

**POWELL COUNTY SCHOOLS  
JOB DESCRIPTION**

**POSITION TITLE: EDUCATIONAL DIAGNOSTICIAN**

**REPORTS TO:** Director of Special Education

**BASIC FUNCTION:**

- Identify and assess learning challenges and disabilities in students
- Collaborate with teachers, parents, and other professionals to develop individualized education plans (IEPs) that cater to students' unique needs and ensure their academic success.

**REPRESENTATIVE DUTIES:**

Assessment and Evaluation: Conduct comprehensive educational assessments to identify learning disabilities, developmental delays, and other special education needs. Utilize various assessment tools and techniques to evaluate students' cognitive abilities, academic skills, and emotional/behavioral functioning.

**KNOWLEDGE AND ABILITIES:**

**KNOWLEDGE OF:**

- Knowledge of special education laws, regulations, and procedures.
- Knowledge of different learning styles and instructional strategies tailored to individual student needs
- Knowledge of intervention (RTI) and Multi-Tiered Systems of Support (MTSS) frameworks
- Knowledge of district policies and procedures

**ABILITY TO:**

- Conduct educational assessments and work with students with diverse learning needs.
- Adapt assessment methods and strategies to accommodate students with various disabilities and learning challenges.
- Efficiently operate office equipment and maintain records and files according to policies and procedures.
- Analyze situations accurately and adopt a practical course of action.
- Critical thinking and problem-solving skills.
- Innovative and collaborative Proficiency in all Microsoft Office applications.
- Exceptional verbal and written communication skills.
- Organize, manage projects and demonstrate problem-solving skills.
- Analyze situations accurately and adopt a practical course of action.

**PHYSICAL DEMANDS:**

- Wide Range of physical movement
- Use of speech, vision, hearing
- Use of hands for simple grasping and fine manipulations
- Bending, squatting, and reaching can lift, carry, push or pull lightweights.
- Indoor and outdoor activity
- Lift to 25 pounds repeatedly

**EVALUATION:**

Annual development of Professional Growth Plan. Annual evaluation of certified staff will be performance by the Director of Special Education.

**EDUCATION AND EXPERIENCE:**

- Bachelors of Arts in education or counseling
- Minimum three (3) years successful teaching or counseling experience (preferred)

**QUALIFICATIONS:**

- Kentucky Teaching Certification or Counselor Certification with the endorsement for Individual Intellectual Assessment (IIA) or the ability to obtain such and endorsement with enrollment to a program within 6 months after hire date.

**FLSA Status = Exempt**