

# OHIO COUNTY FISCAL COURT WAGE SCALE

Effective July 1, 2024



# OHIO COUNTY FISCAL COURT

Effective July 1, 2024

		L1	L2	5 Years +	10 Years +	15 Years +	20 Years +
<b>GENERAL WORKFORCE</b>							
Assistants/Attendants/Meal & Van Drivers. Custodial/General Labor for Courthouse, Com Center, Golf (not limited to)	Hourly	\$13.99	\$14.64	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
Clerk	Hourly	\$15.84	\$16.49	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
Golf Course Manager	Hourly	\$15.84	\$16.49	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
Maintenance (All Areas)	Hourly	\$15.84	\$16.49	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
<b>ADMINISTRATIVE</b>							
Building(s) Supervisor	Hourly	\$18.39	\$19.04	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
Administrative Assistant	Hourly	\$18.39	\$19.04	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
Senior Center Assistant Director	Hourly	\$18.39	\$19.04	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
O.C.E.D.A. Assistant Director	Hourly	\$18.74	\$19.39	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
Judge - Executive Assistant	Hourly		\$21.69	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
<b>TEAM LEADERS</b>							
A.R.C.H. Program Administrator	Salary NON Exempt	\$19.69	\$20.34	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
Payroll / Training / HR	Salary NON Exempt	\$19.69	\$20.34	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
Senior Center Director	Salary NON Exempt	\$19.69	\$20.34	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
Tax Administrator	Salary NON Exempt	\$19.69	\$20.34	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
Animal Control Officer	Salary NON Exempt	\$21.42	\$23.58	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
Park / Golf Director	Salary NON Exempt	\$21.75	\$23.91	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
<b>MANAGEMENT</b>							
O.C.E.D.A. Director	Salary NON Exempt	\$28.37	\$30.53	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
Treasurer	Salary NON Exempt	\$28.37	\$30.53	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
Emergency Management Director	Salary Exempt	\$1,171.60	\$1,258.07	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.

Park Full-time Employees are eligible for:  
Effective 07/01/2024

Class A CDL	Class B CDL	Pesticide	Bucket	Tanker (Straight Shift - no restrictions)	Multi Eq	Lowboy
\$0.53	\$0.23	\$0.12	\$0.12	\$0.30	\$0.60	\$0.17

Effective 07/01/2024: Any request to add a new job category or make adjustment to the wage scale can only be discussed at budget time and shall not be made effective until July 1 of any given Fiscal Year.

# Ohio County Road Department

Effective July 1, 2024

INCENTIVES	Crew Ld	Asst RF	Class A CDL	Class B CDL	Pesticide	Bucket	Tanker (Straight Shift - no restrictions)	Multi Eq	Lowboy
Base Pay +	\$0.60	\$1.18	\$0.53	\$0.23	\$0.12	\$0.12	\$0.30	\$0.60	\$0.17

## Job Grade Base Pay

		5 Years +	10 Years +	15 Years +	20 Years +
Grade 1	\$17.46	Base Pay +.25/hr	Base Pay +.50/hr	Base Pay +.75/hr	Base Pay +1.00/hr
Grade 1 Includes		General Labor, Roller, Mower, Wood Chipper, Pick-up plow, Shop Help, Tractor Mower, Assist Mechanic, Truck Driver			

		5 Years +	10 Years +	15 Years +	20 Years +
Grade 2/Assistant Mechanic	\$18.67	Base Pay +.25/hr	Base Pay +.50/hr	Base Pay +.75/hr	Base Pay +1.00/hr
Grade 2/Assistant Mechanic Includes		Must be able to operate at least one (Backhoe, Road Grader, Chip Spreader, Distributor, Loader, Motrim, Excavator, Long Neck) (Must have at least 3)			

		5 Years +	10 Years +	15 Years +	20 Years +
Mechanic	\$21.96	Base Pay +.25/hr	Base Pay +.50/hr	Base Pay +.75/hr	Base Pay +1.00/hr
Mechanic includes		Gas & Diesel complex and minor maintenance, diagnosis and repair. Disassembling and assembling, repair, adjusting or replacing of water pumps, radiators, brakes, clutches, heating and air systems, carburetors, generators, alternators, batteries, tune-up engines and transmissions, etc.			

			5 Years +	10 Years +	15 Years +	20 Years +
Administrative Assistant	\$18.39	\$19.04	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.50/hr.	L2 Pay +1.00/hr.

			5 Years +	10 Years +	15 Years +	20 Years +
Road Supervisor Salary Non-Exempt	\$28.37	\$30.53	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.50/hr.	L2 Pay +1.00/hr.

Class A and B	If employee has Class B and has received the pay increase and then obtains Class A then employee will receive a THE cdl Class rate. If employee is hired and has their Class A they will receive the CDL Class A rate.
Multi Eq	Employee must have knowledge and working experience on at least 3 pieces of equipment. Any employee who receives this increase will be expected to work equipment when asked.
Retired Re-Hire	If a previously retired employee is re-hired into the same job description they will receive the pay grade they retired at.
Road Masters Program	<ol style="list-style-type: none"> <li>1. Upon successful completion of program a total of \$1.00 will be added to base pay.</li> <li>2. The \$1.00 will NOT be subject to any CPI increases.</li> <li>3. Must be full time and employed for at least 2 years before request can be made to Road Dept Supervisor to begin program. Road Department Supervisor has authority to approve or disapprove request. Only 2 employees from Road Department can be actively in the program at any given time.</li> <li>4. Additional duties and/or expectations will be required of the employee once program is completed and wage increase given.</li> <li>5. Class time outside of regular working hours can be counted on time sheet. Approval MUST be obtained from Road Supervisor in advance. County will reimburse employee for any pre-approved travel for program classes at the current mileage rate.</li> </ol>
Seasonal Employee: When a Seasonal Employee returns for 3rd consecutive year, they will be paid at a Grade/Level 2 Base Pay. They will not receive additional pay for daily job incentives such as Road Dept. multi-equipment, bucket truck, etc. This is to recognize the skill and knowledge the employee already attained while working within a department.	
Effective 07/01/2024: Any request to add a new job category or make adjustment to the wage scale can only be discussed at budget time and shall not be made effective until July 1 of any given Fiscal Year.	

# OHIO COUNTY JAIL

Effective July 1, 2024

	L1	L2	5 Years +	10 Years +	15 Years +	20 Years +
Jail Cook	\$13.59	\$14.13	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
Deputy FT/PT/LTPT	\$17.12	\$17.67	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
Chief Deputy	x	\$21.21	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
Jailer	x	\$1,567.79				

# OHIO COUNTY SHERIFF

Effective July 1, 2024

	L1	L2	5 Years +	10 Years +	15 Years +	20 Years +
CLERK	\$15.84	\$16.49	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
Administrative Assistant	\$17.14	\$19.04	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
TAX ADMINISTRATOR	\$18.99	\$20.91	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
DEPUTY	\$21.05	\$23.56	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
SERGEANT	x	\$25.92				
CHIEF DEPUTY	x	\$26.56	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
NARCOTICS DETECTIVE Sergeant	\$23.49	\$24.74	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
NARCOTICS DETECTIVE	\$21.05	\$23.56	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
CID DETECTIVE	\$21.05	\$23.56	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
School Resource Officer	\$25.86	\$25.86	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
BAILIFF F.T. and P.T.	\$13.99	\$14.64	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
CHIEF BAILIFF	\$15.85	\$16.51	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.

**Note: For information only.**  
**Wages for Sheriff Department are set by Sheriff, per KRS, at their discretion.**

## 911 DISPATCH

	L1	L2	5 Years +	10 Years +	15 Years +	20 Years +
911 DISPATCH	\$17.12	\$17.67	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
Assistant Supervisor		\$18.26	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.
SUPERVISOR	\$19.46	\$20.02	L2 Pay +.25/hr.	L2 Pay +.50/hr.	L2 Pay +.75/hr.	L2 Pay +1.00/hr.

# OHIO COUNTY FISCAL COURT

Effective July 1, 2024

<b>Elected Officials and Deputies</b>	
County Attorney	<b>\$1,165.81</b>
Assistant County Attorney	<b>\$1,078.98</b>
Coroner	<b>\$1,363.75</b>
Deputy Coroner	<b>\$524.52</b>
Magistrates	<b>\$1,310.78</b>

# OHIO COUNTY FISCAL COURT

## Hiring Process

1. Supervisor shall meet with HR to discuss new hire.

b. Wage offered MUST be on wage scale.

c. Go over job duties.

d. Advertise through at least 1 of the following:

1. Newspaper, Facebook, OCEDA Website, Career Center.

You may keep advertisement up year round if position has a lot of turnover.

e. Plan and conduct interviews.

f. Interviews will include HR, Supervisor and 1 other if needed.

2. HR and Supervisor review applications and proposed wage. Present to Judge Executive for approval. Judge will then present candidate to court for approval.

3. Once approved by Judge, employee will be called in for drug test and background check. Supervisor should set this up with Payroll.

4. Payroll forwards completed new hire paperwork to the Judge's Administrative Assistant to be put on next courts agenda.

5. When employee is hired, by court, they shall be sent to payroll to be processed. MAKE SURE they bring the following with them.

a. Drivers License

b. Social Security Card

c. Blank check for Payroll Check auto deposit.

d. Beneficiary Information which includes name(s), date of birth, social security numbers.

e. Make sure they have been given a health package to review BEFORE they are sent for processing.

Health packets will be given to each department or are available on web at:

[ohiocounty.ky.gov](http://ohiocounty.ky.gov) under departments, Human Resources/Payroll

6. New hires will be processed Wednesday, Thursday or Friday.

Not Monday or Tuesday (Payroll is processed on these two days).

NOTE: Employees first check cannot be issued until all paperwork is completed.

### TO BE NOTED:

1. Employee performance will be reviewed no earlier than 30 days but no less than 90 days for advancement to L2.

2. If at 90 days department head does not authorize employee to be advanced to L2 then written documentation must be submitted stating reason employee is to remain at L1 in excess of 90 days.

3. If department wants to hire employee at Level 2 you must submit, in writing, this request. You will need to certify all duties listed in job description are met. The request will then be reviewed by the Wage Committee.