

**Interagency Agreement between  
Beechwood Independent Schools and DCCH Center for Children and Families  
2024-2025**

*This agreement is intended to form the basis for a cooperative relationship between the DCCH Center for Children and Families (DCCH) as a provider of residential services, and the Beechwood Board of Education as the agency responsible for the provision of school services. It is the mutual goal and intention of each of the agencies named above to maintain the needs of each child or youth as our priority in fulfillment of this interagency agreement. This agreement is to foster the provision of coordinated and high-quality school and residential services.*

**DCCH, as the residential service provider, hereby agrees to:**

1. Provide Guardian Angel school with teacher aids.
2. Be responsible for dealing with disruptive and crisis behaviors that may occur in the school setting with Beechwood staff assistance as needed. DCCH teacher-aids will be present and responsible for monitoring these behaviors at all times and locations during the school day.
3. Administer and monitor all medication given during the school day.
4. Provide Beechwood principal advance notice prior to the admission of a student. In addition, provide the principal with all pertinent records including immunization records and information available at the time of residential placement.
5. Provide and administer any medical or health-related procedures required for any student in Guardian Angel school.
6. Provide staff to supervise all lunch periods for Beechwood school staff.
7. Notify the principal with sufficient notice to have an opportunity to participate in regular and specially scheduled meetings for case review such as Treatment Team meetings and Staffing's.
8. Assure that a system of on-going communication will be maintained between the residential staff and the Beechwood staff, including documentation of behavioral records, incidents, consequences, rewards, and homework on a daily basis.
9. Communicate concerns or issues with the principal before any outside staff or agency is consulted.
10. Notify the principal of any and all medication changes and possible side effects.
11. Assure that each student's health and hygiene will be maintained, and notification will be made to the principal of any student health condition that may affect a student's behavior or academic performance. Students will not be sent to school if they show evidence of any communicable condition within the previous 24-hour period including, but not limited to:
  - a. A temperature at or above 100 F-without fever reducing medication.
  - b. Any gastrointestinal symptoms, including, but not limited to diarrhea or vomiting.

- c. Any evidence of parasites (e.g. lice, ringworm, etc.)
  - d. Following any major medical appointment (e. g. tooth extraction, surgery, etc.)
  - e. Any other symptoms that preclude the student's active participation in the school program, activities, or expose other students/personnel to infectious or communicable conditions.
12. Abide by the school drop off and pick up times of **8:00 and 3:00** unless special arrangements are made.
  13. If a child from DCCH attends school at Beechwood, then DCCH staff will provide transportation and abide to the following drop off and pick up schedule:
    - a. Beechwood Elementary (grades P-6): 8:15 am - 3:00 pm
    - b. Beechwood High School (grades 7 - 12): 8:00 am - 3:00 pm
  14. Will submit any requests for students attending Beechwood to the principal for consideration and evaluation.
  15. Ensure that all students conform to the dress code as stated in the handbook both at Guardian Angel and at Beechwood.
  16. Provide building space on DCCH campus for Beechwood staff to implement the Guardian Angel school program.
  17. Agree that any/all technology, furniture, etc. purchased with Beechwood funds is labeled as such, and remains the property of Beechwood Schools.
  18. Provide and respond in a timely manner to any maintenance requests. Provide regular sanitation services (trash removal, bathrooms/classrooms, cleaned time-out room, floors, and emergency clean ups.
  19. Agree to a method for resolution of disputes or issues not covered by this contract.

**Beechwood Independent Schools hereby agree to:**

1. Provide the principal who will oversee the education component of Guardian Angel school.
2. Provide teachers in accordance with Beechwood procedures who are responsible for all educational aspects of students in the program.
3. Provide the on-site program with certified staff according to KECSAC and KDE guidelines. These staff will be required to attend all professional development in-service days and other events that take place at Beechwood Schools.
4. Meet the requirements of the KESCAC Memorandum of Agreement.
5. Students being admitted to Guardian Angel school 1-2 days after admission to the residential program.
6. Provide DCCH financial program support (rent, staff, maintenance, and sanitation) of **\$47,000** which will be paid in monthly installments beginning August 1 of each school year.

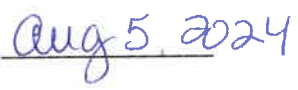
7. Provide to DCCH the Beechwood School calendar and schedule prior to the beginning of the school year.
8. Provide DCCH a chance to annually review this contract and make necessary changes.
9. Provide supervision/evaluation of certified school staff in accordance with Beechwood Board Policies.
10. Provide all students with necessary and appropriate educational materials and technology access.
11. Assure that any student suspected of having an educational disability will be referred, evaluated and considered for services according to state and federal guidelines after appropriate instruction and intervention services have been provided.
12. Notify DCCH of any incident occurring at school of a disciplinary nature or otherwise likely to affect student behavior upon returning to DCCH including documentation of behavioral records, consequences, rewards, etc. on a daily basis.
13. Notify DCCH of any student health or hygiene condition which is in need of attention, including the need to be removed from class for health reasons.
14. Develop and maintain a system of on-going communication with DCCH on a schedule that is appropriate to the needs of each student.
15. Beechwood will notify DCCH staff of pertinent student meetings in writing with at least three days' notice.
16. Agree to a method for resolution of disputes or issues not covered by this agreement.

**Commitment to the points in the Agreement signifies each agency's efforts toward professional collaboration for provision of quality residential and educational services to each school-age individual for which we share responsibility. This agreement shall be in effect from August 1, 2024, to July 31, 2025, at which time there will be a review by each agency for any needed amendments.**

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Beechwood Superintendent: Dr. Mike Stacy

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Date

  
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DCCH Center CEO: Denise Govan

  
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Date