few days to determine the needs for emergency certification.

XVI. Informational Items

A. Personnel Report

HR Director David Lyons presented the personnel report and shared the resignations and hires as well as a medical leave through worker's compensation.

The Board asked about current open positions and Superintendent Wasson and Mr. Lyons shared the positions they are aware that still need filled.

XVII. Other Business

None

XVIII. Approval to Enter Closed Session pursuant to KRS 61.815(1)(b) To Discuss the Sale of Property

Order #25-10 - Motion Passed: Approval to enter into closed session pursuant to KRS 61.815(1)(b) To Discuss the Sale of Property passed with a motion by Kim Hall and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

XIX. Approval to Return to Open Session

Order #25-11 - Motion Passed: Approval to return to open session passed with a motion by Kim Hall and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

XX. Approval of Actions Taken as a Result of Closed Session

Order #25-12 - Motion Passed: Approval of declaring property at 621 Breckinridge St. and the property between Stanton Elementary and the Hearne Property surplus and selling it by sealed bid passed with a motion by Diann Meadows and a second by Lisa Mays.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

The Board discussed two pieces of property in closed session and made the determination to declare both pieces of property as surplus and sell them by sealed bid.

The property known as 621 Breckinridge St., has a deed specific to that property. The District will review the deed to ensure it does not have listed that it is to remain with the district before it is sold by sealed bid.

The property in between Stanton Elementary and the Hearne property will need to have the deed researched before the Board will advertise for bid, but the Board decided to declare it as surplus.

XXI. Adjourn

Order #25-13 - Motion Passed: Motion to adjourn passed with a motion by Kim Hall and a second by Kathy Merriman.

Brenda Crabtree	Yes
Kim Hall	Yes
Lisa Mays	Yes
Diann Meadows	Yes
Kathy Merriman	Yes

Board Chairperson

Board Secretary