



# AIA<sup>®</sup> Document G731<sup>™</sup> – 2019

## Change Order, Construction Manager as Adviser Edition

**PROJECT:** *(name and address)*  
 21-016 Garrard County High School  
 599 Industry Road  
 Lancaster, KY 40444

**OWNER:** *(name and address)*  
 Garrard County Board of Education  
 322 West Maple Avenue  
 Lancaster, KY 40444

**CONTRACTOR:** *(name and address)*  
 Babcon, Inc.  
 147 South Estill Avenue  
 Richmond, KY 40475

**CONTRACT INFORMATION:**  
 Contract For: BP-11 Electrical  
 Date: 05/18/2023

**ARCHITECT:** *(name and address)*  
 Clotfelter-Samokar, PSC  
 228 East Reynolds Road Suite One  
 Lexington, KY 40517

**CHANGE ORDER INFORMATION:**  
 Change Order Number: 11-12  
 Date: 7/16/2024

**CONSTRUCTION MANAGER:** *(name and address)*  
 Trace Creek Construction, Inc.  
 127 Market Street  
 Vanceburg, KY 41179

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Add the cost to repair damaged Uplight to contract.

The original Contract Sum was	\$ 1,654,212.00
Net change by previously authorized Change Orders	\$ 41,937.26
The Contract Sum prior to this Change Order was	\$ 1,696,149.26
The Contract Sum will be increased by this Change Order in the amount of	\$ 4,492.00
The new Contract Sum including this Change Order will be	\$ 1,700,641.26

The Contract Time will be unchanged by Zero (0) days.  
The Contractor's Work shall be substantially complete on .

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER.**

Clotfelter-Samokar, PSC  
**ARCHITECT** *(Firm name)*

Trace Creek Construction, Inc.  
**CONSTRUCTION MANAGER** *(Firm name)*

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**PRINTED NAME AND TITLE**

\_\_\_\_\_  
**PRINTED NAME AND TITLE**

\_\_\_\_\_  
**DATE:**

\_\_\_\_\_  
**DATE:**

Babcon, Inc.  
**CONTRACTOR** *(Firm name)*

Garrard County Board of Education  
**OWNER** *(Firm name)*

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**SIGNATURE**

\_\_\_\_\_  
**PRINTED NAME AND TITLE**

\_\_\_\_\_  
**PRINTED NAME AND TITLE**

\_\_\_\_\_  
**DATE:**

\_\_\_\_\_  
**DATE:**

# FACPAC Contract Change Order Supplemental Information Form (Ref# 60326)

Form Status: Saved

---

## Tier 1 Project: Garrard County High School Final Phase

BG Number: 22-349

District: Garrard County (HB678) (195)

Status: Active

Phase: Project Initiation (View Checklist)

Contract: Babcon, 0011, Electrical

Type: CM Bid Package

Proposed

Change Order Number 5  
Time Extension Required No  
Date Of Change Order 7/16/2024  
Change Order Amount To Date Increase

## Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

---

Current Approved Amount	\$1,391,354.71
Net Approved COs	\$902,525.10
Remaining After Approved COs	\$488,829.61
Net All COs	\$907,017.10
Remaining After All COs	\$484,337.61

This Requested Change Order Amount \$4,492.00

+/-

Change In A/E Fee This Change Order \$0.00

+/-

Change In CM Fee This Change Order \$0.00

+/-

Remaining Construction Contingency \$484,337.61

Balance

Contract Change Requested By Construction Manager

Contract Change Reason Code replace damaged product

Change Order Description And Justification

Replace damaged Uplight on Softball Field light pole.

Cost Benefit To Owner

Replacing damaged light fixture

Contract unit prices have been utilized No  
to support the cost associated with this  
change order.

## Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

---

<b>Detail Item</b>	<b>Amount</b>	<b>Percent of Total</b>
Labor	\$1,100.00	24.49%
Materials	\$3,392.00	75.51%
Profit and Overhead	\$0.00	0.00%
Bond Insurance	\$0.00	0.00%
<b>Cost Breakdown Total:</b>	<b>\$4,492.00</b>	

Cost for this Change Order supported by an alternate bid or competitive price quote  
No  
Explain Why

**Change Order Supplemental Information Form Signature  
Page (Online Form Ref# 60326)**

---

Architect

---

Date

---

Construction Manager

---

Date

---

Finance Officer

---

Date

---

Local Board of Education Designee

---

Date

# CHANGE NOTICE

**CCN#** XXX2  
**Description:** REPLACE DAMAGED UPLIGHT ON SPOR  
**Date:** 7/11/2024  
**Project Name:** Garrard Co. Phase 3 Fields

## Itemized Breakdown

Description	Qty	Net Price U	Total Mat.	Labor U	Total Hrs.
UPLIGHT 125 POLE A2	1	3,200.00 E	3,200.00	0.00 E	0.00
<b>Totals</b>	<b>1</b>		<b>3,200.00</b>		<b>0.00</b>
General Materials					3,200.00
Material Tax (@ 6.000 %)					192.00
<b>Total Material</b>					<b>3,392.00</b>
DELIVERY BABCON TO SITE (1.00 @ 0.00 @ \$75.00 + 0.000 % + 0.000 % + 0.000 %)					75.00
KNIGHT ELECTRIC (\$1,025.00 + 0.000 % + 0.000 % + 0.000 %)					1,025.00
<b>Subtotal</b>					<b>4,492.00</b>
<b>Final Amount</b>					<b>\$4,492.00</b>

## CLIENT ACCEPTANCE

**CCN #** XXX2  
**Final Amount:** \$4,492.00

**Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Change Order #:** \_\_\_\_\_

I hereby accept this quotation and authorize the contractor to complete the above described work.

## Work Description

We reserve the right to correct this quote for errors and omissions.

This quote covers only the material, labor, and scope of work listed below. After acceptance of change order, no other material or labor will be provided without an increased cost.

This price is good for acceptance within 30 days from the date of receipt.

We request a time extension of 0 days.

We will supply and install all materials, labor, and equipment as per your instructions on XXX2.

**ORIGINAL**

# CHANGE NOTICE

**CCN#**

**XXX2**

**Date:**

7/11/2024

**Project Name:**

Garrard Co. Phase 3 Fields

Current date 7/11/2024

Project Name Garrard Co. Phase 3 Fields

INCLUDED:

EXCLUDED:

11

**ORIGINAL**