



Kenton County School District | It's about ALL kids.

Issue Paper

DATE:

6/6/2024

AGENDA ITEM (ACTION ITEM):

Consider/Approve the Change Orders to existing Purchase Orders for the Ryland Elementary Addition and Renovation Project – BG 21-143.

APPLICABLE BOARD POLICY:

01.1 Legal Status of the Board; 04.31 Authority to Encumber and Expend Funds; Capital Construction Process – 702 KAR 4:160

HISTORY/BACKGROUND:

Direct Purchase Orders were issued for materials at the onset of the Ryland Elementary Addition and Renovation Project. All materials for the project have been purchased and the work has been completed. It is necessary to closeout all residual funds that were unused for each of the remaining open purchase orders.

<u>Vendor</u>	<u>PO Number</u>	<u>Residual Amount</u>
Graybar Electric	22003172	\$ 4,721.88
Mueller Roofing	22003178	\$ 3,176.32
Reading Rock	22003173	\$ 995.44
SRM Concrete	22003184	\$ 6,409.50
		<u>\$ 15,303.14</u>

FISCAL/BUDGETARY IMPACT:

Deduction of \$15,303.14 from the existing Purchase Orders.

RECOMMENDATION:

Approve the Change Orders to existing Purchase Orders for the Ryland Elementary Addition and Renovation Project – BG 21-143.

CONTACT PERSON:

Matt Rigg, Chief Operations Officer

Principal/Administrator



District Administrator



Superintendent



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Change Order

PROJECT: *(Name and address)*
Addition & Renovation Ryland Heights
Elementary
3845 Stewart Drive
Ryland Heights, KY 41015

CONTRACT INFORMATION:
Contract For: Material Purchase Order
22003172
Date: 9/23/21

CHANGE ORDER INFORMATION:
Change Order Number: 002
Date: 12/12/23

OWNER: *(Name and address)*
Kenton County Board of Education
1055 Eaton Drive
Ft. Wright, KY 41017

ARCHITECT: *(Name and address)*
Emboss Design, PSC
906 Monmouth St
Newport, KY 41071

CONTRACTOR: *(Name and address)*
Graybar Electric Co., Inc
1022 W. 8th St.
Cincinnati, OH 45203

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Deduct unused funds from original Purchase Order

DEDUCT: \$4,721.88

The original Contract Sum was	\$ 76,971.00
The net change by previously authorized Change Orders	\$ -268.12
The Contract Sum prior to this Change Order was	\$ 76,702.88
The Contract Sum will be decreased by this Change Order in the amount of	\$ 4,721.88
The new Contract Sum including this Change Order will be	\$ 71,981.00

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be 8/8/22

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Emboss Design, PSC
ARCHITECT *(Firm name)*

SIGNATURE

Jim Kaiser

Senior Project Manager
PRINTED NAME AND TITLE

12/12/23

DATE

Graybar Electric Co., Inc.
CONTRACTOR *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

Kenton County Board of Education
OWNER *(Firm name)*

SIGNATURE

Matt Rigg

Chief Operations Officer
PRINTED NAME AND TITLE

DATE



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Change Order

PROJECT: (Name and address)
Addition & Renovation Ryland Heights
Elementary
3845 Stewart Drive
Ryland Heights, KY 41015

CONTRACT INFORMATION:
Contract For: Material Purchase Order
#22003178
Date: 9/23/21

CHANGE ORDER INFORMATION:
Change Order Number: 002
Date: 6/5/24

OWNER: (Name and address)
Kenton County Board of Education
1055 Eaton Drive
Ft. Wright, KY 41017

ARCHITECT: (Name and address)
Emboss Design, PSC
906 Monmouth St
Newport, KY 41071

CONTRACTOR: (Name and address)
Mueller Roofing Distributors, Inc.
1009 Sargent St
Cincinnati, OH 45203

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Deduct unused funds from original Purchase Order

DEDUCT: \$3,176.32

The original Contract Sum was	\$ 115,000.00
The net change by previously authorized Change Orders	\$ -3,423.60
The Contract Sum prior to this Change Order was	\$ 111,576.40
The Contract Sum will be decreased by this Change Order in the amount of	\$ 3,176.32
The new Contract Sum including this Change Order will be	\$ 108,400.08

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be 8/8/22

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Emboss Design, PSC
ARCHITECT (Firm name)


SIGNATURE

Jim Kaiser

Senior Project Manager
PRINTED NAME AND TITLE

6/5/24

DATE

Mueller Roofing Distributors, Inc.
CONTRACTOR (Firm name)

SIGNATURE

PRINTED NAME AND TITLE

DATE

Kenton County Board of Education
OWNER (Firm name)

SIGNATURE

Matt Rigg
Chief Operations Officer

PRINTED NAME AND TITLE

DATE

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Change Order

PROJECT: *(Name and address)*
 Addition & Renovation Ryland Heights
 Elementary
 3845 Stewart Drive
 Ryland Heights, KY 41015

CONTRACT INFORMATION:
 Contract For: Material Purchase Order
 22003173
 Date: 9/23/21

CHANGE ORDER INFORMATION:
 Change Order Number: 001
 Date: 12/12/23

OWNER: *(Name and address)*
 Kenton County Board of Education
 1055 Eaton Drive
 Ft. Wright, KY 41017

ARCHITECT: *(Name and address)*
 Emboss Design, PSC
 906 Monmouth St
 Newport, KY 41071

CONTRACTOR: *(Name and address)*
 Reading Rock
 PO Box 46387
 Cincinnati, OH 45246

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Deduct unused funds from original Purchase Order

DEDUCT: \$995.44

The original Contract Sum was	\$	35,000.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	35,000.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	995.44
The new Contract Sum including this Change Order will be	\$	34,004.56

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be 8/8/22

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Emboss Design, PSC
ARCHITECT *(Firm name)*

Reading Rock
CONTRACTOR *(Firm name)*

Kenton County Board of Education
OWNER *(Firm name)*


SIGNATURE

SIGNATURE

SIGNATURE

Jim Kaiser

Matt Rigg

Senior Project Manager
PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

Chief Operations Officer
PRINTED NAME AND TITLE

12/12/23
DATE

DATE

DATE



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Change Order

PROJECT: *(Name and address)*
Addition & Renovation Ryland Heights
Elementary
3845 Stewart Drive
Ryland Heights, KY 41015

CONTRACT INFORMATION:
Contract For: Material Purchase Order
22003184
Date: 9/23/2021

CHANGE ORDER INFORMATION:
Change Order Number: 01
Date: 12/12/2023

OWNER: *(Name and address)*
Kenton County Board of Education
1055 Eaton Drive
Ft. Wright, KY 41017

ARCHITECT: *(Name and address)*
Emboss Design, PSC
906 Monmouth St
Newport, KY 41071

CONTRACTOR: *(Name and address)*
Smyrna Ready Mix Concrete, LLC
1136 2nd Ave. North
Nashville, TN 37208

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Deduct unused funds from original Purchase Order.

DEDUCT: \$6,409.50

The original Contract Sum was	\$	23,000.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	23,000.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	6,409.50
The new Contract Sum including this Change Order will be	\$	16,590.50

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be 8/8/22

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Emboss Design

ARCHITECT *(Firm name)*

Smyrna Ready Mix Concrete, LLC

CONTRACTOR *(Firm name)*

Kenton County Board of Education

OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

Jim Kaiser

Matt Rigg

Chief Operations Officer

Senior Project Manager

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