



Issue Paper

DATE:

07/25/2024

AGENDA ITEM (ACTION ITEM):

Consider/Approve the disposition of district equipment as surplus in accordance with the attached spreadsheet; offer the items for sale to the public using a sealed bid process, award items to the highest/best bidder(s), complete the sale and properly dispose of any items not sold through this process.

APPLICABLE BOARD POLICY:

Fiscal Management – Disposal of School Property 04.8

HISTORY/BACKGROUND:

The district requests that previously purchased equipment, that is no longer needed, be dispositioned as surplus and sold to the public through a sealed bid process.

FISCAL/BUDGETARY IMPACT:

None

RECOMMENDATION:


Approval to dispose of district equipment as surplus in accordance with the attached spreadsheet; offer the items for sale to the public using a sealed bid process, award items to the highest/best bidder(s), complete the sale and properly dispose of any items not sold through this process.

CONTACT PERSON:

Jennifer Weis-Smith


Principal/Administrator


District Administrator


Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda. Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent’s mailbox.



SURPLUS REQUEST FORM

SUR-A-25

Quantity	Category	Asset Tag No.	Item Description	Make/Model No.	Serial No.	Condition	School/Building
1	Vehicle	770005300343	2010 Ford Van, E250, 4.6L V8, 147,638 miles	Ford E250	1FTNS2EW5ADB02817	Poor	Simon Kenton
1	Food Service Equipment	27581	Sanitizing Machine	Hobart/AM15VLT	23-1139-928	Fair	Caywood Elementary
1	Food Service Equipment	13104	Hot well serving line (part of line 2)	model SH4-NU	0604036000710M	Damaged	The Academies
1	Food Service Equipment	14217	Serving line 1	P6309	26-2925	Damaged	The Academies
1	Food Service Equipment	14224	Serving line 2	Cres Cor	unknown	Damaged	The Academies
1	Food Service Equipment	15112	Sub-station and Top		GR25DS	Fair	The Academies
1	Food Service Equipment	18893	2-Burner Stove			Fair	The Academies
1	Food Service Equipment	27581	Hobart Dishwasher		23-1139-928	Poor	The Academies
1	Food Service Equipment		Salad Bar		CPT-71-RA-EB	Poor	The Academies
1	Maintenance Equipment	24680	Floor Cover and Rack			Fair	The Academies
1	Maintenance Equipment		Floor Cover and Rack			Fair	The Academies
1	Maintenance Equipment		Maytag Performa Washer, White, Top Load, Full Size			Poor	Twenhofel Middle School
1	Maintenance Equipment		Maytag Performa Dryer, White, Full Size			Poor	Twenhofel Middle School
4	Music Equipment		Ludwig Drums	Ensemble		Fair	Woodland
1	A/V Equipment	19307	12-channel audio mixer	Samson/TM500	T51C1142	Poor	Turkey Foot Middle School
21	Transportation Equipment		Vinyl Bus Seats	Thomas		Fair	Bus garage
9	Transportation Equipment		Vinyl Barriers	Thomas		Good	Bus garage
9	Transportation Equipment		Vinyl Seat Backs	Thomas		Good	Bus garage
1	Transportation Equipment		Aluminum tool box for pickup application			Good	Bus garage
1	Transportation Equipment		Pallet of misc. body panels and misc. exhaust pipes			Good	Bus garage
1	Transportation Equipment		Pallet of Porta-Power tools and misc. transmission repair tools			Good	Bus garage
5.5	Transportation Equipment		Hendrickson bushing kits # HDR 60632 020	Hendrickson		Good	Bus garage
1	Transportation Equipment	28660	American Forge & Foundry, bumper jack 10 ton	AFF		Poor	Bus garage
1	Transportation Equipment	28659	American Forge & Foundry, bumper jack 10 ton	AFF		Poor	Bus garage
1	Transportation Equipment	28661	American Forge & Foundry, bumper jack 10 ton	AFF		Poor	Bus garage
1	Transportation Equipment	14875	Lincoln bumper, bumper jack 10 ton	Lincoln		Poor	Bus garage
1	Transportation Equipment		Automatic Transmission Core	Allison		Poor	Bus garage
1	Transportation Equipment		Automatic Transmission Core	Allison		Poor	Bus garage
1	Transportation Equipment		Differential Core			Poor	Bus garage

Quantity	Category	Asset Tag No.	Item Description	Make/Model No.	Serial No.	Condition	School/Building
2	Transportation Equipment		Minuteman walk behind floor scrubber / with extra pads	MM		Damaged	Bus garage
1	Transportation Equipment		Kaffenbarger work van shelving unit	Kaffenbarger		Fair	Bus garage
14	Transportation Equipment		Seat back foams for bus application (4/box)			Fair	Bus garage
30+	Transportation Equipment		Aluminum brackets			Good	Bus garage
1	Transportation Equipment		Gas generator 5500 watts/6500 watts max	Chicago		Good	Bus garage
1	Transportation Equipment		Gas generator 5500 watts/6500 watts max	Chicago		Good	Bus garage
1	Transportation Equipment		Wooden shelving unit with assortment of glass panes			Good	Bus garage
6	Transportation Equipment		Steel bumpers	I/C & Thomas		Poor	Bus garage
1	Transportation Equipment		OTC # 5012A 25 ton jack	OTC		Poor	Bus garage
4	Transportation Equipment		Firestone 285/75R24 drive tires	Firestone		Poor	Bus garage
1	Transportation Equipment		Pallet of obsolete bus parts Box #1			Fair	Bus garage
1	Transportation Equipment		Pallet of obsolete bus parts Box #2			Fair	Bus garage
15	Furniture		5' x 3' Library Table			Poor	Turkey Foot Middle School
4	Furniture		Rolling tables			Poor	Ryland Heights Elementary
1	Furniture		Grey computer table			Poor	Ryland Heights Elementary
1	Furniture		Wooden table			Poor	Ryland Heights Elementary
1	Furniture		Dark brown table			Poor	Ryland Heights Elementary
1	Furniture		Tall Wooden tables from library			Poor	Ryland Heights Elementary
2	Furniture		Small wooden tables			Poor	Ryland Heights Elementary
1	Furniture		Green kidney table			Poor	Ryland Heights Elementary
1	Furniture		Round tables			Poor	Ryland Heights Elementary
1	Furniture		Pre-school wooden kitchen refrigerator			Poor	Ryland Heights Elementary
1	Furniture		Plastic art easel			Poor	Ryland Heights Elementary
13	Furniture		Brown top student desks			Poor	Ryland Heights Elementary
11	Furniture		Grey top student desks			Poor	Ryland Heights Elementary
1	Furniture		Brown top teacher's desk			Poor	Ryland Heights Elementary
4	Furniture		Tall library tables			Poor	Ryland Heights Elementary
3	Furniture		8-10 ft wooden shelf			Poor	Ryland Heights Elementary
2	Furniture		Dark grey table			Poor	Ryland Heights Elementary
1	Furniture		Light brown table			Poor	Ryland Heights Elementary
2	Furniture		Round tables			Poor	Ryland Heights Elementary
2	Furniture		4 Drawer metal file cabinets			Poor	Ryland Heights Elementary

Quantity	Category	Asset Tag No.	Item Description	Make/Model No.	Serial No.	Condition	School/Building
2	Furniture		Grey storage lockers			Poor	Ryland Heights Elementary
1	Furniture		3 Drawer wooden book shelf			Poor	Ryland Heights Elementary
1	Furniture		4 Drawer wooden book shelf			Poor	Ryland Heights Elementary
1	Furniture		Roll around laptop cart			Poor	Ryland Heights Elementary
1	Furniture		Grey table			Poor	Ryland Heights Elementary
2	Furniture		Roll around book shelves			Poor	Ryland Heights Elementary
1	Furniture		Light brown book shelf			Poor	Ryland Heights Elementary
1	Furniture		Aqua blue chair			Poor	Ryland Heights Elementary
2	Furniture		Royal blue chairs 4th or 5th grade size			Poor	Ryland Heights Elementary
7	Furniture		Multi color chairs 4th or 5th grade size			Poor	Ryland Heights Elementary
1	Furniture		Blue rolling chair			Poor	Ryland Heights Elementary
1	Furniture		Wooden chair			Poor	Ryland Heights Elementary
13	Furniture		Blue chairs 2nd or 3rd grade size			Poor	Ryland Heights Elementary
7	Furniture		Royal blue chairs 4th or 5th grade size			Poor	Ryland Heights Elementary
20	Furniture		Dark blue chairs 1st or 2nd grade size			Poor	Ryland Heights Elementary
11	Furniture		Dark green chairs kindergarten size			Poor	Ryland Heights Elementary
4	Furniture		Dark blue chairs kindergarten size			Poor	Ryland Heights Elementary
1	Furniture		8' long Wood Conference Table			Fair	Beechgrove
17	Furniture		Plastic Chairs (Orange and Blue)			Fair	Beechgrove