

To: Dr. Jesse Bacon, Superintendent
Mrs. Althea Hurt, Director of Human Resources
Mrs. Lisa Lewis, Director of Finance

From: Dr. Adrienne Usher, Assistant Superintendent *AU*

Date: June 10, 2024

Re: Fifth Grade Virtual Teaching Extra Duty

The decision to not continue with offering elementary grade levels in the Bullitt Virtual Learning Academy (BVLA) was made due to a small number of students in Grades 4 and 5 enrolled during the 2023-2024 school year. In addition, the majority of the students were in fifth grade leaving approximately 6 students in fourth grade. All of the students enrolled in fifth grade will transition to sixth grade in BVLA. Fourth grade parents were notified in a timely manner (winter of 2024) that BVLA would not be an option for the 2024-2025 school year. However, the parents of the fourth graders are planning on enrolling their children in BVLA for their sixth grade year. To help with this transition during the 2024-2025 school year, we would like to offer an extra duty stipend of \$4500 to a fifth grade teacher to teach the virtual students in addition to their in-person classroom. This classroom teacher will be responsible for all teaching, assessment, and communication for these students for the entire 2024-2025 academic year. This virtual learning experience will be different from the Bullitt Virtual Learning Academy as students will be required to be online more often throughout the instructional day which will be communicated to parents. The extra duty stipend will be posted internally and interviews will be conducted as appropriate. Approval is requested to create a Fifth Grade Virtual Teaching Extra Duty position as an extra duty at \$4500 for the 2024-2025 school year only.

OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION