

2024-25 SCHOOL FEES GUIDELINES

Definition of School Fee: An amount charged to a student that is board approved and in return will receive like-kind services or goods offered to the student group.

School Fees: Do not include restitution (repayment for damaged items) or fines, such as late/lost library books or lost textbooks. For more examples, see the Fee Grid below.

1. **Get it approved first!** District-wide academic fee standards have been established (see table below). All other fees must include all estimated costs for participation. Schools must turn in all anticipated fees for the following school year to be approved by the Board. No new fees, including those for new sports/activities, may be collected before receiving Board approval.
2. **Compile a comprehensive listing of your school's fees!** Look for any fees you have collected in the past and any new fees you will collect in the future. Take time to consider whether you should increase or discontinue particular fees. Collecting fees by credit/debit card* generally requires paying the credit card processor and may warrant increased fees which is allowable, but academic fees cannot be raised above the JCPS academic fee standards.
3. **Required Action!** Annually, you will report to your Assistant Superintendent all fees, including any fees that will change, any new fees, or any fees that were missing from your school's current year fee list. Remember that all academic fees listed must be in accordance with the JCPS academic fee standards.

Warning! Any fees without required approval must be refunded. It is better to report a fee and not collect it, than to collect it, not report it and therefore the fee **NOT** approved.

APPROVED JCPS ACADEMIC FEE STANDARDS			
Academic Fees	ES	MS	HS
Supplementary materials (i.e., science notebooks, National Geographic, student magazines, on-line subscriptions etc.) (HS - no more than a combined fee of \$40 for the four required core content areas (including technology supplies, calculator batteries, subscriptions, etc.))	\$25	\$20	\$40
Non-core subject electives, schools are required to provide an explanation of non-core subject/elective course fees (including PE) in the Course Catalog and/or Fee Sheet		\$65	\$65
Operational (locker, ID card, agenda/book planner PE locker)		\$5	\$10
Technology		\$5	
Parking			\$20

Example list of extracurricular fees, this is not an exhaustive list:

Extracurricular Fee	Not a Fee
Team league fees	ACT/SAT/PSAT costs
Team membership fees	Bookstore/Spirit Shop
Team tournament/competition/meet entry fees	Gates & concessions
Fees associated with tournament/competition travel	Season tickets or sports passes
KUNA/HOSA/KMEA/Beta/student council/quick recall/other club group fees that offset school club expenses	National Honor Society/KUNA/HOSA/KMEA/Beta/ student council/quick recall/gym rental fees/other clubs individual memberships passed through to the organizations
Required team logo gear or uniform	Late/lost library books, uniforms, instruments, textbooks
Any funds to be used by the club or sport	<i>Optional:</i>
Required equipment purchased through the team/club	School/team/classroom logo gear or spirit pack items if offered <i>at a marked-up price</i> (fundraiser, not a fee)
Any required individual equipment that will not be returned at the end of the season or event	School/team/classroom logo gear or spirit pack items if offered <i>at cost</i>
Class dues, course fees/registrations, department fees	Equipment purchased through the team/club
Locker, agenda, ID, parking fees and passes	Book fair (fundraiser)
Supplementary materials fees	Yearbooks (fundraiser)
Athletic Trainer Fees	Service project fundraisers
Field Trips Fees (Board-approved separately)	Restitution

*If a school is interested in collecting fees using credit cards, contact Accounting at 485-3367

