

STUDENTS

09.2211  
(CONTINUED)

**Employee Reports of Criminal Activity**

**REFERENCES:**

KRS 158.154; KRS 158.155; KRS 158.156  
KRS 209A.100; KRS 209A.110  
KRS 508.125; KRS 525.070; KRS 525.080; KRS 527.070; KRS 527.080  
KRS 620.030

**RELATED POLICIES:**

03.13251; 03.23251; 03.13253; 03.23253  
05.48  
09.227; 09.422; 09.423; 09.425; 09.426; 09.438

LEGAL: HB 169 AMENDS KRS 158.162 TO REQUIRE THE DISTRICT TO MAINTAIN A PORTABLE AUTOMATED EXTERNAL DEFIBRILLATOR (AED) IN EVERY SCHOOL BUILDING AND SUBMIT AN ANNUAL REPORT TO KDE ON THE NUMBER AND LOCATION OF EACH AED IN EVERY SCHOOL BUILDING; THE NAME, SCHOOL, AND TRAINING DATE OF EACH DISTRICT EMPLOYEE AND INTERSCHOLASTIC ATHLETIC COACH IN THE DISTRICT TRAINED IN THE USE OF AEDS; AND THE PROGRESS MADE TOWARDS HAVING AN AED AT ALL SCHOOL-SANCTIONED ATHLETIC PRACTICES AND COMPETITIONS.

FINANCIAL IMPLICATIONS: COST OF PURCHASING AEDS, AND TRAINING AND REPORTING

STUDENTS

09.224

## Emergency Medical Treatment

### **FIRST AID TO BE PROVIDED**

First aid shall be provided to all pupils in case of an accident or sudden illness.

### **FIRST-AID ROOM**

A first-aid area with appropriate equipment, supplies and provisions for the child to recline shall be designated in each school. At least two (2) adult employees in each school, at least one (1) of whom shall be present at the school at all times during school hours, shall have completed and been certified in a standard first aid course that includes CPR for infants and children.

The District shall have employees trained in accordance with the law to administer or help administer emergency medications.

When enrolled students, for whom documentation under KRS 158.838, including seizure action plans, has been provided to the school, are present during school hours or as participants in school-related activities, a school employee who has been appropriately trained to administer or assist with the self-administration of glucagon, insulin, seizure rescue medications, or medication prescribed to treat seizure disorder symptoms approved by the FDA and administered pursuant to a student's seizure action plan, shall be present.

### **AUTOMATED EXTERNAL DEFIBRILLATORS (AEDS)**

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The District shall maintain a portable AED in a public, readily accessible, well-marked location in every ~~middle and high school building and, as funds become available, at school-sanctioned middle and high school athletic practices and competitions.~~ A minimum of three (3) employees in the school and all interscholastic athletic coaches shall be trained on the use of a portable AED.<sup>2</sup>

### **ADMINISTRATION OF OPIOID ANTAGONIST**

District schools may maintain an opioid antagonist for administration to any individual who may experience a life-threatening, opioid overdose. An opioid antagonist for each instance shall be administered following the protocols developed by the Kentucky Department of Public Health.

Every school maintaining an opioid antagonist shall have at least two (2) staff members trained in the use of an opioid antagonist annually.

As for school-related activities, the activity sponsor shall notify the Health Services Coordinator in writing at least six (6) weeks prior to the activity to enable the Health Services Coordinator to make any necessary arrangements to ensure that a licensed medical professional or appropriately trained school employee may be present for the activity.

### **INFORMATION NEEDED**

A number at which parents can be reached and the name of the family physician shall be maintained at each school for all its pupils.<sup>1</sup> Parents will be notified in the event of an accident.

## **Emergency Medical Treatment**

### **EMERGENCY CARE PROCEDURES**

Schools shall have emergency care procedures comporting with regulation<sup>1</sup> and may utilize the Kentucky Department of Education's Health Services Reference Guide (HSRG) as a resource.

When an emergency arises and the student's parent/guardian or designee cannot be reached in a timely manner, the school will take action necessary to maintain the student's health, such as calling emergency medical personnel or taking the student to a health care facility. In such instances, school personnel shall notify health professionals of any medications that they are aware the student is taking.

### **REFERENCES:**

<sup>1</sup>702 KAR 1:160

<sup>2</sup>KRS 158.162

KRS 156.160; KRS 156.502; KRS 158.836; KRS 158.838

KRS 217.186

Kentucky Department of Education Health Services Reference Guide (HSRG)

### **RELATED POLICIES:**

05.4; 09.21; 09.22; 09.2241

EXPLANATION: HB 829 CREATES KRS 218B.045 WHICH REQUIRES THE BOARD TO ENACT A POLICY BY DECEMBER 1, 2024, TO EITHER PERMIT OR PROHIBIT THE USE OF MEDICINAL CANNABIS BY A STUDENT ON SCHOOL PROPERTY.  
IF THE BOARD DOES NOT PERMIT THE USE OF MEDICINAL CANNABIS, THIS FORM IS NOT NEEDED.  
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.2242

### Medicinal Cannabis

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Effective January 1, 2025, this Policy shall either prohibit the use of medicinal cannabis on school property or permit the use of medicinal cannabis on school property by a pupil who is a registered qualified patient as deemed necessary by the pupil's parent or legal guardian.

The Board prohibits the use of medicinal cannabis on school property.

The Board permits the use of medicinal cannabis on school property by a pupil who is a registered qualified patient as deemed necessary by the pupil's parent or legal guardian as described above.

If the Board enacts a policy to permit the use of medicinal cannabis by a pupil who is a registered qualified patient, that policy shall:

1. Require medicinal cannabis be administered:

- a. i. By a school nurse or under the supervision of appropriate school staff; or
  - ii. By the parent or legal guardian of the pupil who is a registered qualified patient;
- and

b. Out of view of other students; and

2. Include a process by which a school nurse or other school staff member may by written acknowledgement (09.2242 AP.2) refuse to administer or supervise the administration of medicinal cannabis.

#### REFERENCE:

KRS 218B.045

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LEGAL: HB 446 AMENDS KRS 158.110 TO REQUIRE DEVELOPMENT OF A DISTRICT TRANSPORTATION SERVICES POLICY BASED ON THE STATEWIDE TRANSPORTATION SERVICES POLICY GUIDELINES INCLUDING THE STANDARD FOR STUDENT BEHAVIOR, REPORTING, AND PROTECTION FROM RETALIATION ON SCHOOL-SPONSORED TRANSPORTATION.  
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.226

## **Conduct on School Bus**

### **PUPILS' RESPONSIBILITIES**

Pupils shall conform to transportation rules and regulations prescribed under state statutes<sup>1</sup>, ~~and under~~ state and local regulations, and the District Transportation Services Policy.

### **INSTRUCTION IN BUS CONDUCT AND SAFETY**

~~Instruction in bus conduct and safety~~The District Transportation Services Policy shall be provided to all transported students and their parents/guardians. Each student and at least one (1) of their parents/guardians shall acknowledge in writing the receipt, comprehension, and agreement of adherence to the Transportation Services Policy. ~~Instruction shall include the following rules:~~

### **PUPILS TO WAIT AT ASSIGNED STOP**

Pupils shall wait at their assigned bus stop off the roadway and shall remain there until the driver has stopped the bus, opened the entrance door, and signaled the pupils to enter the bus.

### **CROSSING ON DRIVER'S SIGNAL**

Pupils shall not cross the roadway when entering the school bus until signaled to do so by the bus driver.

### **CROSSING IN DRIVER'S VISION**

When students are required to cross the roadway when entering or leaving the school bus, crossings shall be made in front of the bus. Pupils shall cross approximately ten (10) feet in front of the bus in order that they may be seen by the bus driver.

### **SEATING**

When pupils enter the bus, they shall proceed directly to a seat.

### **SEATED UNTIL COMPLETE STOP**

Pupils shall remain seated until the bus has come to a complete stop.

### **BODY NOT TO PROTRUDE FROM WINDOW**

Pupils shall not extend their arms, legs, or heads out the bus windows.

### **CHANGING SEATS**

Pupils shall not change from one seat to another while the bus is in motion unless given permission by the bus driver.

### **PUPIL NOISE**

Pupils shall not create noise on the bus to the extent that it might distract the bus driver or to the extent that it might interfere with the driver's ability to hear the signals of emergency vehicles or an approaching train.

**Conduct on School Bus**

**REFERENCES:**

~~1~~KRS 156.160; KRS 156.070; KRS 158.110; ~~KRS 189.540~~  
KRS 160.290; KRS 160.340, ~~KRS 160.290~~; KRS 189.540

**RELATED POLICIES:**

06.22; 06.34; ~~(bus disciplinary policy)~~ 09.2261

LEGAL: HB 446 AMENDS KRS 158.110 TO REQUIRE DEVELOPMENT OF A DISTRICT TRANSPORTATION SERVICES POLICY, POLICY BASED ON THE STATEWIDE TRANSPORTATION SERVICES POLICY GUIDELINES BY THE FIRST DAY OF THE 2024-2025 SCHOOL YEAR, INCLUDING THE STANDARD FOR STUDENT BEHAVIOR, REPORTING, AND PROTECTION FROM RETALIATION ON SCHOOL-SPONSORED TRANSPORTATION.  
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.2261

## **Transportation Services Policy**

The Board shall adopt a District Transportation Services Policy based on the Statewide Transportation Services Policy Guidelines provided by the Kentucky Department of Education and shall update the policy every two (2) years.<sup>1</sup>

### **REFERENCES:**

<sup>1</sup>KRS 158.110

### **RELATED POLICIES:**

06.22; 06.34

09.226; 09.422

09.438

LEGAL: HB 271 AMENDS KRS 620.030 TO ALLOW A WRITTEN REPORT, INCLUDING BUT NOT LIMITED TO ELECTRONIC SUBMISSION, OF DEPENDENCY, NEGLECT, OR ABUSE OF A CHILD.  
FINANCIAL IMPLICATIONS: NONE ANTICIPATED  
LEGAL: SB 2 AMENDS KRS 156.095 TO CLARIFY TRAINING TIMELINES FOR CHILD ABUSE AND NEGLECT PREVENTION.  
FINANCIAL IMPLICATIONS: COST OF REQUIRED TRAINING

STUDENTS

09.227

### Child Abuse

#### **REPORT REQUIRED**

Any teacher, school administrator, or other school personnel who knows or has reasonable cause to believe that a child under age eighteen (18) is dependent, abused or neglected<sup>1</sup>, or a victim of human trafficking, or is a victim of female genital mutilation, shall immediately make an oral ~~or written report, including but not limited to electronic submission,~~ to a local law enforcement agency or the Kentucky State Police, the Cabinet for Health and Family Services or its designated representative, the Commonwealth's or County Attorney in accordance with KRS 620.030.<sup>2</sup>

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After making that report, the employee shall then immediately notify the Principal of the suspected abuse. If the Principal is suspected of child abuse, the employee shall notify the Superintendent/designee.

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Upon notification, the Principal or the Superintendent/designee shall facilitate the cooperation of the school with the investigation of the report. Any person who knowingly causes intimidation, retaliation, or obstruction in the investigation of the report shall be guilty of a Class A misdemeanor.

Only agencies designated by law are authorized to conduct an investigation of a report of alleged child abuse. Therefore, the District shall not first investigate a claim before an employee makes a report to the proper authorities. However, in certain situations, reports involving claims made under state and federal laws, such as Title IX, shall require the District, after making the required report, to conduct an independent investigation of the allegations in order to determine appropriate personnel action.

#### **WRITTEN REPORT**

The person reporting shall, if requested, in addition to the report required above, file with the local law enforcement agency or the Kentucky State Police or the Commonwealth's or County Attorney or the Cabinet for Health and Family Services or its designated representative within forty-eight (48) hours of the original report a written report containing specific information regarding the child, the child's parents or guardians, and the person allegedly responsible for the abuse or neglect.

#### **WRITTEN RECORDS**

Copies of reports kept by the District that are submitted to authorities in compliance with the child abuse law are educational records and subject to inspection by the parents of the alleged victim of child abuse. Whether the records are considered "internal records", and not maintained with the students' "permanent records", is immaterial if such records are directly related to students and are maintained by the school or school District.

#### **INTERVIEWS**

If the student is an alleged victim of abuse or neglect, school officials shall follow directions provided by the investigating officer or Cabinet for Health and Family Services representative as to whether to contact a parent<sup>3</sup> and shall provide the Cabinet access to a child subject to an investigation or assessment without parental consent.<sup>4</sup>



**Child Abuse**

**AGENCY CUSTODY**

If, as a result of dependency, neglect, or abuse, a child has been placed in the custody of the Cabinet, the Principal, or any Assistant Principal, of the school in which the child is enrolled, and the District’s Director of Pupil Personnel shall be notified of the names of persons authorized to contact the child at school, in accordance with school visitation or communication policy, or remove the child from school grounds.

The notification shall be provided to the school by the Cabinet:

- a) By written notice via email or fax on the day that a court order is entered and again on any day that a change is made with regard to persons authorized to contact or remove the child from school. Verbal notification shall occur on the next school day immediately following the day a court order is entered or a change is made if the court order or change occurs after the end of the current school day; and
- b) By email, fax, or hand delivery of a copy of the court order within ten (10) calendar days following the Cabinet’s receipt of the court order of a change of custody or change in contact or removal authority.

**REQUIRED TRAINING**

All school administrators, certified personnel, office staff, instructional assistants, coaches, and extracurricular sponsors who are employed by the District shall complete Board selected training on child abuse and neglect prevention, recognition, and reporting, within ninety (90) days of being hired, and then every two (2) years thereafter.

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**OTHER**

Each school shall prominently display the statewide child abuse hotline number administered by the Cabinet for Health and Family Services and the National Human Trafficking Reporting Hotline number administered by the United States Department for Health and Human Services.

**REFERENCES:**

- <sup>1</sup>KRS 600.020
- <sup>2</sup>KRS 620.030; KRS 620.040
- <sup>3</sup>OAG 85-134; OAG 92-138
- <sup>4</sup>KRS 620.072
- KRS 17.160; KRS 17.165; KRS 17.545; KRS 17.580
- KRS 156.095; KRS 199.990; KRS 209.020
- KRS 508.125
- KRS 620.050; KRS 620.146
- OAG 77-407; OAG 77-506; OAG 80-50; OAG 85-134
- 34 C.F.R. 106.1-106.71, U.S. Department of Education Office for Civil Rights Regulations Implementing Title IX

STUDENTS

09.227  
(CONTINUED)

Child Abuse

**RELATED POLICIES:**

09.1231; 09.3; 09.31; 09.42811; 09.4361; 10.5

LEGAL: HB 446 AMENDS KRS 158.110 TO REQUIRE DEVELOPMENT OF A DISTRICT TRANSPORTATION SERVICES POLICY BASED ON THE STATEWIDE TRANSPORTATION SERVICES POLICY GUIDELINES INCLUDING THE STANDARD FOR STUDENT BEHAVIOR, REPORTING, AND PROTECTION FROM RETALIATION ON SCHOOL-SPONSORED TRANSPORTATION.  
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.42

### Student Conduct

The Superintendent/designee shall be responsible for overall implementation and supervision of the Board's Code of Acceptable Behavior and Discipline, based on statewide student discipline guidelines provided by the Kentucky Department of Education. Each Principal shall be responsible for administration and implementation of the Code and the Policy within each school. The Principal shall apply the Code and the policy uniformly and fairly to each student without partiality or discrimination.

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The Principal of each school, or school council in schools with SBDM, shall set school policy concerning the selection and implementation of appropriate discipline and classroom management techniques necessary to carry out the Code and the Policy.

#### REFERENCES:

KRS 158.110; KRS 158.148  
KRS 160.290  
KRS 161.180

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#### RELATED POLICIES:

09.42611; 09.438

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LEGAL: HB 446 AMENDS KRS 158.110 TO REQUIRE DEVELOPMENT OF A DISTRICT TRANSPORTATION SERVICES POLICY INCLUDING THE STANDARD FOR STUDENT BEHAVIOR, REPORTING, AND PROTECTION FROM RETALIATION ON SCHOOL-SPONSORED TRANSPORTATION.  
LEGAL: THE CHANGES BELOW ALIGN THE DEFINITION OF "HAZING" WITH KRS 508.180  
FINANCIAL IMPLICATIONS: NONE ANTICIPATED

STUDENTS

09.422

### **Bullying**

In order to effectively participate in the democratic process as adults, students must learn to respect the rights of others and to interact with them in a civil manner. Therefore, students are required to speak and behave in a civil manner toward students, staff and visitors to the schools. This policy extends to any/all student language or behavior, on school premises, on school-sponsored transportation (per policies 06.34 and 09.2261), or at school-sponsored events including, but not limited to, the use of electronic or online methods. Such behavior is disruptive of the educational process and interferes with the ability of other students to take advantage of the educational opportunities offered.

#### **BULLYING DEFINED**

Per KRS 158.148, "bullying" is defined as any unwanted verbal, physical, or social behavior among students that involves a real or perceived power imbalance and is repeated or has the potential to be repeated:

1. That occurs on school premises, on school-sponsored transportation, or at a school-sponsored event: or
2. That disrupts the education process.

This definition shall not be interpreted to prohibit civil exchange of opinions or debate or cultural practices protected under the state or federal Constitution where the opinion expressed does not otherwise materially or substantially disrupt the education process.

#### **HAZING DEFINED**

Per KRS 508.180, "hazing" is defined as a direct action which substantially endangers the physical health of a minor or student for the purpose of recruitment, initiation into, affiliation with, or enhancing or maintaining membership or status within any organization, including but not limited to actions which coerce or force a minor or a student to:

- a) Violate federal or state criminal law;
- b) Consume any food, liquid, alcoholic liquid, drug, tobacco product, or other controlled substance which subjects the minor or student to a risk of serious physical injury;
- c) Endure brutality of a physical nature, including whipping, beating or paddling, branding, or exposure to the elements;
- d) Endure brutality of a sexual nature; or
- e) Endure any other activity that creates a reasonable likelihood of serious physical injury to the minor or student.

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**Bullying**

HAZING DEFINED (CONTINUED)

\*Per KRS 508.180, "organization" is defined as a number of persons who are associated with a school or postsecondary education institution and each other, including a student organization, fraternity, sorority, association, corporation, order, society, corps, club, or similar group and includes any student organization registered pursuant to policies of the school or postsecondary education institution at any time during the previous five (5) years.

**PROHIBITIONS**

Bullying is prohibited at all times on school property and off school grounds during school-sponsored activities. This prohibition also applies to visitors to the school who may come into contact with employees and students.

**REPORTS, INVESTIGATIONS AND RESPONSE**

Students who believe they have been a victim of bullying or who have observed incidents involving other students being bullied, shall, as soon as reasonably practicable, report it to a classroom teacher. The classroom teacher shall take appropriate action as outlined in the Student Discipline Code. The teacher shall refer the report to the Principal/designee for further action when the report involves an offense that may warrant suspension or expulsion of a student, any felony offense, or a report that may be required by law, including reports to law enforcement.

Employees are expected to take reasonable and prudent action in situations involving student welfare and safety, including following District policy requirements for intervening and reporting to the Principal or to their immediate supervisor those situations that threaten, harass, or endanger the safety of students, other staff members, or visitors to the school or District. Such instances shall include, but are not limited to, bullying or hazing of students and harassment/discrimination of staff, students or visitors by any party.

**Deleted:** an action which endangers the mental or physical health of a minor or student for the purpose of recruitment, initiation into, affiliation with, or enhancing or maintaining membership or status within any organization\*, including but not limited to actions which cause, coerce, or force a minor or a student to:¶  
Violate federal or state criminal law;¶  
Consume any food, liquid, alcoholic liquid, drug, tobacco product, or other controlled substance which subjects the minor or student to a risk of mental harm or physical injury;¶  
Endure brutality of a physical nature, including whipping, beating or paddling, branding, or exposure to the elements;¶  
Endure brutality of a mental nature, including personal servitude, sleep deprivation, or circumstances which would cause a reasonable person to suffer substantial mental distress;¶  
Endure brutality of a sexual nature; or¶  
Endure any other activity that creates a reasonable likelihood of mental harm or physical injury to the minor or student.

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**Bullying****REPORTS (CONTINUED)**

The District Code shall specify to whom reports of alleged instances of bullying or hazing shall be made. In serious instances of peer-to-peer bullying/hazing/harassment, employees must report to the alleged victim's Principal, as directed by Board policy 09.42811. The Principal/designee shall investigate and address alleged incidents of such misbehavior.

The Principal/Designee upon receipt of a report of bullying from a teacher or student will investigate, take appropriate action in accordance with the Student Discipline Code and District policies, document the incident, inform the parent/guardian of students involved, and log it in the Student Information System.

In certain cases, the Administrator/Designee must do the following:

1. Report bullying and hazing to appropriate law enforcement authorities as required by policy 09.2211; and
2. Investigate and complete documentation as required by policy 09.42811 covering federally protected areas.

**RETALIATION PROHIBITED**

No one shall retaliate against an employee or student because s/he reports an act of bullying or assists or participates in an investigation regarding the charge of bullying of an individual. Upon the resolution of allegations, the Superintendent/Principal/Designee shall take steps to protect employees and/or students against retaliation.

**FALSE COMPLAINTS**

Deliberately false or malicious complaints of bullying may result in disciplinary action taken against the complainant.

**OTHER CLAIMS**

When a complaint is received that does not appear to be covered by this policy, administrators shall review other policies that may govern the allegations, including but not limited to, 09.422, 09.426 and/or 09.42811.

**REFERENCES:**

- <sup>1</sup>KRS 158.150
- KRS 158.148
- KRS 158.156
- KRS 160.290, KRS 161.790; KRS 508.180; KRS 525.080
- Bethel School District No. 403 v. Fraser, 478 U.S. 675, 106 S.Ct. 3159, 92 L.Ed.2d 549 (1986)
- Mahanoy Area School District v. B. L., 594 US \_ (2021)
- Tinker v. Des Moines Independent School District, 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)

STUDENTS

09.422  
(CONTINUED)

**Bullying**

**RELATED POLICIES:**

03.162/03.262; ~~06.34~~; 09.13; 09.2261; 09.421; 09.4221  
09.425; 09.426; 09.4281; 09.42811; 09.438  
09.2211 (re reports required by law)

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**Use of Alcohol, Drugs and Other Prohibited Substances****DRUGS, ALCOHOL AND OTHER PROHIBITED SUBSTANCES**

No pupil shall purchase, possess, attempt to possess, use, be under the influence of, sell, or transfer any of the following on or about school property, at any location of a school-sponsored activity, or en route to or from school or a school-sponsored activity:

1. Alcoholic beverages;
2. Controlled substances, prohibited drugs and substances, and drug paraphernalia; and
3. Substances that "look like" a controlled substance. In instances involving look-alike substances, there must be evidence of the student's intent to pass off the item as a controlled substance.

In addition, students shall not possess prescription drugs for the purpose of sale or distribution.

**DEFINITIONS**

Controlled substance means any substance or immediate precursor listed in Chapter 218A of the Kentucky Revised Statutes or any other substance added by regulation under [KRS 218A.010](#).

Prohibited drugs include, but are not limited to, any substance that an individual may not sell, possess, use, distribute or purchase under Federal or Kentucky law.

Prohibited substances include:

1. All prescription drugs obtained without authorization, and
2. All prohibited substances however taken or used, including but not limited to, inhaling, ingesting, and/or injecting. These include, but are not limited to, prescribed and over-the-counter drugs, prohibited volatile substances as defined in [KRS 217.900](#) or synthetic compounds/substances that are used or intended for use for an abusive and/or intoxicating purpose.

**AUTHORIZED MEDICATION**

Use of a drug authorized by and administered in accordance with a prescription from a physician or dentist shall not be considered in violation of this policy if used in accordance with school and Board policy.

**PENALTY**

Violation of this policy shall constitute reason for disciplinary action including suspension or expulsion from school and suspension or dismissal from athletic teams and/or other school-sponsored activities.

**REPORTING**

Employees of the District shall promptly make a report to the local police department, sheriff, or Kentucky State Police, by telephone or otherwise, if they know or have reasonable cause to believe that conduct has occurred which constitutes the use, possession, or sale of controlled substances on the school premises or within one thousand (1,000) feet of school premises, on a school bus, or at a school sponsored or sanctioned event.

This reporting section does not apply to positive results from the Student Drug Testing Program nor shall it be interpreted to require the voluntary divulgence of positive results as documented in the Student Drug Testing Program records.



**Use of Alcohol, Drugs and Other Prohibited Substances**

**PREVENTION PROGRAM**

The Superintendent shall establish a comprehensive and on-going drug-free/alcohol-free prevention program for all students which shall include notice to students and parents of the following:

1. The dangers of drug/alcohol/substance abuse in the schools;
2. The District’s policies and related procedures on drug-free/alcohol-free schools;
3. The requirement for mandatory compliance with the District's established standards of conduct, including those that prohibit use of alcohol, drugs and other controlled and prohibited substances;
4. Information about available drug/alcohol counseling programs and available rehabilitation/student assistance programs; and
5. Penalties that may be imposed upon students for violations of this policy.

**STUDENT DRUG TESTING PROGRAM**

*CONTINGENT UPON FUNDING AVAILABILITY*

**DRUG-TESTING PROGRAM PURPOSE**

In this day and time alcohol and other forms of drug abuse have grown to major proportions in our society. The school setting is not exempt from this phenomenon. Therefore, it is critical that educators and parents continually look for ways to institute programs that encourage a drug-free lifestyle for their students/children. It is to that end that this program is created to provide the appropriate action plan to address and foster a drug-free environment for the entire school community.

The program consists of two components:

1. Education and Prevention Plan
2. Drug-Testing Policy.

**EDUCATION AND PREVENTION PLAN**

**Educational Training:** During the calendar school year, students should attend one (1) educational program on alcohol and drug abuse. This school-sponsored training conducted by appropriate instructional staff shall be accessible to all county middle- and high-school students but shall be required for all athletic team members and any other competitive extracurricular team or activity. Students may attend this training at the school in which they are enrolled.

Each coach, sponsor, or director of an athletic team or competitive extracurricular activity shall administer an educational training session for his/her respective teams. All students who are listed on the roster shall be required to attend this educational training session scheduled during a regular practice session. Each coach, sponsor, or director of an athletic team should, in advance of the educational training, notify the Athletic Director or Assistant Principal/Designee, of the date and time of the scheduled educational training session. One (1) make-up session will be offered. Any student listed on the roster not attending this educational training session is ineligible to participate in that sport or competitive extracurricular activity and shall be reported to the Athletic Director or Assistant Principal/Designee.

**Use of Alcohol, Drugs and Other Prohibited Substances**

**STUDENT DRUG TESTING PROGRAM**

**EDUCATION AND PREVENTION PLAN (CONTINUED)**

*Training in Drug Awareness:* County middle- and high-school teachers will be given an opportunity to receive training in drug awareness.

*Seminars for Parents/Guardians:* Educational seminars for parents/guardians that will address alcohol and other forms of drug abuse may be established in conjunction with other school programming.

**ALCOHOL AND DRUG SAFETY POLICY**

All student athletes/participants/drivers and their parents/guardians must read this policy and accompanying procedures and must acknowledge, in writing, that they have read the policy and procedures, understand the policy and procedures, and agree to be bound by the terms and conditions contained in the policy and procedures.

*Statement of Need:* All athletic team and competitive extracurricular activity coaches/sponsors and the administration of the Bullitt County Schools recognize that the unlawful use of alcohol and other drugs seriously impairs the health, safety, education, and future success of students engaged in that use. It also recognizes that the unlawful use of alcohol and other drugs is a potential problem for all students.

Students engaged in interscholastic athletics and competitive extracurricular activities often are viewed by fellow students as holding or enjoying positions of notoriety and are confronted by unique pressures and risks that make them particularly vulnerable to the harms presented by the use of alcohol, drugs and other controlled substances. Students who drive to school are also looked upon with notoriety by underclassmen. Because of the potential notoriety derived from athletic/club participation and the privilege of driving, students involved also potentially impact or influence the attitudes and actions of other members of the student body. Finally, in order to deal effectively with drug and alcohol pressures and health risks, we believe that it is imperative to adopt a mandatory drug testing policy governing the illegal use of drugs by student participants in Bullitt County high-school athletic teams and any competitive extracurricular activity and student drivers.

*Students* covered by this policy shall include all middle and high school students competing on an athletic team, competitive extracurricular activity or student volunteers. In addition, any high school student who chooses to drive to school and park on campus will be subject to mandatory-random student drug testing.

The Volunteer Pool will consist of any student at the middle or high school level who wishes to be a responsible member of a drug-free program and has parent/guardian consent to be randomly drug tested. These actions are important steps towards creating a safe school culture. The statement of purpose, implementation and rules, policies, and testing procedures apply evenly to both mandatory and volunteer participants.

**Use of Alcohol, Drugs and Other Prohibited Substances****STUDENT DRUG TESTING PROGRAM****ALCOHOL AND DRUG SAFETY POLICY (CONTINUED)**

**Statement of Purpose:** This policy is intended to support the comprehensive educational policies and programs of the District in educating students and their parents/guardians as to the dangers inherent in the unlawful use of drugs and alcohol. The policy is further intended to provide encouragement to students who voluntarily choose to participate in competitive extracurricular activities and athletic teams in middle and high school to avoid such use and to strive to benefit from effective rehabilitation when such use has occurred.

Administrators shall not use information obtained in the course of administering the Student Drug Testing Program for disciplinary purposes other than those set forth herein. The Student Drug Testing Program is not designed to be used, nor shall it voluntarily be used in any manner, to provide a source of information for law-enforcement agencies or for the prosecution of the student or to limit the student's participation in the school activities, other than the sanctions imposed by this policy.

In order to accomplish its purposes, this policy establishes a Student Drug Testing Program with procedures to deter the unlawful use of drugs and alcohol with suspension, up to termination of participation from the activities, teams or school parking privileges when deterrence is unsuccessful.

**ALCOHOL AND DRUG SAFETY POLICY**

Consistent with its purposes, this policy also seeks to achieve the following objectives:

1. To protect District students from impairing their health, safety, education, and future success through the unlawful use of alcohol and other drugs;
2. To protect District students and their opponents from potential injury during competition resulting from the unlawful use of alcohol and other drugs;
3. To protect District students from the potential stigma of unsubstantiated allegations of unlawful use of alcohol and other drugs; and,
4. To assure students, parents, teachers, and the community that the health, safety, education, and future success of student participants are the primary concerns of the District.

**Implementation, Review, and Evaluation:** All students participating in athletic teams, competitive extracurricular activities, or parking on school campus must sign, via Online Registration or paper copy, along with their parents/guardians the "Student and Parent/Guardian Consent to Perform Urinalysis for Drug Testing" form.

A Substance Abuse Prevention Committee shall be established and shall have authority as set forth in policy. The Committee may consist of the School Principals, Head Coaches of the athletic teams, sponsors of competitive extracurricular activities, Athletic Directors, Safe and Drug-Free Schools Director, School Health Coordinator, and School Counselor.

**Use of Alcohol, Drugs and Other Prohibited Substances****STUDENT DRUG TESTING PROGRAM****ALCOHOL AND DRUG SAFETY POLICY (CONTINUED)**

The Committee shall establish procedures as needed to implement the policy fairly and efficiently. In addition, the Committee shall review and evaluate the effectiveness of the drug-testing policy on an annual basis. The evaluation shall include, but not be limited to, the effectiveness of the comprehensive educational and counseling program, substance testing program, and procedural safeguards. The Committee shall not have access to any of the test results. The Committee's purpose is limited to procedures and evaluation of this policy.

**Testing Program:** Testing shall be administered by the Student Drug Testing Coordinator through the analysis of urine specimen obtained from the student participants. Collection and testing procedures shall be established, maintained, and administered by the agency to ensure:

1. Randomness of selection procedures;
2. Proper student identification;
3. Identification of each specimen with the appropriate student participant;
4. Maintenance of the unadulterated integrity of the specimen; and
5. Integrity of the collection and testing process, as well as the confidentiality of test results.

**Substances Tested:** Student participants' urine may be tested for any, a combination, or all of the following:

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|---------------------------------|---|
| 1. Amphetamines;                | 2. Benzodiazepine;  |
| 3. Marijuana (THC);             | 4. Propoxyphene;  |
| 5. Cocaine and its derivatives; | 6. Anabolic steroids; and,  |
| 7. Opiates;                     | 8. Synthetic Compounds/Substances   |
| 9. Phencyclidine (PCP);         | 10. Other abused, illegal, or controlled substances, including alcohol, as determined by the Committee. |

**CONFIDENTIALITY**

The Superintendent/designee shall develop a process to reasonably ensure privacy during the taking of samples, security of samples once obtained and designation of laboratory services that are accurate and reliable. Appropriate measures shall be taken to protect confidentiality throughout the testing process and in the handling of test results. Access to drug testing results shall be restricted on a need-to-know basis to those persons in positions designated by the Superintendent.