



| It's about ALL kids.

Issue Paper

DATE:

July 17, 2024

AGENDA ITEM (ACTION ITEM):

Consider/Approve Dixie Heights High School to contract with Toad Productions to provide DJ services for the Dixie Heights Homecoming to be held on Saturday, October 12, 2024.

APPLICABLE BOARD POLICY:

01.1 Legal Status of the Board

HISTORY/BACKGROUND:

Dixie Heights High School would like to enter into an agreement with Toad Productions to provide a disc jockey for the 2024 Homecoming dance being held in the gymnasium at Dixie Heights High School on 10/12/2024 from 7:00 p.m. until 10:00 p.m.

FISCAL/BUDGETARY IMPACT:

\$1500.00 for DJ expenses will be paid from the Student Council school activity account.

RECOMMENDATION:

Approval to Dixie Heights High School to contract with Toad Productions to provide DJ services for the Dixie Heights Homecoming to be held on Saturday, October 12, 2024.

CONTACT PERSON:

Roddy Stainforth/Teresa Catchen/Phoebe Swank

Principal/Administrator

District Administrator

Superintendent

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.
Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent’s mailbox.*

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TOADPRODUCTIONS.COM		Invoice: 357146
8818 Reading Road	Date	Client 10/12/2024
Cincinnati, OH 45215	Company	Phoebe Swank
	Phone	Email
513.288.8417	Event Location	8593417650
toad@toadproductions.com		phoebe.swank@kenton.kyschools.us,fluttergirl75@gmail.com
		Dixie Heights High School

Event:	Dixie Heights High School				
Setup Time:	5:00 PM	Start Time:	7:00 PM	End Time:	10:00 PM

Contract Notes:

Item	Description	Price	Qty	Total
School - Essential	DJ, Mixing Console, 4 Speaker Sound System , 20 Wireless ToadLights, Wireless Mic	\$1,500.00	1	\$1,500.00
Overtime	Overtime (Beyond Package Inclusion)	\$0.00	0	\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
		\$0.00		\$0.00
Package Subtotal				\$1,500.00
Adjustments				-\$0.00
				\$0.00
Payments				\$0.00
				\$0.00
				\$0.00
				\$0.00
Total Due				\$1,500.00

This is an agreement for Entertainment and/or Production Services between Toad Productions and formalized on _____. Deposit of \$500.00 is due to finalize this contract. Deposits are non-refundable 180 days prior to the event.

Client to provide unobstructed, stairless entry to event, onsite parking, and power within 25' of setup. Outdoor events require cover for the DJ and Production. Outdoor events require a plan for Rain, and extreme Temperature. DJ cannot perform in Rain or Extremes.

E-Signature:		Date Signed:	
		IP Address	