

**CHRISTIAN COUNTY BOARD OF EDUCATION  
BOARD OF EDUCATION MEETING  
HOPKINSVILLE, KENTUCKY**

**MINUTES OF REGULAR BOARD MEETING  
JULY 18, 2024  
6:00 P.M.**

**REGULAR BOARD MEETING**

The Christian County Board of Education met on Thursday, July 18, 2024, at 6:00 P.M. for a Regular Board Meeting.

**BOARD MEMBERS PRESENT:**

Mr. Tom Bell, Chair

Ms. Ambrea Watkins

Ms. Erin Westerfield

Mr. Chris Bentzel, Superintendent and Board Secretary

Also present: Mr. Jack Lackey, Jr., School Board Attorney, Administrators, and Guests

**BOARD MEMBERS ABSENT:**

Ms. Rebecca Pepper

Mr. Lindsey Clark, Vice-Chair

**ACTION/ITEMS**

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**RECOGNITIONS:**

- A) *Chris Gilkey* - Russell W. Behanan Outstanding KECSAC Administrator of the Year

**CCPS MISSION, PRAYER, PLEDGE, AND CALL TO ORDER**

Mr. Bell read the CCPS Mission Statement. The invocation and prayer was provided by Mr. Bell, followed by the Pledge of Allegiance. Mr. Bell called the meeting to order at 6:03 P.M.

**#1 APPROVAL OF AGENDA**

Motion by Ms. Watkins, second by Ms. Westerfield, to approve the Agenda as presented (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

**PRESENTATIONS:**

**NEW CHRISTIAN COUNTY HIGH SCHOOL CONSTRUCTION  
UPDATE**

Kevin Hitchel from Alliance Corporation was present to provide the Board with a Construction Update on the new Christian County High School (a copy of which is attached to the minutes.)

**SUMMER 2024 DISTRICT FACILITY TRANSITION UPDATE**

Kevin Crider, Assistant Superintendent and Trevor Herndon, District Facilities Coordinator, were present to provide the Board with a Summer 2024 District Facility Transition Update (a copy of which is attached to the minutes.)

**DATA SECURITY AND BREACH NOTIFICATION BEST PRACTICES**

Dr. Jason Wilson, District Technology Coordinator, was present to review Data Security and Breach Notification Best Practices (a copy of which is attached to the minutes.)

**FINANCE UPDATE**

Jessica Darnell, Director of Finance, was present to provide the Board with a finance update (a copy of which is attached to the minutes.)

The intent of the update is to keep the Board informed with the financial status of Christian County Public Schools and to also update them if any new state or federal guidance has been received.

The Treasurer’s Report shows all balances, receipts, and expenditures of each fund of the District. Mrs. Darnell discussed each fund in depth, reviewed any new state or federal guidance, and answered all questions from the Board.

**COMMITTEE REPORTS**

Mr. Bell provided an Equity Committee Update.

**COMMUNICATIONS, VISITORS, AND OPEN FORUM**

None

**#2 DISCUSSION/APPROVAL CHANGE ORDER NUMBER TWENTY EIGHT (28) FOR THE NEW CHRISTIAN COUNTY HIGH SCHOOL**

Motion by Ms. Watkins, second by Ms. Westerfield, to approve the Change Order Number Twenty Eight (28) for the New Christian County High School (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

**#3 DISCUSSION/APPROVAL CHANGE ORDER NUMBER TWENTY NINE (29) FOR THE NEW CHRISTIAN COUNTY HIGH SCHOOL**

Motion by Ms. Watkins, second by Ms. Westerfield, to approve the Change Order Number Twenty Nine (29) for the New Christian County High School (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

**#4 DISCUSSION/APPROVAL CHANGE ORDER NUMBER THIRTY (30) FOR THE NEW CHRISTIAN COUNTY HIGH SCHOOL**

Motion by Ms. Watkins, second by Ms. Westerfield, to approve the Change Order Number Thirty (30) for the New Christian County High School (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

**#5 DISCUSSION/APPROVAL TO ADVERTISE FOR BIDS FOR DOOR HARDWARE AND ACCESS CONTROL PROPOSALS FOR THE NEW CHRISTIAN COUNTY HIGH SCHOOL PROJECT**

Motion by Ms. Watkins, second by Ms. Westerfield, to approve to Advertise for Bids for Door Hardware and Access Control Proposals for the New Christian County High School Project.

Voting Yes: Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

**#6 DISCUSSION/APPROVAL PAYMENT APPLICATION NUMBER ELEVEN (11) TO ALLIANCE CORPORATION AND INDIVIDUAL CONTRACTORS FOR THE NEW CHRISTIAN COUNTY HIGH SCHOOL PROJECT**

Motion by Ms. Watkins, second by Ms. Westerfield, to Approve Payment Application Number Eleven (11) to Alliance Corporation and Individual Contractors for the New Christian County High School Project (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

**#7 DISCUSSION/APPROVAL INVOICE TO HAFER ARCHITECTS FOR THE NEW CHRISTIAN COUNTY HIGH SCHOOL PROJECT**

Motion by Ms. Watkins, second by Ms. Westerfield, to Approve Invoice to Hafer Architects for the New Christian County High School Project (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

**#8 DISCUSSION/APPROVAL ADVERTISE FOR BIDS FOR THE DEMOLITION OF THE CHRISTIAN COUNTY LEARNING CENTER (OLD CCMS)**

Motion by Ms. Watkins, second by Ms. Westerfield, to Approve to Advertise for Bids for the Demolition of the Christian County Learning Center (Old CCMS) (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

**#9 DISCUSSION/APPROVAL BG-5 FOR GATEWAY-BREATHITT CAMPUS RENOVATIONS PROJECT**

Motion by Ms. Watkins, second by Ms. Westerfield, to Approve the BG-5 for Gateway-Breathitt Campus Renovations Project (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

**#10 DISCUSSION/APPROVAL TO PURCHASE ADDITIONAL PROPERTY DEDUCTIBLE BUYBACK INSURANCE POLICY FOR SPECIFIC LOCATIONS**

Motion by Ms. Watkins, second by Ms. Westerfield, to Approve to Purchase Additional Property Deductible Buyback Insurance Policy for Specific Locations from Higgins Insurance and R-T Specialty in the Amount of \$71,250.00 (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

**#11 DISCUSSION/APPROVAL MEMORANDUM OF AGREEMENT BETWEEN CHRISTIAN COUNTY PUBLIC SCHOOLS AND THE AGRICULTURE PROGRAMS AT CHRISTIAN COUNTY AND HOPKINSVILLE HIGH SCHOOLS**

Motion by Ms. Watkins, second by Ms. Westerfield, to Approve the Memorandum of Agreement between Christian County Public Schools and the Agriculture Programs at Christian County and Hopkinsville High Schools (a copy of which is attached and the terms of which are incorporated by reference.)

Voting Yes: Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

**#12 CONSENT AGENDA**

Motion by Ms. Watkins, second by Ms. Westerfield, to approve to the following Consent Agenda:

- A) Financial Matters:
  - 1. Approval of Monthly Financial Reports and Authorize Payment of Bills
  - 2. Other
- B) Approval of Minutes Regular Board Meeting held on June 20, 2024
- C) Approval School Related Trip Requests
- D) Approval School Related Fund Raiser Requests
- E) Revised Memorandum of Understanding on the Handling of Public Offenses Occurring at School
- F) Approval 2024 KSBA Policy Update #47 – Second Reading
- G) Approval Superintendent Contracted Day Calendar
- H) Approval 2024-2025 Salary Schedule Revision One (1)
- I) Approval Contract between Christian County Public Schools and Hopkinsville Electric System
- J) Approval Purchase of Houghton Mifflin Harcourt Math Licenses for Grades 6-12 as a High Quality Instructional Resource for Required Math Courses
- K) Approval 2024-2025 Coaches’ Handbook
- L) Approval to Participate in the National School Meal Programs for the 2024-2025 School Year
- M) Acknowledgement Receipt of Personnel Matters/Reports
- N) Establish Next Regular Board Meeting/Workshop for August 1, 2024, 6:00 P.M. and Regular Meeting for August 15, 2024, 6:00 P.M. in the Board Room at the Central Office
- O) Other

Voting Yes: Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

**INDIVIDUAL BOARD MEMBER AND SUPERINTENDENT COMMENTS AND CONCERNS**

Mr. Bell, Ms. Watkins, Ms. Westerfield, and Mr. Bentzel all provided individual comments and/or concerns.

**#13 ADJOURN**

Motion by Ms. Watkins, second by Ms. Westerfield, to adjourn (7:30 P.M.)

Voting Yes: Ms. Watkins, Ms. Westerfield, Mr. Bell

Voting No: NONE

**APPROVED CHAIRPERSON** \_\_\_\_\_

**APPROVED SECRETARY** \_\_\_\_\_