

**Board Records**

Records of the Board are subject to inspection as provided in the Kentucky Open Records Act.

Records of the Board shall be maintained in the Central Office and shall be under the custody of the Secretary to the Board.<sup>1</sup>

The Secretary shall develop and submit for Board review procedures as noted in KRS 61.876 to provide public access to public records and to ensure the security and orderly maintenance of the records. Refer to procedure 01.6 AP.2 and policy 10.22. The procedures shall be displayed in a prominent location accessible to the public and posted on the District's website. In addition to the procedures, the web posting shall include the phone number of the District records custodian/designee and the Open Records Request Form issued by the Kentucky Attorney General.

**REFERENCES:**

- <sup>1</sup>KRS 160.440
- KRS 61.870
- KRS 61.872
- KRS 61.874
- KRS 61.876
- KRS 61.878
- KRS 61.884
- OAG 92-59
- OAG 92-131
- 15-ORD-190
- 19-ORD-174
- 96-ORD-159

**RELATED POLICY:**

- 10.11