

**Consultation and Service Agreement**  
**Kara A. Gurley, MA.ED, BCBA, LBA**  
**KaraAGurley@gmail.com**  
**859-322-0661**

**Mission:**

To promote individual growth and increase independence in the areas of communication, social, adaptive, and vocational skills, by utilizing research-based strategies and the principles of Applied Behavior Analysis to allow each individual to become independent and have meaningful experiences within their home, school, and community.

**Privacy Statement:**

All information collected or received that contains confidential information related to staff, students, or other individuals will be handled in accordance with State and Federal regulations for confidentiality and protection of privacy.

**Fee Schedule:**

The following information provides payment expectations for services provided to and on behalf of the Boone County School District.

<b>FEE SCHEDULE</b>	
<b>Client Based Services:</b>	Hourly Rate:
<b><u>Consultation</u></b> Includes: direct observations of student and/or classroom, interviews (parents and staff), meeting with related service providers while the student is present in a classroom setting, collecting data for an FBA, collecting data for a BSP, collecting data for continued monitoring of BSP, indirect assessments, records review	\$125
<b><u>Report Writing</u></b> Includes: completion of the FBA and BSP (not to exceed 8 hours per student without prior approval from the district)	\$125
<b><u>Participation in Team Meetings</u></b> Includes: assessment planning meetings, consultation follow-up meetings, data review and intervention meetings, ARC meetings, etc.	\$125
<b>Professional Development Services:</b>	Hourly Rate:
<b><u>Group Training (without students present)</u></b> Includes: group trainings focused on the different aspects of Applied Behavior Analysis, classroom strategies, behavior management, etc. Rate applies to preparation work prior to the training as well as training time.	\$125 including agreed upon preparation time prior to the training.
<b><u>Individual Training (with or without students present)</u></b> Includes: specific training for implementing a BSP for an individual student, specific topics based on Applied Behavior Analysis, specific behavior management strategies, etc.	\$125

**Appointment Cancellation:**

Cancellations should be made at least 24 hours in advance of a scheduled appointment. Cancellations within 24 hours of appointment time may be subject to a cancellation fee of \$25. Cancellations can be made by emailing KaraAGurley@gmail.com or by calling 859-322-0661.

Consultation and Service Agreement  
Kara A. Gurley, MA.ED, BCBA, LBA  
KaraAGurley@gmail.com  
859-322-0661

Payment:

Services will be invoiced by the 15<sup>th</sup> of every month, for the services provided the previous month and will be submitted to Boone County Schools via email and/or via United States Postal Service. Payment is due by the 15<sup>th</sup> of the following month. Payment can be made by check, made payable to, Kara A Gurley. Payment should be mailed to Kara A. Gurley, 12112 Old Lexington Pike, Walton, KY, 41094.

Term of Contract:

This signed contract is active starting July 1<sup>st</sup>, 2024 and will extend until June 29<sup>th</sup>, 2027 at which time the consultation agreement will be reviewed by both the Boone County School District and Kara Gurley. This signed contract is active until Kara Gurley, or the Boone County School Board terminates the contract, in writing, with a 90 day notice, prior to April 30<sup>th</sup> of the current school year to be in effect for the subsequent school year.

Consultation and Service Agreement  
Kara A. Gurley, MA.ED, BCBA, LBA  
KaraAGurley@gmail.com  
859-322-0661

Boone County School District understands the financial obligation and guarantees payment for all charges upon receiving a statement of services provided by Kara A Gurley, MA.ED, BCBA, LBA.

---

Authorized District Representative (signature)

---

Date

---

Authorized District Representative (print)

---

Date



6/24/2024

---

Kara A Gurley, MA.ED, BCBA, LBA

---

Date