

Henderson County Schools

1805 Second Street, Henderson, Kentucky 42420
(270) 831-5000 Fax: (270) 831-5009
<http://www.hendersonschools.net>



TO: Dr. Thomas Richey, Superintendent
And School Board Members

FROM: Walt Spencer, CPA
Assistant Superintendent of Finance

A handwritten signature in black ink, appearing to read "Walt Spencer", is written over the "FROM:" line of the memo.

DATE: September 15, 2010

SUBJ: Bid Recommendations

On September 8, 2010, we publicly opened four bids.

UNIFORM RENTAL – BID #21-10-5-9

Bids were received from two of the four solicited vendors for uniform rental. Aramark is our current vendor and they provided the lower bid thus we are recommending awarding the bid to Aramark as we are satisfied with their service.

TEACHING SUPPLIES – BID #22-10--5-9

Bids for teaching supplies were received from nineteen vendors. Each vendor offers a different percentage off catalog pricing but also carries different catalogs of teaching supplies. We are recommending awarding multiple bids which would allow each school to make the purchase determination based on the best price and availability of the specific items needed.

SCIENCE SUPPLIES – BID #23-10-5-9

We received bids from fifteen science supply vendors. We are recommending awarding this bid to all vendors as indicated on the attached tabulation and allowing each school to make the purchase determination based on the best price and availability.

Bid Recommendations
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TEE SHIRTS, SWEATSHIRTS, POLOS – BID #24-10-5-9

Fifteen bids were received for Tee Shirts, Sweatshirts, Polos, etc. We are recommending approving all bids to allow the buyer to choose the vendor based on best price and availability of the specific apparel desired.

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 Henderson, KY 42420
 270.831.5000

TABULATION OF BIDS
UNIFORM RENTAL - BID #21-10-5-9

COMPANY	ARAMARK	CINTAS	Unifirst Corp.	SITEX
Number of sets provided to each employee	11	No Response	11	conflict of interest
Frequency of deliveries (weekly; bi-weekly)	weekly		weekly	
Cleaning Costs:				
Work shirts - short sleeved	1.76		1.32	
Work Shirts - long sleeved	1.76		1.54	
Work pants (for mechanics)	1.76		2.2	
Jeans	1.76		2.75	
Jacket	0.32		0.36	
Initial setup cost	0.00		0.00	
Setup Cost for New Employee (after 30 days)	0.00		.75 prep chg. /piece .75 name/per shirt 2.00 co. name/per shirt	
Weekly Rate	\$7.36		\$8.27	

TEACHING SUPPLIES BID

BID #22-10-5-9

Effective Dates 10-1-10 through 9-30-11

ALL BIDS EXCEPTED. CHOOSE VENDOR BASED ON BEST PRICE AND AVAILABILITY.

COMPANY	Business Equip.	Classroom Products	Crafton's	EAI Education	ETA/ Cuisenaire	Fisher Science	High-smith	Jr. Library Guild	Lake-shore Learning	Mobile School Supply
Percentage of Discount off Established Price	32%	15%	5% in addition to already discounted cat. Of up to 80%	15%	18 % Math/Sci 6% Literacy	20%	15%	0% in addition to pre-disc. Up to 75%	5%	10%
Exclusions to Discounts	furniture, toners, inks	calculators		calculators, CBLs, CBRs, probes, Navigator, Software, Stopwatches/Timers, Overhd Proj.	Item nos. w/ letter P in 3rd position	items ending with "ND"				
Vendor Quote No.- Must show on P.O.	no	no	no	22-10-5-9	22-10-5-9	MG 354142-10F	201018	no	22-10-5-9	no
Kind of price structure discount bid applies to:										
Retail	x	x	x	x (distributor)	x	sci distributor	catalog		x	x
Wholesale								x		
Freight Policy	Free	Free	Free	\$7 orders <\$100 Free orders>\$100	Free orders >\$100 12% or \$7 min orders<\$100	Free orders>\$200 excluding live, haz/mat, motor ftt. *fuel surchg.	Free orders>\$50	Free	Free orders>\$500 15% <\$500	Free
Phone	270.826.8341	888.271.8305	270.826.4946	800.770.8010	800.445.5985 X5177	800.955.1177	800.543.2180	800.325.9558 x7621	800.421.5354	270.827.1616
Fax	270.826.3288	888.280.6110	270.826.4946	201.891.5689	888.333.9588	800.955.4763	800.350.6236	800.827.3080	310.537.7990	270.827.2769

TEACHING SUPPLIES BID

BID #22-10-5-9

Effective Dates 10-1-10 through 9-30-11

ALL BIDS EXCEPTED. CHOOSE VENDOR BASED ON BEST PRICE AND AVAILABILITY.

COMPANY	Really Good Stuff	Scholastic	School Specialty	Smile Makers	Smith & Butterfield	Steps to Literacy	Teacher's Aid	TFH	WRS Group Health Edco
Percentage of Discount off Established Price	3 to 15% (volume discount)	25%	10%	10%	50% (10% floor margin)	5%	20%	8%	8%
Exceptions	requests for discounts must be presented in writing	Use Tch. Resources/ Tch's Friend Cats.							
Vendor Quote No.- Must show on P.O.	yes, (but it was not on bid form)	PVM (must include source code)	2010236246SS	133496	no	22-10-5-9	no	no	no
Kind of price structure discount bid applies to:									
Retail	X	X	X	X	X	X	X	X	X
Wholesale									
Freight Policy	varies \$6.95 to 15%	9%	Free	Free	Free	10%	Free	5 to 14%	Fob: Destination
Phone	203.261.1920 x246	800.387.1437	800.554.7632	864.583.2405 x6244	800.321.6453	800.895.2804	270.683.3443	724.444.6400	800.299.3366
Fax	203.268.1796	888.757.5110	800.675.1775	864.327.1712	812.429.0532	866.560.8699	270.683.0488	724.444.6411	888.977.7653

SCIENCE SUPPLIES BID - PAGE 1 OF 2

BID #23-10-5-9

Effective Dates 10-1-10 through 9-30-11

CHOOSE VENDOR BASED ON BEST PRICE AND AVAILABILITY

COMPANY	Bio Corp.	Carolina Biological Supply	Cynmar	Fisher Science Education	Flinn Scientific	Frey Scientific	Lake Shore Learning	Nasco Fort Atkinson
Percentage of Discount off Established Price	5%	5% Min. \$500 annual purchases	5% Min. order \$25	20%	10%	22%	5%	15% Min. order \$50
No. - Must show on P.O. to receive discount	09-55	P/104737	BQ5837/5F	MG 354142-10F	78934	C-025406152-F	23-10-5-9	55032
Exceptions to Discount	Live mat'l., furniture		Chemicals, media, specimens	Items ending in "ND"	Live Mat'l. Lab Furniture Software Tech. Prods.	Prefix of "N"	none	\$12 Haz. Service Chg.
Freight Policy	Free Ground UPS	Free on orders over \$100 except live & haz/mat	Free	Free on orders over \$200	Free - No Minimum	Free except live & haz. mat.	Free on orders over \$500; under \$500 is 15%. Min. \$5	FOB except # w/"KM" prefix (Live matl. Less than \$20 subj. to \$5 s/h
Extra Charges		live and haz/mat	shipping on chemicals, media, specimens	\$22.50 haz. Material chg. \$3.30 Fuel Surcharge	live and haz/mat & truck freight	live and haz/mat & motor freight shipments	none	\$12.00 haz. Service chg.
Address	3910 Minnesota St., Alexandria, MN 56308	2700 York Rd. Burlington, NC 27215-3398	P.O.Box 530 Carlinville, IL 62626	4500 Turnberry Dr. Hanover Park, IL 60133	P. O. Box 219, Batavia, IL 60510	80 Northwest Blvd., Nashua, NH 03063	2695 E. Dominguez St., Carson, CA 90895	P. O. Box 901 Fort Atkinson, WI 53538-0901
Phone	320.763.9094	336.584.0381	800.223.3517	800/955-1177	800/452-1261	800/225-3739	800.421.5354	800/558-9595
Fax	320.763.3858	336.538.6330	800.754.5154	800/955-4763	866.452.1436	877/256-3739	310.537.7990	920/563-8296

SCIENCE SUPPLIES BID - PAGE 2 OF 2

BID #23-10-5-9

Effective Dates 10-1-10 through 9-30-11

CHOOSE VENDOR BASED ON BEST PRICE AND AVAILABILITY

COMPANY	Nebraska Scientific	Pitsco	Products Unlimited	Sargent-Welch	Science Kit	Ward's Natural Science	WRS Health Edco
Percentage of Discount off Established Price	10%	2% on orders over \$100		17%	15%	12%	8%
Vendor Quote No. - Must show on P. O.	NB082310	456024	no	no	SE01386	C008323-999	no
Exceptions to Discount	special promotions, sales or clearance	Use Ed. Big Book & Hearlthy Drafting Cat. Only		Items ending in "g"	Live, preserved, telescopes, pub. Kits/parts, spec. orders	Vernier LabPro, Probes & Sensors, Pasco PasPort, Kodak	multi-priced pamphlets (already discounted)
Freight Policy	Free for Non-live over \$200	Min. \$6 or up to 7%	0-10%	Free on orders over \$200	Free on orders over \$200; under \$200 - 12%	Free on orders over \$100 except live or haz mat	FOB: Destination
Extra Charges		Haz. Mat'l. charge \$30	Haz. Mat'l. special pkg	live and haz/mat	live and haz/mat & motor freight shipments	live, haz/mat & motor freight shipments	Imprinting
Address	3823 Leavenworth St., Omaha, NE 68105	P.O.Box 1708 Pittsburg, KS 66762	P.O.Box 339, Justin, TX 76247	3850 N. Wilke Rd., Ste 300, Arlington Hgts., IL 60004	P.O. Box 5003, Tonawanda, NY 14151-5003	P.O.Box 92912, Rochester, NY 14692-9012	P.O.Box 21207, Waco, TX 76702-1207
Phone	800.228.7117	800.835.0686	800.865.4683	847/463-1180	800/828-7777	800.962.2660	800.299.3366
Fax	402.346.2216	800.835.0686	940.648.3407	800/814-0607	800/828-3299	877.247.0176	888.977.7653

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BID TABULATION FOR TEE SHIRTS, SWEATSHIRTS, POLOS

BID #24-10-5-9

Vendors >	Abba Promo	ACME Supply	Agapo Enterp.	Central Screen Printing	Color Con	E. I. Sports	Elite Screen	Family Sports	Creative Imprints	Liquid Life	Logo Pros	M & M Crea	Neff Co.	Pamco	Stone bridge
Minimum Discount off Established Price	5%	0% - min. order 1000 - pieces	5-10-%	20%	1%	5% tees; 20% polos	0	0-40%	3%	15%	15%	2%	5%	20%	10%
* Actual discount will be based on selected style, color, and quantity at time of purchase.															
Fax Number	270.827.0777	800.567.8026	212.221.0244	270.803.4110	270.827.4925	812.474.1847	270.827.8069	270.826.4300	phone 577-2228	phone 826-2503	270.688.8697	270.827.2880	800.544.9030	270.533.1281	270.826.8325
Address - Please put on Purchase Order	228 Second St. Hender son, KY 42420	10 Cedar Swamp Rd, Glen Cove, NY 115442	252 Seventh Ave, St #8L NY, NY 10001	1409 N. 2nd St Central City, KY 42330	235 First St. Hender- son, KY 42420	4226A Vogel Rd Evans- ville, IN 47715	1026 Third St. Hender- son, KY 42420	514 Tenth St, Hender- son, KY 42420	1201B So. Green St. Hender-son, KY 42420	115 First St. Hender- son, KY 42420	POBox 223 Owens- boro, KY 42302	6275 E Double-tree Dr.	645 Pine St. Greenville, OH 45331	6149 Trigg Hooper Rd Hend, Ky 42420	7620 West WH Negley Rd; Hend, KY 42420

Choose Vendor Based on Best Price for the Selection You Need