

FORT THOMAS INDEPENDENT SCHOOLS
Board of Education Regular Meeting

Fort Thomas City Building – 130 N. Fort Thomas Avenue
Fort Thomas, Kentucky 41075

May 13, 2024

6:30pm

Attendance Taken at 6:27 PM:

Present Board Members:

Mr. Jeff Beach

Mr. Clem Fennell IV

Mrs. Sarah Foster

Mrs. Julie Kuhnhein

Mrs. Ann Meyer

I. OPENING OF MEETING

Board Chair Ann Meyer called the meeting to order at 6:30pm.

A. Pledge of Allegiance

B. Recognitions

1. Board Bravos and Updates

Board members shared the following:

- Testing seems to be going well in all buildings
- HHS Theatre was nominated for 17 Cappies for their performance of The Kentucky Cycle
- We the People won 1st place at Nationals in Unit 2
- We had several perfect school assessments at KMEA
- HHS has been rated #1 in NKY, #3 in Kentucky and #263 in the nation by US News & World Report
- HMS has been rated #4 in Kentucky by Niche
- JES has earned National Green Ribbon status
- HMS Girls Track are conference champions
- The Senior Awards Program went very well with over \$140,000 in local scholarships awarded
- Special thank you to the Heiert family for the generous scholarships awarded to every student that applied to The Fly Higher Scholarship

2. FCCLA State Results

The Board recognized Addyson Eifert for her 1st place win at the KY FCCLA STAR Event in the category of Sports Nutrition - Level 2. Allette Broomall was also recognized for being elected to the Kentucky FCCLA Board as Vice President of Peer Education. The Board thanked both students and presented each with a Certificate of Achievement and a "State Champions" t-shirt.

3. U.S. Presidential Scholar

The Board congratulated Owen Borden for being chosen a U.S. Presidential Scholar. Owen was presented with a Certificate of Achievement and a "Rich in Tradition" t-shirt.

4. ACT Perfect Scores

The Board recognized Flynn Cook, Benjamin Gilkerson and Oliver Martin for earning a composite score of 36 on the most recent ACT test. The students were congratulated by the Board and presented with Certificates of Achievements and "Rich in Tradition" t-shirts.

5. Governor's Scholars Programs

The Board recognized the HHS students that qualified for the various Governor's programs. The students included:

Governor's Scholars Program

- Marshall Anstaett
- Lily Arnberg
- Felicity Berling
- Hannah Clifton
- Chelsea Crisler
- Kate Fausz
- Sophia Hamilton
- Abigail Herald (Morgan)
- Natalie Hurles
- Oliver Martin

Governor's School for the Arts

- Liam Delaney - Film & Photography
- Sophia Hamilton - Film & Photography
- Brianna Horner - Dance
- Anne Kuhnhein - Dance
- Sylvie Martin - Vocal Music
- Abigail McKinley - Instrumental Music - Strings
- Chase Pawsat - Instrumental Music - Strings
- Jenna Richey - Film & Photography
- Hayden Rolf - Film & Photography
- Aisley Street - Dance
- Addison Tallent - Drama
- Maxwell Hamilton - Alternate - Film & Photography
- Norah Shadwell - Alternate - Musical Theatre

Governor's School for Entrepreneurs

- Nick Wilson
- Penelope Kolb (Waitlist)
- Bailey McDowell (Waitlist)

All students were congratulated and given a Certificate of Achievement and a "Rich in Tradition" t-shirt.

C. Student Showcase - WES: Empty Bowls, Empty Bellies

Students from 5th grade at WES gave a presentation to the Board on their service learning project Empty Bowls, Empty Bellies. The students explained the project, their role, and what they learned. Students presenting included:

- Kaizer Amann
- Kellen Brooks-Patton
- Tristan Carty
- Olivia Hatt
- Fiona Kilmer
- Charlotte Loechle
- Violet Reed

The Board thanked the students for their presentation and gave each a "Rich in Tradition" t-shirt.

D. Community Forum

II. ACTION ITEMS

A. Guaranteed Energy Savings Contract (GESCC)

1. Project Update

Jerry Wissman reported to the Board that CMTA is working with Comfort Systems to complete the retro commissioning at each of the schools. He noted this month's pay application is for 2 months of work.

2. CMTA Pay Application #13

Order #2522 - Motion Passed: Approval of Pay Application #13 to CMTA, Inc. in the amount of \$82,979.39 for the Guaranteed Energy Savings Contract program passed with a motion by Mrs. Julie Kuhnhein and a second by Mr. Clem Fennell IV.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

B. Highlands Athletic Complex at Tower Park Renovation

1. Project Update

Jerry Wissman shared that Sergeant Avenue has been moved and Riegler will begin reworking Army Reserve and installing sidewalks the week of May 20. He also shared with the Board that the Phase II bid opening will be at 2pm on May 15.

2. Riegler Pay Application #1

Order #2523 - Motion Passed: Approval of Pay Application #1 to Riegler Blacktop, Inc. in the amount of \$149,343.88 for the Highlands Athletics Complex at Tower Park Renovation passed with a motion by Mrs. Sarah Foster and a second by Mr. Jeff Beach.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

3. Riegler Pay Application #2

Order #2524 - Motion Passed: Approval of Pay Application #2 to Riegler Blacktop, Inc. in the amount of \$100,619.73 for the Highlands Athletics Complex at Tower Park Renovation passed with a motion by Mr. Jeff Beach and a second by Mr. Clem Fennell IV.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

C. RFP for Custodial Supplies

Order #2525 - Motion Passed: Approval of the RFP for Custodial Supplies passed with a motion by Mrs. Julie Kuhnhein and a second by Mr. Clem Fennell IV.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

D. Cleaning Services - First Green Building Services

Jerry Wissman shared that First Green Building Services is doing a good job at both Johnson and Woodfill Elementary Schools.

1. Cleaning Services Agreement for Johnson Elementary

Order #2526 - Motion Passed: Approval to authorize the superintendent to enter into a cleaning services agreement with First Green Building Services at Johnson Elementary for the 2024-25 school year passed with a motion by Mrs. Sarah Foster and a second by Mr. Jeff Beach.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

2. Cleaning Services Agreement for Woodfill Elementary

Order #2527 - Motion Passed: Approval to authorize the superintendent to enter into a cleaning services agreement with First Green Building Services at Woodfill Elementary for the 2024-25 school year passed with a motion by Mrs. Julie Kuhnhein and a second by Mr. Clem Fennell IV.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

E. Comprehensive District Improvement Plan (CDIP)

Order #2528 - Motion Passed: Approval of the CDIP for the 2024-25 school year passed with a motion by Mr. Clem Fennell IV and a second by Mrs. Julie Kuhnhein.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

F. Continuation of Learning Plan Diagnostic

Order #2529 - Motion Passed: Approval of the 2024-25 Continuation of Learning NTI Plan passed with a motion by Mrs. Julie Kuhnhein and a second by Mr. Jeff Beach.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

G. Contract for PR and Publishing Services

Order #2530 - Motion Passed: Approval to enter into a contract with Living Media, LLC in the amount of \$58,000 for marketing and communications consulting and \$5000 for publication, design and editing fees to produce the School Calendar and two issues of Traditions for the 2024-25 school year passed with a motion by Mr. Jeff Beach and a second by Mrs. Julie Kuhnhein.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

H. Salary Schedules for 2024-25

Order #2531 - Motion Passed: Approval of the Salary Schedules for 2024-25 passed with a motion by Mrs. Sarah Foster and a second by Mrs. Julie Kuhnhein.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

I. Annual Supplemental Retirement Match

Order #2532 - Motion Passed: Approval of the annual supplemental retirement match of up to \$500 passed with a motion by Mr. Clem Fennell IV and a second by Mr. Jeff Beach.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

J. Tentative Budget for 2024-25

Order #2533 - Motion Passed: Approval of the Tentative Budget for 2024-25 passed with a motion by Mr. Clem Fennell IV and a second by Mrs. Sarah Foster.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

K. Bond of Treasurer

Order #2534 - Motion Passed: Acceptance of the Bond of Treasurer Andrew Remlinger in the amount of \$400,000 passed with a motion by Mrs. Julie Kuhnhein and a second by Mrs. Sarah Foster.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

L. Consideration of School Bus Purchase

Order #2535 - Motion Passed: Approval to authorize the Superintendent in collaboration with the Director of Transportation to purchase a new 52 passenger school bus and approval to adopt the Participation Resolution with KISTA passed with a motion by Mr. Jeff Beach and a second by Mr. Clem Fennell IV.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

III. DISCUSSION ITEMS

A. Professional Development Plan 2024-25

Keith Faust presented and discussed the Professional Development Plan for the 2024-25 school year.

B. STAR Data Report

Keith Faust shared data from the 2024 STAR data report. Comparison show positive growth for our students this year.

C. Board Committee Updates

Board members reported the following:

- Hall of Fame inductees will be recognized at the game on August 16, and the induction ceremony will be August 17 at Highland Country Club
- Breakfast committee will deliver one more treat before the end of school

IV. APPROVAL OF CONSENT AGENDA

Order #2536 - Motion Passed: With all Board members having had the opportunity to review and pursue any questions about all of the items contained therein, approval of the consent agenda passed with a motion by Mrs. Julie Kuhnhein and a second by Mr. Jeff Beach.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

A. Minutes of Regular Meeting of April 8, 2024 and Working Meeting of May 9, 2024

B. Financial Report for Month of April 2024

C. Food Service Report for April 2024

D. Attendance Report for 8th Month of 2023-24

E. Authorization for Payment of Claims

F. Revised Board Meeting Dates for 2024

G. Update of 09.12 AP.25 Homeless Children and Unaccompanied Youth

H. Approval of Title III MOU

I. Approval of MOA with the City of Fort Thomas

J. Approval of Schoolwide Fundraisers

1. Woodfill Elementary School

2024-25 Fundraisers:

- Spaghetti Dinner - September 13, 2024
- Big Top Festival - September 15, 2024
- School Supply Kits - April & May 2025
- Restaurant Nights - 1 per month during school year
- Spirit Wear - August to October 2024 & February to April 2025
- Yearbooks - 2025

K. Notification and Approval of Student Trips

1. HHS Envirothon - Carlisle, KY - May 15-16, 2024

2. HHS FCCLA - Hardinsburg, KY - May 28-31, 2024

3. HHS FCCLA - Seattle, WA - June 28 - July 4, 2024

4. HHS NSPA - Philadelphia, PA - November 6-10, 2024

L. Personnel Action Taken Since April 8, 2024

Employment of the following Certified Employees

Kara Kowalk - Assistant Principal - MES

Joe Sumpster - Digital Learning Coach - HHS

Employment of the following Extra-Service Positions

Casey Gesenhues - Grade Level Leader - JES

Katie Huber - Grade Level Leader - JES

Katie Mills - Grade Level Leader - JES

Loren Noah - Grade Level Leader - MES

Chasity Ogle - Grade Level Leader - JES

Sally Schoellman - Grade Level Leader - JES

Marie Zimmerman - Grade Level Leader - JES

Employment of the following Paraprofessional Employee

Dennis Kindoll - Archery Head Coach - HHS

Notification of MOA with CPE for the following Certified Employee

Trinity Walsh

Transfer of the following Classified Employee

Ann Argo - IA - MES to IA - HMS

Retirement of the following Certified Employee

Mike Code - Teacher - HHS

Retirement of the following Classified Employee

Mary Moore - School Nurse - WES/MES

Resignation of the following Certified Employees

Adam Osterbrock - Teacher - HHS

Brooke Schrand - Teacher - JES

Resignation of the following Classified Employees

Julie Meyer - Instructional Assistant - JES

Rebecca Neufarth - Instructional Assistant - WES

Resignation of the following Extra-Service Positions

Brian Alessandro - Cross Country Coach and Girls Head Track Coach - HHS

Megan Bibbins - Grade Level Leader - JES

Olivia Bryant - Grade Level Leader - JES

Katie Hood - Grade Level Leader - MES

Bethany Howard - Girls on the Run Co-Sponsor - MES

Katie Leftin - Grade Level Leader - JES

Amy Opitz - Grade Level Leader - JES

Erin Staff - Grade Level Leader - JES

Alyssa Vanderpool - Grade Level Leader - JES

Resignation of the following Paraprofessional Employee

John Hazeres - Assistant Wrestling Coach - HHS

Letters of Reasonable Assurance of Employment to the following Substitutes for 2024-25

Patricia Agard	Linda Bricking	Cora Dill
	Nancy Browning	Jessica Duke
Susan Andreadis	Terri Cain	Rebecca Eaton
Mary Artopoulos	Matthew Campbell	Shannon Eaton
Tina Bacon	Christine Capal	Megan Ellison
Janet Ball	James Carney	Theodore Engelhard
Carrie Baioni	Christine Armstrong-	Ellison Fangman
Joyce Bauer	Cattani	Linda Fields
Allison Berkley	Dawn Copenbaker	Lauren Fotsch
Denise Bernhard	Keith D'Ambra	Michi Fujimoto
Christine Biltz	Dennis Daniel	Mary Ganote
Lisa Birkley	Connie Daniels	Rhonda Gardner
Amanda Bock	Lin DeGraaf	Frances Gonzalez
Pam Brenner	Marvin Dickman	Dena Gosney

Cynthia Graves	Maggie Mason	Kelly Russell
Kelly Griffith	Kelsey Mattimore	Julie Schlarman
Kellie Hampton	Robert McCoy	Kim Schnier
Douglas Hatt	Patricia McGill	Keiley Schoellman
Amy Heis	Laura Meier	Pamela Schultz
Shannon Hewins	Emily Morel	Beverly Sellers
Ashley Hicks	Kelly Murphy	Sheri Sipple
Erin Hill	Kathy Nestheide	Chelsea Shivers
Linda Hockney	Tracy Osburg	Susan Skinner
Emmalina Horn	Jeff Parker	Bridget Smith
Sandra Hurtt	Donald Parks	Anne Snider
Carolyn James	Jerri Payne	Angela Sower
Sharyn Janosick	Amy Pendery	Jenna Sower
Jacob Kaplan	Erika Peter	Julie Steppe
Patricia Kelly	Jane Petracco	Mark Taylor
Cindy Keuper	Kathleen Pfetzer	Laura Tinker-Wagner
Mary Kinsella	Donna Pickett	Christy Wallenhorst
Karma Klingenberg	Kelly Polly-Santini	Sandra Walkenhorst
Katie Knight	Linda Prather	Stephanie Walsh
David Kohrs	Jennifer Prejean	Erin Walton-Spencer
Joy Layman	Douglas Rachford	Jennifer Wegert
Amy Leigh	Rachel Ray	Mary Welch
Tye Lembright	Lawrence Reis	Deborah Whitacre
Erin Lucas	Phyllis Reis	Nancy Willis
Lori Maines	Tina Reynolds	Emma Young
Judith Manning	Pamela Robinson	Joseph Zimmerman
Susan Martin	Corinne Ruschman	

Authorization to Apply for Emergency Substitute Certification for 2024-2025

Tina Bacon	Shannon Eaton	Amy Pendery
Allison Berkley	Theodore Englehard	Corinne Ruschman
Christine Biltz	Mary Ganote	Kelly Polley-Santini
Amanda Bock	Sandra Hurtt	Keiley Schoellman
James Carney	Katie Knight	Chelsea Shivers
Christine Armstrong-	Tye Lembright	Bridget Smith
Cattani	Maggie Mason	Jenna Sower
Keith D'Ambra	Kelsey Mattimore	Mark Taylor
Lin Degraaf	Laura Meier	Christy Wallenhorst
Jessica Duke	Donald Parks	

Continuing Contracts to the following Certified Personnel for 2024-2025

Olivia Bryant	Jenna Gilman	Vera Schneider
Sherri Chan	Shalyn Jones	Laura Taylor
Sarah Coffman	Scott Pahren	Megan Yarman
Elizabeth Davis	Katie Simon	

Limited Contracts to the following Certified Personnel for 2024-2025

Summer Sands-Arthur	Mark Goetz	Laura Rittinger
Jisoo Bae	Alyona Greene	Allison Roch
Chrissy Barlow	Jessica Gross	Madison Roy
Haley Bathiany	Jason Harnish	Michala Saffell
Stephanie Beiting	Andrea Higgins	Kassidy Schreiber
Savannah Brady	Claudia Hils	Kelsey Sentney
Alyssa Brown	Rachel Jackson	Robert Sphire
Ellen Buchanan	Chastity Jacobs	Hayden Sphire
Michael Caldwell	Megan Jones	Rachel Stephenson
Barbara Carrasquel	Sarah Klensch	Makayla Suman
Isaiah Cook	McKenzie Leigh	Jill Taylor
Susan Cooper	Rebecca Manyet	Amanda Wagner
Jenny Davis	Brianne McDowell	Maggie Walker
Brooke Dinkelacker	Matthew Mickelson	
Kelsey Etherton	Meredith Reber	

Letters of Reasonable Assurance of Employment to the following Classified Employees for 2024-2025

Ann Argo	Rachelle Frost	Melissa Lewis
Florence Axle	Mitchell Gesenhues	Maggie Mastropaolo
Dale Bartel	Nancy Gesenhues	Karen Markus
Ami Barth	Andrea Greely	Andrew Martin
Tim Barth	Patricia Groneck	Chris Martin
Jennifer Black	Trisha Hall	Judith Matthews
Sherry Bodner	Jeremy Hall	Jacqueline Maxwell
Lance Bucher	Aimee Harms	Maria McGovney
Kathryn Burgin	Madison Helminiak	Julie Meyer
Mary Bush	Tara Henry	Alesha Meyn
Wes Caldwell	Rochelle Hensley	Christopher
Emily Chambers	Kelly Hergott	Middendorf
Heather Clark	Kevin Hester	Jason Moore
Vinson Cornett	Jessica Hiser	Susan Morrow
Amanda Cowans	Amy Hodory	Cynthia Nedderman
Lori Crawford	Jeffery Hoskins	Mary Beth Newman
Connie Copenbaker	Amanda Jones	John Nienaber
Ryan Cunningham	Tara Jurgens	Thomas Nonno
Megan Darnell	Nicholas Kalonda	Diana Parker
Jessica Delaney	James Keeler	Amy Parna
Mary Diamond	Jena Kersting	Edith Parsons
Angela Dirksen	Amanda Krebs	Barry Petracco
Carolyn Dixon	Lisa Kroger	Amanda Pfetzer
Katherine Eaton	Holly Lahner	Robert Ponzer
Emma Eide	Jennifer Lang	Michelle Rains
Claire Freppon	Meghan Laux	Scott Rath

Judith Redden
Michael Redmond
Lori Reinhart
Andrew Remlinger
Patrick Richardson
Brooke Riesenbeck
Donna Rizzo
Julie Robinson
Marie Rosenhagen
Melissa Rosenhagen
Susan Rosenhagen
Melissa Rossini
Julie Sarakatsannis

Matthew Schnelle
Nikkia Scherrer
Trisha Schroeder
Susan Schuh
Linda Schwarz
Amanda Scott
Melissa Sipples
Marian Sphire
Eric Stamper
Christine Stieritz
Avram Steuber
Jenna Stone
Jon Stratton

Lesley Tolle
Mary Turner
Patricia Turner
Heidi Vermeil
Carrie Walter
Rhonda Wassom
Tara Wells
Fran Wettrich
Joseph Weyer
Ashley Winburn
Laura Witte
Cindy Woolum
Carrie Ziegler

M. Grant Extended Leave

1. **Melissa Trimbach (Medical - Approximately April 22 through May 29, 2024)**
2. **Sarah Klensch (Maternity - Approximately August 7 through October 7, 2024)**
3. **Kelly Pratt-Booth (Maternity - Approximately August 12 through October 17, 2024)**

N. Approval of Superintendent Travel

1. **NKCES Superintendent Retreat - Louisville, KY - June 12-14, 2024**

V. OTHER BUSINESS

A. EXECUTIVE SESSION per KRS 156.557(6)(c) Evaluation of Superintendent

Order #2538 - Motion Passed: Approval to enter into Executive Session at 8:25pm per KRS 156.557(6)(c) passed with a motion by Mr. Clem Fennell IV and a second by Mrs. Sarah Foster.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

Order #2537 - Subsidiary Motion Passed: Approval to exit Executive Session at 9:39pm per KRS 156.557(6)(c) passed with a motion by Mrs. Julie Kuhnhein and a second by Mrs. Sarah Foster.

Mr. Jeff Beach	Yes
Mr. Clem Fennell IV	Yes
Mrs. Sarah Foster	Yes
Mrs. Julie Kuhnhein	Yes
Mrs. Ann Meyer	Yes

VI. ADJOURNMENT

Board Chair Ann Meyer adjourned the meeting at 9:41pm.

Chairperson

Superintendent