



Kenton County School District | *It's about ALL kids.*

Issue Paper

DATE:

6/6/2024

AGENDA ITEM (ACTION ITEM):

Consider/Approve the Change Orders to existing Purchase Orders for the Piner Addition and Renovation Project – BG 21-135.

APPLICABLE BOARD POLICY:

01.1 Legal Status of the Board; 04.31 Authority to Encumber and Expend Funds; Capital Construction Process – 702 KAR 4:160

HISTORY/BACKGROUND:

Direct Purchase Orders were issued for materials at the onset of the Piner Addition and Renovation Project. All materials for the project have been purchased and the work has been completed. It is necessary to closeout all residual funds that were unused for each of the remaining open purchase orders.

<u>Vendor</u>	<u>PO Number</u>	<u>Residual Amount</u>
Con-Quip	22003252	\$ 977.77
Division 4	22003245	\$ 753.25
Florence Winnelson	22003237	\$ 591.70
Florence Winnelson	22003238	\$ 16.16
Florence Winnelson	22003239	\$ 8,545.95
State Electric Supply	22003250	\$ 90.00
		<u>\$ 10,974.83</u>

FISCAL/BUDGETARY IMPACT:

Deduction of \$10,974.83 from the existing Purchase Orders.

RECOMMENDATION:

Approve the Change Orders to existing Purchase Orders for the Piner Addition and Renovation Project – BG 21-135.

CONTACT PERSON:

Matt Rigg, Chief Operations Officer

Principal/Administrator



District Administrator



Superintendent



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Change Order

PROJECT: *(Name and address)*
Addition & Renovation Piner Elementary
2945 Piner Ridge Road
Morning View, KY 41063

CONTRACT INFORMATION:
Contract For: Materials
Date: 09/24/2021

CHANGE ORDER INFORMATION:
Change Order Number: 001-ConQuip
Date: 06/04/2024

OWNER: *(Name and address)*
Kenton County Board of Education
1055 Eaton Drive
Ft. Wright, KY 41017

ARCHITECT: *(Name and address)*
EMBOSS Design, PSC
906 Monmouth Street
Newport, KY 41071

CONTRACTOR: *(Name and address)*
CON-QUIP Inc.
1612 Distribution Drive
Burlington, KY 41005

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Final adjustment of KCSD Purchase Order No. 22003252

The original Contract Sum was	\$	8,600.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	8,600.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	977.77
The new Contract Sum including this Change Order will be	\$	7,622.23

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be as listed in the Project Manual and as modified by previous change orders.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

EMBOSS Design, PSC

ARCHITECT *(Firm name)*



SIGNATURE

PRINTED NAME AND TITLE

Ralph Cooper, 2024.06.04

DATE

CON-QUIP

CONTRACTOR *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

Kenton County Board of Education

OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE



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Change Order

PROJECT: *(Name and address)*
Addition & Renovation Piner Elementary
2945 Piner Ridge Road
Morning View, KY 41063

CONTRACT INFORMATION:
Contract For: Materials
Date: 09/24/2021

CHANGE ORDER INFORMATION:
Change Order Number: 001-Division4
Date: 06/16/2023

OWNER: *(Name and address)*
Kenton County Board of Education
1055 Eaton Drive
Ft. Wright, KY 41017

ARCHITECT: *(Name and address)*
PCA Architecture, PSC
906 Monmouth St
Newport, KY 41071

CONTRACTOR: *(Name and address)*
Division 4, Inc.
9315 Reading Road
Cincinnati, OH 45215

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Final adjustment of KCSD Purchase Order No. 22003245.

The original Contract Sum was	\$ 18,500.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 18,500.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 753.25
The new Contract Sum including this Change Order will be	\$ 17,746.75

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be as listed in the Project Manual

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

PCA Architecture, PSC
ARCHITECT *(Firm name)*

SIGNATURE

Ralph Cooper, Project Manager
PRINTED NAME AND TITLE

2023.06.16
DATE

Division 4
CONTRACTOR *(Firm name)*

SIGNATURE

James D. Stradley
PRINTED NAME AND TITLE

DATE

Kenton County Board of Education
OWNER *(Firm name)*

SIGNATURE

OWNER
PRINTED NAME AND TITLE

DATE



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Change Order

PROJECT: <i>(Name and address)</i> Addition & Renovation Piner Elementary 2945 Piner Ridge Road Morning View, KY 41063	CONTRACT INFORMATION: Contract For: Materials Date: 09/24/2021	CHANGE ORDER INFORMATION: Change Order Number: 001- FlorenceWinnelson Date: 06/16/2023
OWNER: <i>(Name and address)</i> Kenton County Board of Education 1055 Eaton Drive Ft. Wright, KY 41017	ARCHITECT: <i>(Name and address)</i> PCA Architecture, PSC 906 Monmouth St Newport, KY 41071	CONTRACTOR: <i>(Name and address)</i> Florence Winnelson Company P.O. Box 588 Walton, KY 41094

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Final adjustment of KCSD Purchase Order No. 22003237.

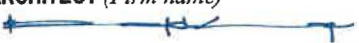
The original Contract Sum was	\$	37,147.67
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	37,147.67
The Contract Sum will be decreased by this Change Order in the amount of	\$	591.70
The new Contract Sum including this Change Order will be	\$	36,555.97

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be as listed in the Project Manual

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

PCA Architecture, PSC ARCHITECT <i>(Firm name)</i> 	Florence Winnelson CONTRACTOR <i>(Firm name)</i>	Kenton County Board of Education OWNER <i>(Firm name)</i>
SIGNATURE	SIGNATURE	SIGNATURE
Ralph Cooper, Project Manager PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
2023.06.16 DATE	DATE	DATE



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Change Order

PROJECT: <i>(Name and address)</i> Addition & Renovation Piner Elementary 2945 Piner Ridge Road Morning View, KY 41063	CONTRACT INFORMATION: Contract For: Materials Date: 09/24/2021	CHANGE ORDER INFORMATION: Change Order Number: 003- FlorenceWinnelson Date: 06/04/2024
OWNER: <i>(Name and address)</i> Kenton County Board of Education 1055 Eaton Drive Ft. Wright, KY 41017	ARCHITECT: <i>(Name and address)</i> EMBOSS Design, PSC 906 Monmouth Street Covington, KY 41071	CONTRACTOR: <i>(Name and address)</i> Florence Winnelson Company P.O. Box 588 Walton, KY 41094

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Final adjustment of KSCD Purchase Order No. 22003238.


The original Contract Sum was	\$	68,664.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	68,664.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	16.16
The new Contract Sum including this Change Order will be	\$	68,647.84

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be as listed in the Project Manual and as modified by previous Change Orders.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

EMBOSS Design, PSC ARCHITECT <i>(Firm name)</i> 	Florence Winnelson CONTRACTOR <i>(Firm name)</i>	Kenton County Board of Education OWNER <i>(Firm name)</i>
SIGNATURE	SIGNATURE	SIGNATURE
Ralph Cooper PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
2024.06.04 DATE	DATE	DATE



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Change Order

PROJECT: *(Name and address)*
Addition & Renovation Piner Elementary

2945 Piner Ridge Road
Morning View, KY 41063

OWNER: *(Name and address)*
Kenton County Board of Education
1055 Eaton Drive
Ft. Wright, KY 41017

CONTRACT INFORMATION:
Contract For: Materials

Date: 09/24/2021

ARCHITECT: *(Name and address)*
PCA Architecture, PSC
906 Monmouth St
Newport, KY 41071

CHANGE ORDER INFORMATION:
Change Order Number: 002-
Florence Winnelson
Date: 06/16/2023

CONTRACTOR: *(Name and address)*
Florence Winnelson Company
P.O. Box 588
Walton, KY 41094

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Final adjustment of KCSD Purchase Order No. 22003239.

The original Contract Sum was	\$	35,709.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	35,709.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	8,545.95
The new Contract Sum including this Change Order will be	\$	27,163.05

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be as listed in the Project Manual

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

PCA Architecture, PSC
ARCHITECT *(Firm name)*



SIGNATURE

Ralph Cooper, Project Manager
PRINTED NAME AND TITLE

2023.06.16

DATE

Florence-Winnelson

CONTRACTOR *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

Kenton County Board of Education

OWNER *(Firm name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE



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Change Order

PROJECT: <i>(Name and address)</i> Addition & Renovation Piner Elementary 2945 Piner Ridge Road Morning View, KY 41063	CONTRACT INFORMATION: Contract For: Materials Date: 09/24/2021	CHANGE ORDER INFORMATION: Change Order Number: 001- StateElectricSupply Date: 06/04/2024
OWNER: <i>(Name and address)</i> Kenton County Board of Education 1055 Eaton Drive Ft. Wright, KY 41017	ARCHITECT: <i>(Name and address)</i> EMBOSS Design PSC 906 Monmouth Street Newport, KY 41071	CONTRACTOR: <i>(Name and address)</i> State Electric Supply Company 2010 Second Avenue Huntington, WV 25703

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Final adjustment of KSCD Purchase Order No. 22003250.


The original Contract Sum was	\$	68,650.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	68,650.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	90.00
The new Contract Sum including this Change Order will be	\$	68,560.00

The Contract Time will be unchanged by Zero (0) days.

The new date of Substantial Completion will be as listed in the Project Manual and as modified by previous change orders.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>EMBOSS Design, PSC</u> ARCHITECT <i>(Firm name)</i> 	<u>State Electric Supply</u> CONTRACTOR <i>(Firm name)</i>	<u>Kenton County Board of Education</u> OWNER <i>(Firm name)</i>
SIGNATURE	SIGNATURE	SIGNATURE
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
Ralph Cooper, 2024.06.04		
DATE	DATE	DATE