

### Bus Loading and Unloading

Upon arriving at school, students are directed to either the cafeteria for breakfast, or their homeroom to await the beginning of the school day.

When the school day is over, students riding a bus are directed to the gym to await the arrival of their bus unless their bus is in the initial group. Students whose bus is in the first group to depart go directly to the bus loop to load their bus. All students who are walkers or pickup will wait until the 3:04 bell to be dismissed out the front doors.

The students are supervised as follows:

Bus Loop	Assistant Principal.
Cafeteria (morning only)	School Social Worker and three teachers
Gym (afternoon only)	School Social Worker and Assistant Principal
Homeroms	Teachers
Hallways	Teachers
Courtyard Entrance	Teachers
FRYSC Entrance	Teachers
Gym Lobby	Teacher
FMD Corner	PASS Teacher
Ag Corner	Teacher
Upstairs Lobby	Teachers
ISI Corner	Teachers
Outside Library Lawn	Teacher
Upstairs Restroom	Teacher
CIA Corner	CIA

### Meals

Administrators and teachers will help supervise students during lunch as follows:

<b>11:02-11:27</b> Cafeteria	
<b>11:32-11:57</b> Cafeteria	
<b>12:01-12:26</b> Cafeteria	

### Halls and Restrooms

Halls are cleared by administrators from 7:55 each morning and then monitored hourly by assistant principals and principal. Hallway transitions are 4 minutes long, and monitored by teachers and administration. Restroom breaks are taken during related arts classes. Each Related teacher will take their students to an assigned restroom at the beginning or end of their class. In addition, an assigned teacher will be monitoring the cafeteria restrooms during each assigned lunch shift.

### Before and After the School Day

#### **BEFORE SCHOOL**

Students are monitored by administrators/teachers beginning with the first bus drop-off at approximately 7:30. When students arrive at school, they will grab a breakfast (if they choose to do so) and then IMMEDIATELY report to the homeroom. Administrators and teachers assigned in hallways will supervise from 7:30 - 7:55 and ensure students are not gathering. The students are monitored as follows:

Bus Loop	Assistant Principal.
Cafeteria (morning only)	School Social Worker and Teachers
Gym (afternoon only)	School Social Worker and Assistant Principal
Homerooms	Teachers
Hallways	Teachers
Courtyard Entrance	Teachers
FRYSC Entrance	Teachers
Gym Lobby	Teacher
FMD Corner	PASS Teacher
Ag Corner	Teacher
Upstairs Lobby	Teachers
ISI Corner	Teachers
Bike Rack	Teacher
Upstairs Restroom	Teacher
CIA Corner	CIA

#### **AFTER SCHOOL**

- 3:00 - Bell to dismiss bus riders
- 3:04 - Bell to dismiss car riders and walkers

### Field Trips and Activities

Field Trips are monitored by the team leader on the trip. One administrator accompanies each group trip. Sports activities are under the direction of the Athletic Director/Assistant Principal who created a supervision schedule. All sporting events are monitored by the principal or assistant principals. Two administrators monitor each home football game and one administrator monitors each home basketball game.

Supervision Schedule  
FSMS--2024-25

**MORNING**

<b><u>LOCATION</u></b>	<b><u>STAFF #1</u></b>	<b><u>STAFF #2</u></b>	<b><u>STAFF #3</u></b>
Front Door/Open Gate	Grover	McDougal	Shetters
Courtyard Door/Open Gate	Perdue	Allen	Franklin
Cafeteria	Savage	Cardwell	Kelly
Gym Lobby Restroom	Frame		
6th Grade Restroom	Barrow		
Upstairs Restroom	M. Knight		
Car Rider	Jarboe		
Floater	Marsh	Baker	

**\*\* Please do NOT let students hangout in the hallways**

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## AFTER SCHOOL

- **1st Bell: All Bus Riders To The Gym (Report To Gym If Bus Is Not An Early Bus)**
- **2nd Bell: All Car Riders/Walkers Exit Through Front Door**
- **All Teachers With Flex Classes Report To The Gym After 2nd Bell To Help Supervise. Perdue Will Dismiss All Teachers Once Gym Has Thinned Out.**

<u>LOCATION</u>	<u>STAFF #1</u>	<u>STAFF #2</u>
GYM	PERDUE	BAKER
BUS LOOP	MARSH	CHILDRESS
CROSSWALK	MCDUGAL	
CAR RIDER	KNIGHT	MATTHEWS
BIKE RACK	SCHALK	
COURTYARD	COOK	
LIBRARY LAWN	FINCH	
FSHS BIG TREE	LAMASTUS	
UPSTAIRS RESTROOM	ARTERBURN	PASS
7TH HALLWAY	PROFFITT	
GYM LOBBY	SHETTERS	
6TH RESTROOM	FRAME	
6TH HALLWAY	SANDERS	
UPSTAIRS LOBBY	FRANKLIN	
CIA STAIRWELL	GROVER	
8TH HALLWAY	WOOD	
FRONT LOBBY	ALLEN	
FROSTY FREEZE SIDEWALK	SAVAGE	

**Supervision Schedule**  
**FSMS--2024-25**

- 1. Sanders to Bayles**
- 2. Proffitt to Knight**
- 3. Arterburn to Tyler**
- 4. Wood to Grimes**

