

# Certified Evaluation Plan (CEP) Revisions

July 2024

FORT THOMAS

**FT**

INDEPENDENT  
SCHOOLS

# CEP 50/50 Committee Members (2023-2024)

## Teachers

- Rachel Caswell, WES
- Megan Boimann-Hennies, HHS
- Katie Hood, MES
- Eric Shufflebarger, HMS
- Amy Opitz, JES

## Administrators

- Erika Volpenhein
- Jody Johnson
- Sommer Rosa
- Keith Faust
- Ashley Dikeos

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# Evaluator Revisions

- Administrators will be evaluated annually in the first three years in their role by the superintendent or by the superintendent's designee following the requirements of the PPGES system. Once an administrator has completed three successful years of evaluation summative evaluations shall occur at least once every three years.

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# Certified Employee Revisions

- All evaluations will be completed in the district approved platform (Frontline).

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# Sources of Evidence Revisions

- Language around student voice surveys has been removed from the CEP. However, the opportunity to collect student voice will continue to be a practice from a formative standpoint, just not a part of our CEP. Student voice surveys are a part of the state accountability model (QSCS).

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# Observation Conferencing

- Language around pre-conferencing has been eliminated. However, lesson plans submitted at least 24 hours in advance are still required.
- Contents of the pre-observation conference are embedded within the district approved lesson plan document.

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# Peer Observation

- Peer observations are formative in nature only.
- Only documentation of the date and time that the observation occurred is required.
- Peers are not required to undergo annual training.

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# FORT THOMAS

INDEPENDENT SCHOOLS

**H**

**H**

**J**

**M**

**W**

HIGHLANDS  
HIGH

HIGHLANDS  
MIDDLE

JOHNSON  
elementary

MOYER  
elementary

WOODFILL  
elementary

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