



Kenton County School District | It's about ALL kids.

# Issue Paper

**DATE:**

July 11, 2024

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve execution of the School Food Authority Agreement for the Fresh Fruit and Vegetable Program (FFVP) grant and the Kentucky FFVP signature page for Beechgrove Elementary.

**APPLICABLE BOARD POLICY:**

Legal Status 01.1

**HISTORY/BACKGROUND:**

The FFVP is a federally assisted program providing free fresh fruits and vegetables to children at eligible elementary schools during the school day. The goal of the FFVP is to introduce children to fresh fruits and vegetables, to include new and different varieties, and to increase overall acceptance and consumption of fresh, unprocessed produce among children. The FFVP also encourages healthier school environments by promoting nutrition education. Beechgrove Elementary was awarded \$50,400.00.

**FISCAL/BUDGETARY IMPACT:**

\$0

**RECOMMENDATION:**


Approval to execute the School Food Authority Agreement Fresh Fruit and Vegetable Program

**CONTACT PERSON:**

Jennifer M Notton

  
\_\_\_\_\_  
Principal Administrator

  
\_\_\_\_\_  
District Administrator

  
\_\_\_\_\_  
Superintendent

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda. Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent’s mailbox.*



Dr. Robbie Fletcher  
Commissioner of Education

**KENTUCKY DEPARTMENT OF EDUCATION**  
300 Sower Boulevard • Frankfort, Kentucky 40601 Phone: (502) 564-3141 • [www.education.ky.gov](http://www.education.ky.gov)

July 10, 2024

Jennifer Notton  
Student Nutrition Director  
Kenton County Board of Education  
1055 Eaton Dr  
Ft Wright, Ky 41017-9655

**Re: Notice of SY 2024-2025 Grant Award**

Dear Jennifer Notton,

On behalf of the Division of School and Community Nutrition, Kentucky Department of Education and the USDA, it is my pleasure to inform you that a Fresh Fruit and Vegetable program grant to Kenton County Board of Education in the amount of \$ 50,400.00 has been approved for SY 2024-2025 beginning July 1, 2024, and ending June 30, 2025. The Fresh Fruit and Vegetable Program as authorized by Section 4304 of Public Law 110-234, The Food, Conservation, and Energy Act of 2008.

Funds are to be provided to the approved school(s):

Sponsor ID	Sponsor	Site ID	Site Name	July - Aug	Oct - June	Total Site Allocation
10193	Kenton County Board of Education	1018	Beechgrove Elementary School	\$4,601.12	\$45,798.88	\$ 50,400.00
					TOTAL	\$ 50,400.00

The Division of School and Community Nutrition is grateful and proud to support your Fresh Fruit and Vegetable Program. Thank you for introducing school children to a variety of produce that they otherwise might not have the opportunity to sample! And thank you for your efforts to improve healthy eating habits and to help elementary schools create healthier school food environments.

Sincerely,

A handwritten signature in cursive script that reads "Lauren E. Moore".

**Lauren E. Moore**

Director, Division of School and Community Nutrition  
Office of Finance and Operations  
Kentucky Department of Education  
2 Hudson Hollow Road, Suite B  
Frankfort, KY 40601-4311  
(502) 564-5625, ext. 4929 | Fax (502) 564-5519  
Email: [Lauren.Moore2@education.ky.gov](mailto:Lauren.Moore2@education.ky.gov)

Snip of budget worksheet

CNIPS NUMBER	DISTRICT NAME	SITE NUMBER	SITE NAME	July - September Allocation	October - June Allocation	Total Site Award
10193	Kenton County Board of Education	1018	Beechgrove Elementary School	\$ 4,601.12	\$ 45,798.88	\$ 50,400.00

# Kentucky Fresh Fruit and Vegetable Program (FFVP) Application

## Signature Page

We have reviewed this application and attest to the information provided. If selected, we agree to implement the project in a manner consistent with the policies and procedures established by USDA and NHS. Further, we agree to participate in USDA and/or State-sponsored trainings and evaluations, and to provide the information requested by the specified deadlines. Please provide the contacts listed below or equivalent positions as determined by the school.

### Signatures: (All original signatures are required to be in ink)

District Nutrition Program Director	Jennifer Notton (Print Name)	
	(Signature)	Date
School Cafeteria Manager	Sherry Winters (Print Name)	
	(Signature)	Date
School Principal	Kristie Cahill (Print Name)	
	(Signature)	Date
District Superintendent	Dr. Henry Webb (Print Name)	
	(Signature)	Date

#### USDA Nondiscrimination Statement

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete the [USDA Program Discrimination Complaint Online Form](#) (AD-3027) found online at [How to file a Complaint](#), from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (833) 256-1665 or (202) 690-7442; or

- (3) email: [program\\_intake@usda.gov](mailto:program_intake@usda.gov).

Addendum to State Agency – School Food Authority Agreement  
Fresh Fruit and Vegetable Program

This agreement is between the Division of School and Community Nutrition (State Agency) and Kenton County School District (School Food Authority (SFA)).

The undersigned has the authority to enter this Agreement to participate in the Fresh Fruit and Vegetable Program (Program) (FFVP) as authorized by Section 4304 of Public Law 110-234, the Food, Conservation, and Energy Act of 2008.

A. It is mutually agreed between the State Agency and School Food Authority that:

1. The School Food Authority agrees that the funds will only be used for the purposes authorized by Section 4304 of the Food, Conservation, and Energy Act of 2008, (Public Law 110-234).

2. The School Food Authority agrees to abide by all of the requirements for administering the Program as stated in Section 4304 of the Food, Conservation, and Energy Act of 2008 (Public Law 110-234).

3. The School Food Authority agrees to provide funds to the School Food Authority's approved FFVP sites under its jurisdiction for the service of approved fresh fruits and vegetables in accordance with local, State, and Federal regulations and requirements.

B. General Conditions

1. This Agreement is non-transferable.

2. Neither the State Agency nor the School Food Authority has an obligation to renew this agreement.

Signatures

\_\_\_\_\_  
State Agency Division Director

\_\_\_\_\_  
District Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

THIS ARRANGEMENT does not constitute the entire agreement between the parties with respect to subject matter thereof.