

Master Schedule

Master Schedule 24-25	Approved April 29, 2024	Wiz Kids	Mighty Munchkins	Creative Cats	All Stars	Big Blue	Wildcats
Special Area	FMD	1st	1st	2nd	2nd	3rd	3rd
8:00	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom	Homeroom
8:00-8:20	Morning Work	Morning Work	Morning Work	Morning Work	Morning Work	Morning Work	Morning Work
8:20-9:10 2nd. C.Cats	Morning Yoga 8:30-8:45	Core ELA (Skills) 8:15 - 9:15	Core ELA (Skills) 8:15 - 9:15	8:20-9:10 2nd. C.Cats	Core ELA Knowledge 8:15 - 9:15		
9:20-10:10 2nd A.Stars	Calendar / Zoo phonics 8:45-9:30	Core ELA Knowledge 9:15-10:15	Core ELA Knowledge 9:15-10:15	Core ELA Skills 9:15-10:15	9:20-10:10 2nd A.Stars	Core ELA 8:15-10:15	Core ELA 8:15-10:15
10:15-11:05 5 3rd Big Blue	Story/Recess 9:40-10:25	Lunch 10:36-11:11	Reading Flex 10:20-11:00	Math Core 10:15-11:15	Core ELA Skills 10:15-11:15	10:15-11:05 3rd Big Blue	Reading Flex 10:15-11:00
11:05-11:55 5 3rd Wildcats	Alt. Assessment 10:25-11:15	Reading Flex 11:15-12:00	Lunch 11:05-11:37	Recess 11:20-11:40	Lunch 11:33-12:05	Lunch 11:15-11:55	11:05-11:55 3rd Wildcats
11:55-12:25 Lunch	Lunch 11:30-12	Recess 12:05-12:25	Math Core 11:40-12:40	Lunch 11:48-12:24	Math Core 12:10-1:10	Math Core 12:00-1:00	Lunch 12:05-12:38
12:25-1:15 1st W.Kids	Number Worlds 12-12:30	12:25-1:15 1st W.Kids	12:40-1:15 Math Flex	Reading Flex 12:30-1:15	Reading Flex 1:15-2:00	Recess 1:10-1:30	Math Core 12:40-1:40
1:20-2:10 M.Munchkins	ELSB / Class Work 12:30-2:15	Math Core 1:15-2:15	1:20-2:10 M.Munchkins	ELA Knowledge 1:20-2:20	Recess 2:00-2:20	Reading Flex. 1:35-2:10	Math Flex 1:40-2:25
2:15-3:00 Planning or Super Simpson / . GT Art, Music, etc..	RR/Game/Art 2:15-2:30	Math Flex 2:15-2:50	2:15-2:35 Recess	Math Flex 2:20-2:50	Math Flex 2:25-2:50	Math Flex 2:15-2:50	Recess 2:30-2:50
	Binders / Notes Home 2:30-2:50	Read Aloud Review of Skills/Targets	2:40-2:55 Read Aloud Review of Skills/Targets	Read Aloud Review of Skills/Targets	Read Aloud Review of Skills/Targets	Read Aloud Review of Skills/Targets	Read Aloud Review of Skills/Targets
	Review of Skills / Targets						

Certified Staff Schedule

7:45	Certified Staff in building
7:45	Certified Staff in position
7:45	1st Bell
8:00	Tardy Bell Rings
10:33 – 12:33	Lunch (24 minutes per class)
3:00	First Dismissal Bell rings
3:15	Certified Staff may leave

Classified Staff Schedules

Classified staff is paid for seven hours per day. Below are the exact times our Para Educators should be in their assigned positions (not just in the building or on school grounds.)

Cindy Atkins	7:40 – 3:10
Debbie Barnett	7:30 – 3:00
Sandra Estes	7:30 – 3:00
Lori Forshee	7:45 – 3:15
Vicky Henson	7:30 – 3:00
Stephanie Hastings	7:30 - 3:00
Rita Patty	7:30 – 3:00
Wendy Uhls	8:00 – 3:30

2024-2025
Resource/Para's Assignments & D.A.P.E.

Resource Assignments:

Heather Cassity/Beverly Boren – 1st Grade
Tamara Gann/Preston Graves– 2nd Grade
April Marlin/Stacy Graves – 3rd Grade
DarBy Link – FMD
Chasity Vernon-EBD

Paraeducators Assignments:

Rita Patty (Boren) – Wiz Kids
Wendy Uhls (Cassity) – Mighty Munchkins
Lori Forshee (Gann) – Creative Cats
Vicky Henson (P.Graves) – All Stars
Debbie Barnett (S. Graves) – Wildcats
Cindy Atkins (Marlin) – Big Blue
Sandra Estes (Vernon) - PASS
Stephanie Hastings & Kendra Hanson (Haas) – FMD
Mary Alford (Visual Impairment Student/ Sp. Ed 3rd grade)

DAPE:

All students will be provided with 10 minutes of recess with the option of earning an additional 10 minutes.

An asterisk (*) indicates staggered start and stop times due to lunch schedules.

11:20-11:40	Creative Cats
1:10-1:30	Big Blue
12:05-12:25	Wiz Kids
2:00-2:20	All Stars
2:30-2:50	Wildcats
2:15-2:35	Mighty Munchkins

ARRIVAL DUTY 2024-2025

CAFETERIA Greeters

Sandra Estes (7:30)
Lori Forshee - Line (7:45)
Beverly Boren (7:45)
Wendy Uhls (8:00)
Chastity Vernon (7:45)

OFFICE

Andrea Link (7:15)
Cari Stewart (7:00)
Beth Wilson (7:30)

FRONT PARKING LOT (BUS)

Josh Tucker (7:30)
Tamara Gann (7:45)

HALLWAY Greeters

April Marlin (front hall @ 7:50)

CHECK & CONNECT

Amie Chaney (7:45 – 8:20)

On Call

Doty (7:45)

PARKING LOT (7:30-8:00) Greeters

Danny Benson
Debbie Link
Rita Patty
Preston Graves
Vicky Henson
Michael Barnum

LIBRARY

Jessi Proffitt (7:45)

GYM Greeters

Sublett (7:30)
C. Atkins (7:45)
Heather Cassity (7:30)

NURSES' STATION

Nurse Mandy (7:30)

- **ALL CERTIFIED STAFF SHOULD BE IN THEIR DESIGNATED DUTY AREA BY 7:30.**
- **CLASSROOM TEACHERS SHOULD BE IN THEIR ROOMS BY 7:45.**
- **ALL HOMEROOM TEACHERS SHOULD GREET STUDENTS WHILE MONITORING HALLWAYS AND STUDENTS. (This includes all transitions throughout the day).**

DEPARTURE DUTY 2024-2025

<p><u>OFFICE</u></p> <p>Andrea Link (3:45) Cari Stewart (3:30) Beth Wilson (4:00)</p> <p><u>CAFETERIA</u></p> <p>Josh Tucker Dana Banton (3:30) April Marlin (3:20) Cindy Atkins (3:20) Lori Forshee (3:20) Chasity Vernon</p> <p><u>LINE-HALLWAYS</u></p> <p>Rotation for dismissal *See pg 18* Amie Chaney - Front hall by cafe Jessi Proffitt - Front hall / office Lisa Campbell- Cafeteria Doors 3-3:20</p> <p><u>FRONT HALLWAY & WALKERS</u></p> <p>Jessi Proffitt Backup- Laura Doty</p>	<p><u>PICK-UP</u></p> <p>Wendy Uhls (Caller) Lauren Gomez (1st Line) S.Graves (2nd Line) B.Wimpee (3rd Line) Beverly Boren (GYM) Acre / Downing (GYM) Michael Barnum (line) Kelli Combs 3-3:30</p> <p><u>BACK-UPS FOR PICK-UP</u></p> <p>Gomez (out) Sublett (in) S. Graves (out) Caudill (in) Pardue (out) B. Wright (in)</p> <p><u>NURSES' STATION</u></p> <p>Nurse Mandy</p>
---	---

STAFF SHOULD BE IN DESIGNATED DUTY AREA BY 3:00.

- **TEACHERS NEED TO MOVE TO DOORWAYS TO SUPERVISE DEPARTING STUDENTS IN FOYERS AND HALLWAYS. (This includes all transitions throughout the day).**

Daily Assignments 2024-2025

ARRIVAL – CAFETERIA

Estes (7:30)	Supervisor
Chaney (7:30)	Food Line
Boren (7:30)	Tables/Walk Line
Uhls (8:00)	Stay until all done
Hastings (7:45)	Special Needs Assistance

Faculty need to stay in the cafeteria until 8:00.

DEPARTURE – CAFETERIA

Josh Tucker	
Banton	Deliver to Buses
Marlin	Deliver to Buses
Vernon	Deliver to Buses
Cassity	
Atkins (3:00 – 3:20)	Supervise lines @ door 2
Forshee (3:00 – 3:20)	Supervise lines @ door

RESTROOM SCHEDULE	(Hall 0) Cafeteria		(Hall 3) by Art Room		(Hall 2) New Restroom near room 115	
	TIME					
8:05					Adefolaju 8:00	
8:15	Murray		Hendi 8:20		Tucker 8:10	
8:25	McBrayer		Duncan 8:30		Coker	
8:35	Cain		London 8:40		H.Wright 8:25	
8:45					Harding 8:45	
8:55	Spencer		Moody			
9:05	Moody		McMurtry		9:00 Becker	
9:15	Halcomb		Farmer		Phillips	
9:25					BWright	
9:35	Raines		Kivett			
9:45	Brawner				T.Graves	
9:55	Caudill		Curtis			
10:05	Wilson		Schornak			
10:15	Perdue 10:10		Blythe10:10		Ogles 10:15	
10:25						
10:35						
10:45						
10:55	Moody 11					
11:05	Silchuk		Murray 11:05	Cain 11:10		
11:15	Spencer 11:10					
11:25			Harding 11:30			
11:35	McMurtry 11:32	Brawner 11:40		Coker 11:40	H.Wright 11:35	
11:45	T. Graves		Raines			
11:55	Kivett 11:50	London 12	B.Wright	Becker 12:00		
12:05	Hendi 12:00	Ogles 12:05	Duncan		Blythe 12:07	
12:15	Tucker		Halcomb			
12:25			Farmer 12:20		Adefolaju	
12:35	Curtis		Schornak 12:35		Phillips 12:25	
12:45	Caudill 12:30		Perdue 12:40		12:45 Murray	
12:55	12:40 Wilson	12:50 McMurtry	12:45 Coker	12:50 H.Wright		
1:05	12:55 Harding					
1:15	Moody	Spencer 1:20	Silchuk	London 1:20		
1:25	Cain					
1:35						
1:45						
1:55						
2:05						
2:15						
2:25						
2:35						
2:45						