

**RECORD OF BOARD PROCEEDINGS
BOARD MEETING MINUTES**

The Hopkins Co. Board of Education met at 320 South Seminary Street, Madisonville, KY at 5:30 o'clock P.M. on the 17th day of June 2024, with the following members present:

(1) John Osborne, Chairman	(2) Kerri Scisney, Vice Chairman	(3) Nicholas Foster
(4) Steve Faulk	(5) Shannon Embry	Keith Cartwright, Board Attorney

John Osborne, Chairman, called the meeting to order.

A. Pledge; Moment of Silence; Mission Statement--Unite as one team to learn and inspire.

Board members led the pledge to the flag.

B. Adoption of Agenda

Order #117 - Motion Passed: Approval of the agenda as outlined passed with a motion by Mr. Shannon Embry and a second by Mr. Steven Faulk.

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes
Mr. Nicholas Foster	Yes

STUDENT/STAFF PRESENTATIONS AND/OR RECOGNITION

A. Superintendent and Staff

Amy Smith, Superintendent

Matt Bell, Director of Athletics and Special Programs

Josh Robinson, HCCHS Student, National Archery Placement
Trashawn Smith, MNHHS Student, Two State Track Championships
Spring Sports Athletes of the Year

STUDENT LEARNING AND SUPPORT SERVICES (DIALOGUE, NO ACTION)

A. School Calendar

CENTRAL OFFICE

July 3, 2024 - Close at 12 noon
July 4-5, 2024 - Closed for Independence Day

COMMUNICATION

A. Public Comment

None

STUDENT LEARNING AND SUPPORT SERVICES (CONSENT-ACTION)

Order #118 - Motion Passed: Approval of the listed consent items passed with a motion by Ms. Kerri Scisney and a second by Mr. Steven Faulk.

Mr. Shannon Embry	Yes
Mr. John Osborne	Yes
Mr. Steven Faulk	Yes
Ms. Kerri Scisney	Yes
Mr. Nicholas Foster	Yes

A. Approval of Minutes, Bills, and Salaries

The Board approved the minutes of June 3, 2024, board meeting and the bills and salaries for the month of June 2024.

B. Approval of Treasurer's Report

The Board approved the Treasurer's report for the month of May 2024.

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(4) Steve Faulk	(5) Shannon Embry	Keith Cartwright, Board Attorney

C. Approval of Leaves of Absence

The Board approved the following leaves of absence.

1. Employee #2040, Teacher, JSES, Maternity Leave effective April 15, 2024, not to exceed 2023-2024 school year.
2. Employee #7391, Teacher, JSES, Intermittent FMLA ends June 30, 2024.
3. Employee #5302, Teacher, ADT, Intermittent FMLA ends June 30, 2024.
4. Employee #8090, CIA, GES, return to work June 30, 2024, from Extended Disability Leave.
5. Employee #8153, Teacher, HCCHS, Intermittent FMLA ends June 30, 2024.

D. Approval of Payment of Invoice(s)

The Board approved to pay the following invoice(s).

1. Sherman Carter Barnhart Architects, PLLC., \$15,862.50, professional services for the New Central Office Renovation, to be paid from BG23-121.
2. Sherman Carter Barnhart Architects, PLLC., \$5,402.25, professional services for the Southside/South Hopkins Elementary School Renovation and Addition, to be paid from BG23-030.
3. Sherman Carter Barnhart Architects, PLLC., \$8,048.67, professional services for the new High School Auxiliary Gymnasiums, to be paid from BG22-408.
4. Meuth Construction Supply, Inc., \$6,538.00, construction services for the Southside/South Hopkins Middle renovation, to be paid from BG23-030.
5. Fortiline, Inc., \$76,320.00, construction services for the Southside/South Hopkins Middle renovation, to be paid from BG23-030.
6. Meuth Construction Supply, Inc., \$1,390.00, construction services for the Southside/South Hopkins Middle renovation, to be paid from BG23-030.
7. Cole Lumber, \$618.21, construction services for the Southside/South Hopkins Middle renovation, to be paid from BG23-030.
8. Fortiline, Inc., \$10,656.33, construction services for the Southside/South Hopkins Middle renovation, to be paid from BG23-030.
9. Scotty's Contracting & Stone, LLC., \$11,921.19, construction services for the Southside/South Hopkins Middle renovation, to be paid from BG23-030.
10. Danco, \$163,403.28, construction services for the Southside/South Hopkins Middle renovation, to be paid from BG23-030.
11. Danco, \$132,988.54, construction services for the Southside/South Hopkins Middle renovation, to be paid from BG23-030.
12. Danco, \$190,264.09, construction services for the Southside/South Hopkins Middle renovation, to be paid from BG23-030.
13. IMI, \$49,336.50, construction services for the new High School Auxiliary Gyms, to be paid from BG22-408.
14. Scotty's Contracting & Stone, \$301.54, construction services for the new High School Auxiliary Gyms, to be paid from BG22-408.
15. Carter Waters, LLC., \$288.01, construction services for the new High School Auxiliary Gyms, to be paid from BG22-408.
16. Lee Masonry Products, \$40,262.02, construction services for the new High School Auxiliary Gyms, to be paid from BG22-408.
17. Cole Lumber, \$3,432.01, construction services for the new High School Auxiliary Gyms, to be paid from BG22-408.
18. Superior Insealators, \$7,300.00, construction services for the new High School Auxiliary Gyms, to be paid from BG22-408.
19. Fortiline Inc., \$18,429.24, construction services for the new High School Auxiliary Gyms, to be paid from BG22-408.
20. Hannan Supply Co., \$45,200.00, construction services for the new High School Auxiliary Gyms, to be paid from BG22-408.
21. Hannan Supply Co., \$34,551.52, construction services for the new High School Auxiliary Gyms, to be paid from BG22-408.

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22. L & W Supply Corporation., \$9,173.10, construction services for the new High School Auxiliary Gyms, to be paid from BG22-408.
23. Danco, \$335,069.97, construction services for the new High School Auxiliary Gyms, to be paid from BG22-408.
24. Mak Steel Services, LLC., \$27,850.00, construction services for the Southside/South Hopkins Middle renovation, to be paid from BG23-030.
25. American Engineers, Inc., \$1,500.00, geotechnical testing for new High School Auxiliary Gyms, to be paid from BG22-408.
26. Architectural Sales, \$25,476.86, construction services for the new High School Auxiliary Gyms, to be paid from BG22-408.

E. Approval to Apply for Grants

The Board approved for schools to apply for grant(s).

1. District-wide, USDA Local Food for Schools Grant, undetermined amount, to be used to purchase local and regional food for breakfast and lunch program.
2. PES, Gardens for Good, \$7,500, to be used for PES Courtyard gardening needs.

F. Approval of School Activity Fundraiser(s)

The Board approved the following activity fundraiser(s).

1. District-wide, Community Schools Project, proceeds will be used for back to school supplies for students.
2. District-wide, Be-YOU-tiful Leaders Car Wash and Bake Sale, proceeds will be used for service projects, middle school outreach, activities, and conferences.

**G. Approval of the Certified and Classified Staffing Report for the 2024-2025 School Year
A copy may be found in Abstract File #157**

The Board approved the Certified and Classified Staffing Report for the 2024-2025 school year.

**H. Approval of the Organizational Chart for the 2024-2025 School Year
A copy may be found in Abstract File #158**

The Board approved the Organizational Chart for the 2024-2025 school year.

**I. Approval of 10% SBDM 2023-2024 Carryover Funds Request
A copy may be found in Abstract File #159**

The Board approved the 10% SBDM 2023-2024 carryover funds request.

**J. Approval of Pledge of Collateral Agreement with First United Bank and Trust Company
A copy may be found in Abstract File #160**

The Board approved Pledge of Collateral Agreement with First United Bank and Trust Company.

**K. Approval of 2024-2025 Bank Contract with First United Bank & Trust Company
A copy may be found in Abstract File #161**

The Board approved the 2024-2025 Bank Contract with First United Bank & Trust Company.

**L. Approval of Memorandum of Agreement with Audubon Area Head Start for the 2024-2025 School Year
A copy may be found in Abstract File #162**

The Board approved the Memorandum of Agreement with Audubon Area Head Start for the 2024-2025 School Year.

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M. Approval of Memorandum of Agreement with Murray State University for the Psychology Certification Preparation Program

A copy may be found in Abstract File #163

The Board approved the Memorandum of Agreement with Murray State University for the Psychology Certification Preparation Program.

N. Approval of the 2023-2024 Hopkins County Schools Amended School Calendar

A copy may be found in Abstract File #164

The Board approved the 2023-2024 Hopkins County Schools amended school calendar.

O. Approval of the School Start and End School Times for the 2024-2025 School Year

A copy may be found in Abstract File #165

The board approved the school start and end times for the 2024-2025 school year.

P. Approval of the 2024-2025 Employee Handbooks

A copy may be found in Abstract File #166

The Board approved the 2024-2025 Employee Handbooks.

Q. Approval of Department of Juvenile Justice (DJJ) Interagency Agreement and Memorandum of Understanding for the 2024-2025 School Year

A copy may be found in Abstract File #167

The Board approved the Department of Juvenile Justice (DJJ) Interagency Agreement and Memorandum of Understanding for the 2024-2025 school year.

R. Approval of Arbitersports Subscription for Middle Schools

A copy may be found in Abstract File #168

The Board approved the Arbitersports Subscription for middle schools.

S. Approval of the Amended 2024-2025 Salary Schedule

A copy may be found in Abstract File #169

The Board approved the amended 2024-2025 Salary Schedule.

T. Approval of the ARP ESSER Liquidation Extension

A copy may be found in Abstract File #170

The Board approved the ARP ESSER Liquidation Extension.

U. Approval of the ARP ESSER Notice of Federal Interest

A copy may be found in Abstract File #171

The Board approved the ARP ESSER Notice of Federal Interest.

V. Approval of KETS Payment of Invoice(s)

The Board approved to pay the following invoices from Kentucky Technology Trust Fund (KETS).

1.ModCom LLC., \$109,577.53, West Hopkins School cabling project.

STUDENT LEARNING AND SUPPORT SERVICES (ACTION LIKELY)

A. Personnel

A copy may be found in Abstract File #172

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| (1) John Osborne, Chairman | (2) Kerri Scisney, Vice Chairman | (3) Nicholas Foster |
| (4) Steve Faulk | (5) Shannon Embry | Keith Cartwright, Board Attorney |

The Board reviewed personnel changes made by the Superintendent since June 3, 2024.

Any Other Old/or New Business

**A. First Reading of Policy Updates for the 2024-2025 School Year
A copy may be found in Abstract File #173**

The Board approved the first reading of the policy updates for the 2024-2025 school year.

**B. Review of Procedure Updates for the 2024-2025 School Year
A copy may be found in Abstract File #174**

The Board reviewed the Procedure updates for the 2024-2025 school year.

CLOSED SESSION PER KRS 61-810

Order #119 - Motion Passed: Approval to enter into CLOSED SESSION per KRS 61.810, which meets the requirement for holding Closed Session and the exceptions to Open Meetings according to KRS 156.557, subsection (6) Superintendent Evaluation and Personnel, passed with a motion by Ms. Kerri Scisney and a second by Mr. Nicholas Foster.

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| Mr. Shannon Embry | Yes |
| Mr. John Osborne | Yes |
| Mr. Steven Faulk | Yes |
| Ms. Kerri Scisney | Yes |
| Mr. Nicholas Foster | Yes |

OPEN SESSION

Order #120 - Motion Passed: Motion to return to OPEN SESSION, passed with a motion by Mr. Shannon Embry and a second by Ms. Kerri Scisney.

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|---------------------|-----|
| Mr. Shannon Embry | Yes |
| Mr. John Osborne | Yes |
| Mr. Steven Faulk | Yes |
| Ms. Kerri Scisney | Yes |
| Mr. Nicholas Foster | Yes |

**Approval of Superintendent Evaluation for the 2023-2024 School Year
A copy may be found in Abstract File #175**

Order #121 - Motion Passed: Approval of the Superintendent evaluation for the 2023-2024 school year, to include a \$3,000 salary increase, \$891.89 for 55 extended days, and \$3,000 stipend to match what was Board approved for Certified staff, Directors, and Assistant Superintendents and full payment of KTRS Contributions, passed with a motion by Mr. Embry and a second by Ms. Scisney.

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|---------------------|-----|
| Mr. Shannon Embry | Yes |
| Mr. John Osborne | Yes |
| Mr. Steven Faulk | Yes |
| Ms. Kerri Scisney | Yes |
| Mr. Nicholas Foster | Yes |

BOARD CALENDAR

Review Board Meeting Dates

- Monday, July 15, 2024, HCBOE Board Meeting, Central Administration Office, 5:30pm.
- Monday, August 5, 2024, HCBOE Board Meeting, Central Administration Office, 5:30pm.
- Monday, August 19, 2024, HCBOE Board Meeting, Central Administration Office, 5:30pm.
- Monday, September 9, 2024, HCBOE Board Meeting, Central Administration Office, 5:30pm.
- Monday, September 23, 2024, HCBOE Board Meeting, Central Administration Office, 5:30pm.

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- Monday, October 21, 2024, HCBOE Board Meeting, Central Administration Office, 5:30pm.
- Monday, November 4, 2024, HCBOE Board Meeting, Central Administration Office, 5:30pm.
- Monday, November 18, 2024, HCBOE Board Meeting, Central Administration Office, 5:30pm.
- Monday, December 16, 2024, HCBOE Board Meeting, Central Administration Office, 5:30pm.

ADJOURNMENT

Order #122 - Motion Passed: Motion to adjourn until the next scheduled meeting on passed with a motion by Ms. Kerri Scisney and a second by Mr. Nicholas Foster.

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|---------------------|-----|
| Mr. Shannon Embry | Yes |
| Mr. John Osborne | Yes |
| Mr. Steven Faulk | Yes |
| Ms. Kerri Scisney | Yes |
| Mr. Nicholas Foster | Yes |

John Osborne, Chairman

Amy Smith, Superintendent