

Issue Paper

DATE: June 13, 2024

AGENDA ITEM (ACTION ITEM):

Consider/Approve External Support/Booster Organizations Approval for 2024-25 school year for the following groups: Pioneer Wrestling Boosters, Simon Kenton Boys Soccer Boosters, SK Lady Pioneers Soccer Boosters, SK Volleyball Boosters, Simon Kenton Band Boosters, SK Cheer Boosters, Simon Kenton Football Sideliners, Summit View Academy PTSA, SVA Cheer Boosters, **DHHS Band Boosters, and Colonels Club PTO**

APPLICABLE BOARD POLICY:

04.312 School Activity Funds

HISTORY/BACKGROUND:

Each year the Superintendent shall report to the Board when booster organizations have been informed of the requirements from the Accounting Procedures for Kentucky School Activity Funds. External Support/Booster Organizations are adult/parent organizations established to support and promote school programs or compliment student groups or activities, (i.e. PTA, PTO, Booster Organizations, etc). External Support/Booster Organization's work very closely with the District but they are a separate entity and are responsible for adherence to IRS guidelines and Title IX regulations. All organizations listed have completed the required paperwork and have been reviewed by district designee.

FISCAL/BUDGETARY IMPACT: None

RECOMMENDATION:

Approval to External Support/Booster Organizations for 2024-25 school year for the following groups: Pioneer Wrestling Boosters, Simon Kenton Boys Soccer Boosters, SK Lady Pioneers Soccer Boosters, SK Volleyball Boosters, Simon Kenton Band Boosters, SK Cheer Boosters, Simon Kenton Football Sideliners, Summit View Academy PTSA, SVA Cheer Boosters, DHHS Band Boosters, and **Colonels Club PTO**

CONTACT PERSON: Matt Wilhoite

erintendent

Principal/Administrator

District Administrator

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda. Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

| SCHOOL YEAR:2024-2025 | SCHOOL: _Simon Kenton |
|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| HSNAME OF BOOSTER/E | EXTERNAL SUPPORT GROUP:Pioncer |
| Wrestling Boosters APPLIED FOR 1 | BY:Jonathan Morgan |
| The following documents are required and mus | at be attached prior to the Board reviewing application: |
| X Written By-LawsX Co | ppy of Treasurers Bond (required if annual budget exceeds \$19,999) |
| X Annual BudgetXI | List of Officers |
| XSigned AgreementXA | Affidavit signed by all Officers (See Below) |
| |) Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence expense coverage per person, KCBE as additional insured) |
| NAME OF BANK AND ACCOUNT #: _Tru | nist Bank Acet# 1180000261566 |
| FEDERAL EMPLOYER IDENTIFICATIO | N (FEIN #):27-3623286 |
| STATES SALES TAX-EXEMPT #: | _B25719 (Must be different for school/district #) |
| CHARITABLE GAMING LICENSE: Y/N | NO |
| | ? |
| By signing below, each officer acknowledges t | hat they have read and agree to follow the Booster/External |
| Support Agreement and Accounting Procedure | s for Kentucky School Activity Funds, "Redbook" |
| President | Vice-President any fmith |
| Bookkeeper | Secretary Christian le bruen |
| Treasurer | (KCSD employees ineligible to serve) |
| Principal | |
| Superintendent/Designee Mulate | Board Meeting Date 711124 |

| KENTON COUNTY SCHOOL DISTRICT |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Booster/External Support Group Application |
| SCHOOL YEAR: 2024-2025 SCHOOL: Sinen Kinton High School |
| NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: Simm Kenter Boys Soicir Devices |
| APPLIED FOR BY: MELinla Lawrence |
| The following documents are required and must be attached prior to the Board reviewing application: |
| Written By-Laws N/A Copy of Treasurers Bond (required if annual budget exceeds \$19,999) |
| ✓ Annual Budget ✓ List of Officers |
| Signed Agreement Affidavit signed by all Officers (See Below) |
| Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence \$5,000 med expense coverage per person, KCBE as additional insured) |
| NAME OF BANK AND ACCOUNT #: Fifth Third Bunk 7980655562 |
| FEDERAL EMPLOYER IDENTIFICATION (FEIN #): $\frac{8/-29/2258}{3-6007/1707}$ |
| STATES SALES TAX-EXEMPT #: 81-291.2758 (Must be different for school/district #) |
| CHARITABLE GAMING LICENSE: YN |
| By signing below, each officer acknowledges that they have read and agree to follow the Booster/External |
| Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook" |
| President Applie france - Vice-President _ CAMU |
| Bookkeeper Secretary |
| Treasurer John Williams (KCSD employees ineligible to serve) |
| Treasurer Jau Williams (KCSD employees inetigible to serve) Principal Michelle Hickey |
| Superintendent/Designee_MullateBoard Meeting Date 7/1/24 |
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| KENTON COUNTY SCHOOL DISTRICT Booster/External Support Group Application | | | |
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| SCHOOL YEAR: 2024-25 SCHOOL: SIMER Kenton HS | | | |
| NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: SK Lady Picheers BOOSTERS | | | |
| APPLIED FOR BY: THALEY BOOTS SOCCET | | | |
| The following documents are required and must be attached prior to the Board reviewing application: | | | |
| Written By-Laws Copy of Treasurers Bond (required if annual budget exceeds \$19,999) | | | |
| Annual Budget List of Officers | | | |
| Signed Agreement Affidavit signed by all Officers (See Below) | | | |
| Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence \$5,000 med expense coverage per person, KCBE as additional insured) | | | |
| NAME OF BANK AND ACCOUNT #: Heritage Bank 00 232447 | | | |
| FEDERAL EMPLOYER IDENTIFICATION (FEIN #): $47 - 4790130$ | | | |
| STATES SALES TAX-EXEMPT #: 3 954 (Must be different for school/district #) | | | |
| CHARITABLE GAMING LICENSE YN | | | |
| By signing below, each officer acknowledges that they have read and agree to follow the Booster/External | | | |
| Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook" | | | |
| President Nacy Boots Vice-President Daica Amic | | | |
| Bookkeeper Secretary Sara Hadzall | | | |
| Treasurer (KCSD employees ineligible to serve) | | | |
| Principal | | | |
| Superintendent/Designee Mullite Board Meeting Date 7/1/24 | | | |

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| KENTON COUNTY SCHOOL DISTRICT | |
| Booster/External Support Group Application | AL LON |
| SCHOOL YEAR: 2024-2025 SCHOOL: Simon Kenton High School | A STATE AND A STATE |
| NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: SK Volleyhell boosters | A MARK |
| APPLIED FOR BY: Amy Kitchens | |
| The following documents are required and must be attached prior to the Board reviewing application: | 1000 |
| Written By-Laws N/A Copy of Treasurers Bond (required if annual budget exceeds \$19,999) | 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1 |
| $_ \checkmark$ Annual Budget $_ \checkmark$ List of Officers | 1. N. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. |
| Signed Agreement Affidavit signed by all Officers (See Below) | Sector of |
| Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence \$5,000 med expense coverage per person, KCBE as additional insured) | A PARA SA |
| NAME OF BANK AND ACCOUNT #: | Section Section |
| FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 17-3275322 | ALC: N |
| STATES SALES TAX-EXEMPT #: NA (Must be different for school/district #) | ALC: NO |
| CHARITABLE GAMING LICENSE: Y/NNo | N.S. |
| By signing below, each officer acknowledges that they have read and agree to follow the Booster/External | No. of Concession, Name |
| Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook" | Lawking |
| President Unit for the Vice-President Jorthan Sel | |
| Bookkeeper Secretary UNX Compbell | - Server |
| Treasurer (KCSD employees ineligible to serve) | |
| Principal | |
| Superintendent/Designee Mulelate Board Meeting Date 7/1/24 | and the second |
| Superintendent/Designee Mullate Board Meeting Date 7/1/24 | Sec. |
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| Booster/External Support Group Application |
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| SCHOOL YEAR: 2024-2025 SCHOOL: Simon Kenton |
| NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: Simon Kenton Band F |
| APPLIED FOR BY: Jennifer Cook |
| The following documents are required and must be attached prior to the Board reviewing application: |
| Written By-Laws Copy of Treasurers Bond (required if annual budget exceeds \$19,999) |
| Annual Budget List of Officers |
| Signed Agreement Affidavit signed by all Officers (See Below) |
| Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence |
| \$5,000 med expense coverage per person, KCBE as additional |
| NAME OF BANK AND ACCOUNT #: Truist: 1180000252737 |
| FEDERAL EMPLOYER IDENTIFICATION (FEIN #): 31-1041514 |
| STATES SALES TAX-EXEMPT #: <u>B 26517</u> (Must be different for school/district #) |
| CHARITABLE GAMING LICENSE: Y/N |
| |
| By signing below, each officer acknowledges that they have read and agree to follow the Booster/External |
| Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook" |
| |
| President Jennefer Cook Vice-President Might BMED |
| BookkeeperSecretary Jamil Cock |
| Treasurer (KCSD employees ineligible to serve) |
| Principal Michelle Hicks |
| |

7/1/24

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| Booster/E | External Support Group Application |
| SCHOOL YEAR: 2024 - 2 | 2025 school: Simon Kenton High School |
| NAME OF BOOSTER/EXTERI | NAL SUPPORT GROUP: SK CHELY BOOSTERS |
| APPLIED FOR BY: Macke | enzie Peddicord |
| The following documents are requ | ired and must be attached prior to the Board reviewing application: |
| Written By-Laws | Copy of Treasurers Bond (required if annual budget exceeds \$19,999) |
| Annual Budget | List of Officers |
| Signed Agreement | Affidavit signed by all Officers (See Betow) |
| Proof of Liability Coverage | (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence |
| | \$5,000 med expense coverage per person, KCBB as additional |
| | |
| NAME OF BANK AND ACCOU | INT #: Heritage Bank 00307823 |
| FEDERAL EMPLOYER IDENT | TFICATION (FEIN #): 83-4400992 |
| | #: 83-4400992 (Must be different for school/district #) |
| CHARITABLE GAMING LICE | NSE: YA |
| | Contraction of the second s |
| By signing below, each officer ackr | nowledges that they have read and agree to follow the Booster/External |
| Support Agreement and Accounting | g Procedures for Kentucky School Activity Funds, "Redbook" |
| President MM/An | Vice-President Horan Ludokan |

KENTON COUNTY SCHOOL DISTRICT EXTERNAL SUPPORT GROUP APPLICATION SCHOOL YEAR: 2024-3 Official Name of External Support/Booster Organization: Simon Approval Applied for by: HMU The following documents are required and must be attached prior to the board reviewing your application: " Written by-laws " Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99) " List of Officers (Employees of KCSD are ineligible to to be Treasurer.) Proof of Liability Coverage \$1,000,000 Gen Uability per occurrence - \$2,000,000 Gen Uability aggregate \$5,000 med expense coverage per person - KC Board of ED as additional insured Annual Budget Signed Affidavit that all Officers of the group have read and agree to follow the Accounting Procedures for Kentucky School Activity Funds. (Located at the bottom of this form.) (Required) Bank Account - Name of Bank: Heritage Das (Required) Federal Employer Identification Number (45-48389 State Sales Tax-Exempt Number: 5-27068Please attach 501C3 tax exempt letter to this application (External support groups are not permitted to use the school/district's Ky. sales tax exempt number) Does the organization have a charitable gaming license? VN What gradelevels/clubs/sports will this group support? By signing below, each officer acknowledge that they have read and will follow the 2013 Accounting **Procedures for School Activity Funds.** Signature President Signatur **Vice President** Signatur Treasurer Signatur Secretary Signatur Bookkeeper **Principal's Signature** If group supports more that one school ALL principals need to sign Board Meeting Date: 7/1/24 Superintendent/Designnee ML 1/12/24 KAITLYN N. HELSON Kattlefn N. Hellte NOTARY PUBLIC TATE AT LARGE VENTLICKY COMMISSION # KYNP69643 MY COMMISSION EXPIRES March 27, 2027

| SCHOOL VEAR: 21-24 | 3 2 SCHOOL: Convent View Reacting |
|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| NAME OF BOOS LERGEN (ER) | ALSI PPORT GROUP; S TOTAL A VIEW HEADENIN FTSA |
| VPPLIED FOR BY: Provident T | Realized (The stars |
| The following documents are requi | ted and most be attached prior to the Board reviewing application |
| Written By Laws | Copy of Treasurers Houd tempored diamar bodget excerning covers. |
| Summal Budget | Listol Officers |
| Signed Agreement | Affidavit signed by all Officers excertations |
| Present of Liability Universite | \$2,000,000 Geo Fiability per againstant. \$1 (interpretentional cability inter-scattering \$5,000 med expense coverage per person. KCBU as additional distant 4. |
| NAME OF BANK AND ACCOUNT | NT #: Trust Frank CLEFT 1877 27 21 |
| FEDERAL EMPLOYER IDENT | IFICATION (FEIN #1: <u>47-45 1.627</u> |
| STATES SALES TAX-EXEMPT | #: <u>511C</u> (Must be different for school district #) |
| CHARITABLE GAMING LICES | SE: YEL N- |
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By signing below, each officer acknowledges that they have read and agree to Jollow the Booster External Support Agreement and Accounting Procedures for Kentucky School Activity European Redbreck

| President L' pitter | Vice-President | istalipsi We | entru |
|--------------------------|------------------------------|--------------------|--------|
| Bookkeeper _ LAT 211 | FTT Secretary Cliza | beth Curry | |
| treasurer Classich | CLE KISD employees inclusion | le tersetvi i | |
| Princip II | | | |
| Substitution Designer Me | felote | Roard Meetine Date | 7/1/24 |

| SCHOOL YEAR: 2024-2025 SCHOOL: SUMMIT VIEW Academy |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: SVA Cheer BOOSTERS |
| APPLIED FOR BY: SVA Coaching Staff-Cherteading |
| The following documents are required and must be attached prior to the Board reviewing application: |
| <u>Written By-Laws</u> <u>$n \mid A$ Copy of Treasurers Bond (required if annual budget exceeds \$19,999)</u> |
| Annual Budget |
| Signed Agreement Affidavit signed by all Officers (See Below) |
| Proof of Liability Coverage (\$2,000,000 Gen Liability per aggregate, \$1,000,000 Gen Liability per occurrence \$5,000 med expense coverage per person, KCBE as additional insured) |
| NAME OF BANK AND ACCOUNT #: <u>HUNTINGTON BANK</u> 01714885989 |
| FEDERAL EMPLOYER IDENTIFICATION (FEIN #): <u>99-234755</u> |
| Completed application. STATES SALES TAX-EXEMPT #: Not received yet (Must be different for school/district #) |
| CHARITABLE GAMING LICENSE: YN Not hereded for silent auctions or raffles grossing \$500 or less. |
| By signing below, each officer acknowledges that they have read and agree to follow the Booster/External |
| Support Agreement and Accounting Procedures for Kentucky School Activity Funds, "Redbook" |
| President Und Say Heger Burdsay Heger Frident Frith Flynn tall |
| Bookkeeper [hnshna Narner secretary] Mutter ary |
| Treasurer Christing awarde (KCSD employees ineligible to serve) |
| Principal AAAA |
| Superintendent/Designee Millete Board Meeting Date 7/1/24 |

| KENTON COUNTY SCHOOL DISTRICT |
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| Booster/External Support Group Application SCHOOL YEAR: <u>24-25</u> SCHOOL: <u>DHHS</u> |
| NAME OF BOOSTER/EXTERNAL SUPPORT GROUP: DHHS BAND BOOSTERS, INC. |
| APPLIED FOR BY: SHEAH SHAMBLIN |
| The following documents are required and must be attached prior to the Board reviewing application: $\begin{array}{c} & \\ & \\ & \\ & \\ & \\ & \\ & \\ & \\ & \\ & $ |
| By signing below, each officer acknowledges that they have read and agree to follow the Booster/External Support Agreement and Accounting Procedures for Kentucky School Activity Funds, " <i>Redbook</i> " JASON ADAMS President from the Vice-President JERANN BAPNETT JACOP HEBOOKKeeper freed flemmen Secretary Juan Springer LISA Springer HISON AUSON Fincipal Principal CCC Bemployees incligible to serve) |
| Superintendent/Designce Mullite Board Meeting Date 7/1/24 |

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| SCHOOL YEAR: | 2024 - 2025 | SCHOOL: | Oixie | Heights | High School |
|-----------------------------|----------------------------------------------|---------------------------------------------|-------------|---------------------|-------------------------|
| NAME OF BOOSTER | VEXTERNAL SUPPOR | T GROUP : | Colon | els Cl | ub |
| APPLIED FOR BY: _ | Marie Serg | | ۲. « | | |
| | uts are required and must l | be attached prior | to the Bo | ard reviewir | ng application: |
| <u>Y</u> Written By-Laws | : <u>k</u> Сору | of Treasurers B | ond (requi | red if annual b | udget exceeds \$19,999) |
| <u> </u> | <u>∧</u> List o | of Officers | | | |
| K Signed Agreemen | nt <u>x</u> Affid | lavit signed by al | l Officers | (See Below) | |
| κ Proof of Liability | Coverage (\$2,000,000 Gen \$5,000 med exp | Liability per aggreg ense coverage per p | | Sheep contract very | |
| NAME OF BANK AN | DACCOUNT #: _ Fif | th Third | | | |
| FEDERAL EMPLOYI | ER IDENTIFICATION | (FEIN #): _20 | - 152 | 7314 | |
| | EXEMPT #: | | | | chool/district #) |
| CHARITABLE GAMI | NG LICENSE: Y/N | No | | | |
| By signing below, each | officer acknowledges that | they have read a | nd agree | to follow the | e Booster/External |
| Support Agreement and | Accounting Procedures for | or Kentucky Scho | ool Activit | ty Funds, "I | Redbook" |
| President Marie | Seng | Co Vice-President | Supp | Tany V | Very |

President Man Serg Vice-President <u>Affany Weyy</u> Bookkeeper <u>Malan</u> Secretary <u>Buy</u> Treasurer <u>Matalo (ustime</u> (KCSD employees ineligible to serve) Principal <u>Astalo</u> <u>Superintendent/Designee</u> <u>Mullate</u> Board Meeting Date <u>7/1/24</u>