



FLOYD COUNTY BOARD OF EDUCATION  
Anna Whitaker Shepherd, Superintendent  
442 KY RT 550  
Eastern, KY 41622  
Telephone (606) 886-2354 Fax (606) 886-4550  
www.floyd.kyschools.us

William Newsome, Jr., Board Chair - District 3  
Linda C. Gearheart, Vice-Chair - District 1  
Dr. Chandra Varia, Member - District 2  
Keith Smallwood, Member - District 4  
Steve Slone, Member - District 5

Date: July 11, 2024

**Consent Agenda Item (Action Item):** Approve updates to Floyd County Early College

**Applicable State or Regulations:** BOE Policy 01.11 General Powers and Duties of the Board

**Fiscal/Budgetary Impact:** None

**Recommended Action:** Approve as presented

**Contact Person(s):** Ted George and Denise Isaac, Chief Instructional Officers

Directors

Superintendent

**Date:**

July 2024

# 2024-2025

## Early College Academy Handbook



Floyd County Schools  
442 Ky Rt 550  
Eastern, KY 41622  
Phone: 606-886-2354

Floyd County Early College Academy  
One Bert Combs Drive  
Prestonsburg, KY 41653  
Phone 606-889-4736

# ***Table of Contents***

	<b>Page</b>
<b><i>Section I The Basics</i></b>	
<b>Vision and Mission of the Academy</b>	<b>3</b>
<b>Superintendent's Message</b>	<b>4</b>
<b>Handbook Committee</b>	<b>5</b>
<b>General Information</b>	<b>6</b>
<b>High School Course Requirements / Program Course Sequence</b>	<b>7-8</b>

<b><i>Section II Gaining Admittance to the Academy</i></b>	
<b>Admissions Process</b>	<b>9</b>
<b>Explanation of Admission Scoring Criteria</b>	<b>10-11</b>
<b>Student Admission Application</b>	<b>12-13</b>
<b>School Counselor Cover Sheet</b>	<b>14-15</b>
<b>Student &amp; Parent/Guardian Contract</b>	<b>16-17</b>
<b>Consent For Release of Information</b>	<b>18</b>
<b>Frequently Asked Questions</b>	<b>19</b>
<b>Additional Opportunities</b>	<b>20</b>



## **Vision**

***Building A Better Future for Every Child Every Day***

***By***

***Ensuring All Students Are College and Career Ready***

**Floyd County Early College Academy (FCECA)**



## **Mission**

***The Mission of the Floyd County Schools Early College Academy is to accelerate learning by ensuring students are engaged in challenging experiences that enhance their readiness for college and career. By connecting high school and college experiences, our district seeks to develop the academic, personal, creative, social, and leadership abilities of our students.***

## ***Superintendent's Message***

In Floyd County Schools, we believe ***in providing amazing opportunities for all students, and that is why we are excited about the Floyd County Early College Academy (FCECA).*** The FCECA program is designed to meet the needs of students who excel academically. In addition, FCECA students often establish personal goals and convey their motivation to be successful at an earlier age.

FCECA students will enjoy the best of both worlds. They will earn college credit on a college campus while still participating in co or extra-curricular activities at their "home" high schools.

Students from all Floyd County high schools can apply through a competitive acceptance process. Students will be selected for admission during the second semester of their sophomore year. Those who gain admittance will attend classes at the Big Sandy Community and Technical College in Prestonsburg. Students will be provided with a rigorous academic program. The goal is for FCECA students to complete high school graduation requirements while they, also, complete their associate degree.

In addition, our district seeks to ensure our students gain leadership skills. Thus, we stress the importance of FCECA students participating in community service to increase their post-secondary readiness.

This handbook outlines specific expectations, requirements, and criteria and hopefully will answer most, if not all, of your questions. If you need additional information, please contact your school counselor. (PHS 606-886-2252, BLHS 606-263-6280, FCH 606-358-9200) or our Chief High School Instructional Officer at 606-886-2354.

Respectfully,

Anna Shepherd

Superintendent, Floyd County Schools

## **2024-2025 FCECA HANDBOOK COMMITTEE**

Anna Shepherd, Superintendent

Angela Duncan, Executive Officer of Operation

Ted George, Chief Instructional Officer FCS

Denise Isaac, Chief High School Instructional Officer

Dr. Denise King, Big Sandy Community & Technical College Representative

Brook Moore, FCS Director of Pupil Personnel

Justin Akers, School Counselor BLHS

Amy Hughes, School Counselor PHS

Justin Triplett-Hall, School Counselor FCHS

Carla Wright, FCECA Parent

Karen Bentley, Community Member

Paisley Akers, FCECA Student

Taylor Allen, FCECA Student

Brett Davis, FEECA Student

Kristen Goodman, FCECA Student

Lucas Woolford, FCECA Student

Emily Spears, FCECA Student

Riley Jo Compton, FCECA Student

Rayna Preston, FCECA Student

## **General Information**

**Mailing Address:** Floyd County Schools  
442 Ky RT 550  
Eastern, KY 41622

**Physical Address:** Floyd County Early College Academy  
Big Sandy Community and Technical College  
Box 157, One Bert Combs Drive  
Prestonsburg, KY 41653

**Phone:** 606-886-2354  
8:00 AM – 3:05 PM

### **Policies & Procedures**

Academy students will be subject to all applicable policies and procedures of the Floyd County Board of Education and Big Sandy Community and Technical College.

### **Daily Schedule and Inclement Weather**

FCECA will be on a "Performance Based System". Students will only be required to be on campus if their class is in session. Students are not required to stay in an FCECA-designated location. Students will follow the Big Sandy Community and Technical inclement weather schedule.

### **Transportation**

If a student needs transportation, please contact the school counselor or principal so transportation can be arranged before the first day of classes. (If circumstances change during the school year, please contact the counselor or principal at your high school).

### **Meals**

Floyd County Schools will provide lunch for any student if needed, please contact the school counselor or high school principal so arrangements can be made before the first day of classes or if circumstances change during the school year.

### **Participation in Co/Extra-Curricular Activities**

Students of the Academy should plan to participate in any co/extra-curricular activities such as (band, academics, athletics, student council, national honors, BETA, etc.) offered at their home school.

### **Student Drug Testing**

All student drug testing policies of the Floyd County Schools remain in effect for students enrolled in the Academy.

**Required High School Courses and Sample Course Sequence for High School Graduation and Associate Degree in Science**

**8th Grade: Algebra**

**9th Grade: Geometry, English I, Sci./FCSI, Social Studies, Foreign Language, Health/PE**

**10th Grade: Science, Soc. Stu./FCSI, Algebra II, English II, For. Lang./FCSI**

11th Grade				12th Grade			
Fall Semester	Hrs	Spring Semester	Hrs	Fall Semester	Hrs	Spring Semester	Hrs
ENG 101	3	ENG 102	3	CHE 170 (Chemistry) & CHE 175 (lab)	5	CHE 180 (Chemistry) & CHE 185 (lab)	5
HIS 109	3	SOC 101 (Sociology)	3	PHY201 (Physics) & PHY 202 (lab)	5	PHY 203 (Physics) & PHY 204 (lab)	5
BIO 150 & BIO 151 (lab)	4	BIO 152 & BIO 153 (lab)	4	MAT 175 (Calculus I)	5	MAT 185 (Calculus II)	5
BIO 137 (Human Anatomy & Physiology)	4	BIO 139 (Human Anatomy & Physiology)	4	SOC 152 (Sociology) or PSY 110 (Psychology)	3	STA 220 (Statistics)	3
COM 181 (Basic Public Speaking)	3	CIT 105 (Intro to Computers)	3	ART 100	3	COM 252 (Interpersonal communication s) or COM 254 (Intercultural Communication s)	3
FYE 105 (Achieving Academic Success)	3	MAT 155 (Trigonometry)	3				
MAT 150 (College Algebra)	3						



**Required High School Courses and Sample Course Sequence for High School Graduation and Associate Degree in Arts**

**8th Grade: Algebra I**

**9th Grade: Geometry, English I, Sci./FCSI, Social Studies, Foreign Language, Health/PE**

**10th Grade: Science, Soc. Stu./FCSI, Algebra II, English II, For. Lang./FCSI**

11th Grade				12th Grade			
Fall Semester	Hrs	Spring Semester	Hrs	Fall Semester	Hrs	Spring Semester	Hrs
ENG 101	3	ENG 102	3	ENG 161 (Literature)	3	STA 220 (Statistics)	3
HIS 109	3	SOC 101 (Sociology)	3	PSY 223 (Developmental Psychology)	3	HIS 240 (History of KY)	3
BIO 112 & 113 (lab) Or BIO 120 (Human Ecology)	4	BIO 130 (Human Biology)	3	HUM 202 (Appalachian Studies)	3	SOC 235 (Inequality to Society)	3
	3	ART 100	3	COM 181 (Basic Public Speaking)	3	REL 130 (Religion)	3
MAT 150 (College Algebra)	3	CIT 105 (Intro to Computers)	3	PHIL 100 (Philosophy)	3	COM 252 (Interpersonal communications) or COM 254 (Intercultural Communications)	3
FYE 105 (Achieving Academic Success)	3	PSY 110 (Psychology)	3				

# Floyd County

## Early College Academy

### Admissions Process

Enrollment in the Academy is open to all our students and is a competitive process. The next few pages will discuss how applications will be scored. There is an eight-part scoring rubric or guide that is heavily weighted toward academic performance and attendance. We believe that students who can demonstrate past academic success and who realize the importance of being in school every day have the best chance for success in the demanding academic environment.

Completed applications are due to your high school counselor by the close of business on the last day of February to be considered for priority placement. Applications submitted between the last day of February and the last day of April will be considered based on available spaces in the Academy. 10 students will be accepted to the Academy each calendar year. (Academy enrollment is subject to fluctuation pending changes in funding and or ties in scoring).

Applications will be scored by a scoring committee comprised of FCS staff. The point values are listed below.

CRITERIA	POINT VALUE
<b>Grade Point Average</b>	<b>35</b>
<b>Assessments</b>	<b>30</b>
<b>Attendance</b>	<b>12</b>
<b>Extra-Curricular Activities</b>	<b>3</b>
<b>Community Service</b>	<b>3</b>
<b>Honors &amp; Awards</b>	<b>2</b>
<b>Household Income</b>	<b>3</b>
<b>1st Generation College</b>	<b>3</b>
<b>Enrollment History</b>	<b>9</b>
<b>Total</b>	<b>100</b>

**Floyd County  
Early College Academy  
Application Scoring Criteria**

**Grade Point Average**

<b>GPA</b>	<b>Point Value</b>
4.00.....	35
3.8 - 3.99.....	32
3.6 - 3.79.....	29
3.5 - 3.59.....	26

Minimum GPA of 3.5 required  
for admission

**ACT Composite**

<b>Score</b>	<b>Point Value</b>
36.....	30
35.....	29
34.....	28
33.....	27
32.....	26
31.....	25
30.....	24
29.....	23
28.....	22
27.....	21
26.....	20
25.....	19
24.....	18
23.....	17
22.....	16
21.....	15
20.....	14
19.....	13
18.....	12

**All applicants must have a Composite ACT score. Minimum scores required to apply and be admitted:**

**English 18 on ACT**

**Math 22 on ACT**

**Reading 20 on ACT**

**Minimum scores established by the Council for Post-Secondary Education.**

**Attendance**

<b>Student Attendance %</b>	<b>Point Value</b>
100%	12
98 to 99%	8
95 to 97%	4

**\*Minimum of 95% attendance required to apply and be admitted**

**\*Attendance will be calculated from 8th grade until submission of the application**

**Enrollment in Floyd County Schools**

<b>Enrollment</b>	<b>Point Value</b>
K – Present	9
6 – Present	6
9 – Present	3

**Co/Extra-Curricular Activities (Middle & High School)**

<b># of Activities</b>	<b>Point Value</b>
3 or more	3
2	2
1	1
0	0

**Community Service (Middle & High School)**

<b>#Hours</b>	<b>Point Value</b>
24 or more	3
16-23	2
1-15	1
0	0

**Honors and Awards (Middle & High School)**

<b>#Honors &amp; Awards</b>	<b>Point Value</b>
5 or more	2
1 to 4	1
0	0

**Household Income (Eligible for free or reduced priced meals)**

<b>Yes/No</b>	<b>Point Value</b>
Yes	3

**1st Generation College**

<b>Yes/No</b>	<b>Point Value</b>
Yes	3



**Floyd County Schools  
Floyd County Early College Academy  
Application for Admission**

**Student Contact Information:** (Please type)

Student Name: \_\_\_\_\_  
Last First Middle Initial

School Currently Attending: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Current Grade Level: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
City/State/Zip

Student Telephone #'s: (1) \_\_\_\_\_ (2) \_\_\_\_\_  
Home Cell

Student's Email Address: \_\_\_\_\_

**Parents / Legal Guardians Contact Information:**

Father/Legal Guardian's Name: \_\_\_\_\_  
Last First

Mailing Address: \_\_\_\_\_  
City/State/Zip

Telephone #'s: (1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_  
Home Cell Work

Email Address: \_\_\_\_\_

Mother/Legal Guardian's Name: \_\_\_\_\_  
Last First

Mailing Address: \_\_\_\_\_  
City/State/Zip

Telephone #'s: (1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_  
Home Cell Work

Email Address: \_\_\_\_\_

If accepted, this student will be transported to and from the Academy by the following method:

\_\_\_\_\_ School Bus \_\_\_\_\_ Parent or Guardian \_\_\_\_\_ Student Driver



## FCECA APPLICATION (Continued)

**Co/Extra-curricular Activities:** List the extra-curricular activities in which you are of have participated in 8th through present grade.

Activity	School Grade

**Community Service:** List any volunteer community service in 8th through present grade with the amount of time for each service event.

Activity	Time (example; 15 hrs)	Frequency (example: Weekly)	Length of Time (example: 1 year)

**Honors and Awards:** List honors or awards received in 8th through present grade.

Honor or Award	Grade	Individual or Group Award

## School Counselor Cover Sheet

Student Name \_\_\_\_\_

School \_\_\_\_\_

Check One: So  Jr

C – Completed  
IP - In Progress

**GPA**  
(Minimum 3.5 required) \_\_\_\_\_

\_\_\_\_\_ English I

\_\_\_\_\_ English II

*Student must meet ACT  
College Readiness Benchmark  
to apply. Minimum scores listed  
below.*

\_\_\_\_\_ Algebra I

**Date**

\_\_\_\_\_ Algebra II

**Highest ACT Composite**

\_\_\_\_\_ Geometry

**Highest English**  
(18 ACT)

\_\_\_\_\_ Social Studies

**Highest Math**  
(22 ACT)

\_\_\_\_\_ Social Studies

**Highest Reading**  
(20 ACT)

\_\_\_\_\_ Science

*Minimum Average Attendance  
of 95% to apply.*

\_\_\_\_\_ Science

\_\_\_\_\_ Health

**Attendance (8th Grade)** \_\_\_\_\_ %

\_\_\_\_\_ PE

**Attendance (9th Grade)** \_\_\_\_\_ %

\_\_\_\_\_ Foreign Language I

**Attendance (10th Grade)** \_\_\_\_\_ %

\_\_\_\_\_ For. Lang. or FCSI

**Attendance (11th Grade)** \_\_\_\_\_ %

**To be completed by School Counselor & Administrator**

**Include Attachments:**

- School Counselor Cover Sheet
- Official copy of applicant's high school transcripts.
- Copies of ACT student test report.
- Copies of applicant's attendance reports for 8th through present grade.
- Copy of current schedule

Test Taken	Date Taken	English	Math	Reading
ACT				

Please verify the following statement:

To the best of my knowledge, this applicant meets eligibility requirements for free and reduced priced meals.

\_\_\_\_\_ Yes                      \_\_\_\_\_ No

To the best of my knowledge, this applicant is a 1st Generation college student. ("Yes" means the applicant's parents have not or are not attending any college or university)

\_\_\_\_\_ Yes                      \_\_\_\_\_ No

This applicant has disciplinary referrals deemed serious enough to disqualify them from the academy.

\_\_\_\_\_ Yes                      \_\_\_\_\_ No

\_\_\_\_\_  
(School Counselor Signature)

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Administrator Signature)

\_\_\_\_\_  
Date

# **FCECA Student / Parent Contract**

## **Academic Standards**

1. Students shall be required to maintain a cumulative GPA of 3.0 each semester or they will be placed on probation for the following semester.
2. Any student receiving a grade lower than a "C" in any individual class will be placed on academic probation regardless of cumulative GPA.
3. A second academic probation shall result in dismissal from the Academy.
4. Students shall meet BSCTC definition of "full-time" student.
5. Students are expected to support their school and community by participating in a co/extracurricular activity such as (Band, BETA, national honors, student council, athletic team, academic team, etc.) at their school.
6. Students are expected to participate in job shadowing/work-based learning or serve as a tutor within the school district when classes aren't scheduled or if it does not conflict with co/extracurricular events.
7. The parent or guardian agrees to accept responsibility for the student's safety and conduct while traveling to and from school and/or BSCTC's campus, work-based learning/job shadowing site, place of employment, and/or home. Performance-based courses/credits have no in-person attendance requirement, and therefore no direct supervision requirement. For example, if a high school student is enrolled in a college class (dual credit) and attends class on a community college campus, the school does not have to supervise the student during their travel to and from the college campus or while they are attending the college class.
8. Transportation insurance must be provided to cover transportation to and from the worksite. If the school is transporting the student by school bus, then school bus coverage applies. The same is true if the employer provides transportation. If a student drives to and from a work site, the student's personal or family insurance is to provide the necessary coverage.

## **Academic Probation**

1. An assistance conference will be held for any student who does not maintain the required GPA. The staff of the Academy, the parent(s) or guardian(s) of the students will be required to attend.
2. An academic improvement plan designed to assist the student in improving his or her grade point average will be developed, implemented, and monitored during the probationary period.
3. Failure to comply with the academic improvement plan will result in removal from the Academy.
4. Any second-semester senior on academic probation and whose GPA is less than the required minimum for the second semester will not receive the Academy seal on his or her high school graduation diploma.

## **Disciplinary Probation and Removal from the Academy**

1. Any student receiving a disciplinary referral may be removed from the academy.
2. Any student will be removed from the Academy for:
  - A. Skipping class

- B. A single sufficiently serious behavior issue
- C. Academic bankruptcy
- D. Failure to give a "Good Faith Effort" in all academic endeavors.

3. Any student deemed truant by the Floyd County Schools Student Handbook will be removed from the Academy.



# FCECA Student / Parent Contract (Continued)

## Students Returning to High School

If a student returns to high school before the end of the semester, the student/parent or guardian will be responsible for reimbursement to the Floyd County Board of Education for tuition, books, and any other fees associated with the student's withdrawal from the academy. The student/parent is also responsible for any damages or fees related to books or materials not returned in acceptable condition.

Recognizing that enrollment and attendance in the Academy is a privilege and not a right, we, the undersigned, have read, fully understand, support, and agree that the expectations set forth in this document serve as the requirements for participating in FCECA.

---

(Student Signature)

---

Date

---

(Parent/Guardian Signature)

---

Date

**CONSENT FOR RELEASE OF INFORMATION**

Date: \_\_\_/\_\_\_/\_\_\_

To Whom It May Concern:

As parent/guardian of \_\_\_\_\_ whose birthday \_\_\_/\_\_\_/\_\_\_, I authorize and approve the release of information concerning my child from and between the following schools: Floyd County Schools and Big Sandy Community Technical College.

This information shall specifically include:

- Medical records as are necessary for admission and student welfare
- Cumulative records, including attendance records, grades, and other appropriate information as deemed applicable for educational purposes.

My signature below constitutes notice to me that this information will be disclosed only to school personnel who have a legitimate educational interest in my child. I understand that I may inspect this information and/or the records if I so choose.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

**The Floyd County Board of Education does not discriminate on the basis of race, color, national origin, age, religion, marital status, sex, or disability in employment, educational programs, or activities as set forth in Title IX & VI, and in Section 504.**

## Frequently Asked Questions

1. Which score will be used? ***The highest ACT score from the applicant will be used for scoring purposes by the admissions committee.***
2. May students of the Academy leave campus during the school day? ***Procedures will be the same as the other college students currently at Big Sandy Community and Technical.***
3. What activities are considered co/extra-curricular? ***Any activities established by the council of the student's home school.***
4. How will community service be defined for Academy admission? ***For purposes of scoring applications to the Academy, community service will be defined as volunteerism that benefits the community at large.***
5. If I transfer to Floyd County Schools, will I be eligible to apply to the Academy? ***Yes; provided that all admission criteria are met.***
6. May an Academy student ride to and from school with another student? ***Transportation of students not transported by FCS buses is the sole responsibility of the parent(s)/guardian.***
7. Are there any expenses to the Academy? ***Tuition, books, and laptops are provided to all students, and transportation, breakfast, and lunch are provided for all academy students who need the service and have informed their high school counselor of the need.***
8. Who will be teaching the classes at the Academy? ***Classes are taught by faculty members of BSCTC.***
9. Will the Academy have a graduation ceremony? ***Academy students will participate in graduation ceremonies at their home school. Seniors receiving an Associate Degree will also be invited to participate in the BSCTC commencement.***
10. May I attend events at my home school during the school day? ***With the exception of Fridays, generally speaking, attendance by ECA students at home school events during the regular school day will not be possible, given issues relating to transportation. However, we are asking for ECA student participation in tutoring, and co/extracurricular activities at their home school if they self-transport.***
11. May the mobile technology devices used at the Academy be taken home by students? ***Yes; as long as the standards for acceptable use are followed.***