

Request to Place an Item on the AgendaName: North Todd ElementaryAddress: 7300 Greenvale Rd.Telephone number: 270 265-4460Name of school children attend, if applicable: —Group represented: —Check if request was submitted to: ☒ Superintendent ☐ Board ChairpersonConferred with following administrators (names): L. BoleyDescription of Issue: Broken & out of date custodial equipmentSpecific Action Requested: Retire AssetsCheck if you are: ☐ Board Member ☒ District Employee ☐ Community Member

All requests for items to be placed on the agenda must be submitted to the Superintendent prior to the Board meeting as specified in Board Policy 01.45. Items submitted shall require prior approval of the Superintendent.

Review/Revised: 3/13/06

Retired Asset Form (RA-1)

PO#

[illegible]

Signature of Principa/Supervisor:

Fama Parley

Date:

7/25/24

Received by:

Date: _____

Entered into MUNIS on:

***All sections are required to be filled in**