

**RECORD OF BOARD PROCEEDINGS  
(MINUTES)  
SPECIAL MEETING**

Ft. Mitchell, KY

The BEECHWOOD Board of Education met in the Beechwood Cafeteria at 6:00 PM, on July 22, 2024, with the following members present:

**Attendance Taken at 6:00 PM:**

Present Board Members:

Mrs. Jeanne Berger  
Mr. Bradford Hood  
Mrs. Amy Sleet  
Mrs. Melanie Stricker  
Ms. Norine Sullivan

**I. Call to Order**

The mission of Beechwood Independent School District is to provide innovative education grounded in tradition. Our educational vision is to inspire students to embrace responsibility, productivity and compassion of a global community. Our vision is communicated to students, faculty, and our community by various media from the printed word to the internet and is exemplified by our district slogan: Innovative education grounded in tradition.

**I.A. Call to Order / Roll Call**

**I.B. Staff Members Present**

Dr. Mike Stacy, Superintendent  
Mr. Alan Yanke, High School Principal  
Mr. Zach Ashley, Elementary Principal  
Mrs. Alicia Wittmer, Asst Elementary Principal  
Dr. Sarah Schobel, Dir of Curriculum  
Mrs. Lauren Steltenkamp, Special Ed Director

Mr. Tim Lillard, Technology Director  
Mrs. Stephanie Layton, Business and University Liaison  
Mrs. Kristi Ward, Finance Director  
Mrs. Lori Reed, Board Secretary

**I.C. Recognition of Guests**

**I.D. Public Comment**

Each Person wishing to address the Board of Education must sign in. When called upon to speak the person who speaks should stand, give his/her name and group he/she represents, and then address his/her comments directly to the Board of Education Chairperson.

**There was no comment from the public.**

**II. Discussion and Action Agenda**

**II.A. Updated Policy and Procedures 2024-2025 SY - 1st reading**

Rationale:

First reading of the updated policy and procedures for 2024-2025 SY

**III. Consent Agenda**

**Motion Passed:** Approval to adopt consent agenda passed with a motion by Mrs. Melanie Stricker and a second by Mrs. Amy Sleet.

Mrs. Jeanne Berger	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Melanie Stricker	Yes
Ms. Norine Sullivan	Yes

**III.A. Approval of Minutes****III.A.1. June 10, 2024****III.B. Monthly Bills****III.C. Field Trip - Overnight****III.C.1. Boys Golf - Perry Park****III.D. Use of Facility Requests****III.D.1. Spartans****III.E. Beechwood Band Boosters - Holiday Craft Fair****III.E.1. Fundraiser request form****III.E.2. Use of Facility request****III.F. Certified Personnel Evaluation Plan****III.G. Updated Pay Schedule 2024-2025****III.H. Updated Stipend Schedule 2024-2025 SY****III.I. Emergency Substitute Teacher Certification**

Rationale:

Anyone applying to be a substitute teacher who does not hold a regular active teaching certificate, or a 5-year substitute certificate issued by KECS, will need to apply on-line through KECS to get an Emergency Substitute Teacher Certificate. In order to hire certified substitutes without a teaching certificate or a 5-year substitute certificate, a Board Order is needed indicating that a qualified teacher was not available for the position. Candidates still need to have at least 64 hours of college credit with a minimum 2.5 GPA.

**III.J. Thomas More University MOA - Student Teacher Practicum****III.K. High School Student Parent Handbook and Code of Conduct****III.L. Elementary Student Parent Handbook and Code of Conduct****III.M. EAP (Emergency Action Plan)****III.N. Safety Plan****III.O. Crisis Response Manual****III.P. Employee Handbook****III.Q. Athletics Handbook****III.R. Student Athlete Handbook****III.S. Coaches Handbook****III.T. Substitute Handbook****III.U. Supplemental Transportation contract Kenton County****III.V. Pay Applications #25 for Phase B**

## IV. Information

### IV.A. Superintendent's Report

Discussion:

Dr. Stacy gave a construction update on the new building. The crucial items that are being addressed are forced air, power, gym lobby, HVAC and secure connections from the existing building to the new building to help us stay on our timeline.

Dr Stacy also shared that he is awaiting details on the 2-year legislative solution to alleviate the impact of the 2023-2024 property value assessment on our budget.

#### IV.A.1. Finance Report

#### IV.A.2. SBDM Meeting Minutes

### IV.B. Personnel Report

#### Resignations

Mitchell Meyer	High School Special Education
John Scheben	Maintenance
Emma Hofmann	EL Teacher
Natalie Whalen	High School office
Cassie Adams	Preschool aide
Amanda Klare	Elementary teacher

#### New Hires

Brad Bentley	GA Principal
Natalie Whalen	Payroll/HR
Cassie Adams	High School office
Lorrie Groh	MSD Aide
Tiffany Rheude	EL Teacher/Coordinator
DeAndre Florence	GA Teacher
Kate Dickman	Preschool IA
Jennifer Weller	MSD Teacher
Amanda Klare	8th grade seminar

## V. Agenda in Official Board Minutes

**Motion Passed:** Approval of making the agenda part of the official board minutes passed with a motion by Mrs. Amy Sleet and a second by Mrs. Melanie Stricker.

Mrs. Jeanne Berger	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Melanie Stricker	Yes
Ms. Norine Sullivan	Yes

**VI. Other Business**

**VI.A. Board**

**VI.B. Staff**

**VI.C. Public**

**VII. Adjourn**

**Motion Passed:** Motion to adjourn the meeting passed with a motion by Ms. Norine Sullivan and a second by Mrs. Jeanne Berger.

Mrs. Jeanne Berger	Yes
Mr. Bradford Hood	Yes
Mrs. Amy Sleet	Yes
Mrs. Melanie Stricker	Yes
Ms. Norine Sullivan	Yes

**ATTEST:** \_\_\_\_\_  
Secretary

**APPROVED:** \_\_\_\_\_  
Chairman