

Issue Paper

DATE: 05/29/24

AGENDA ITEM (ACTION ITEM):

Consider/Approve: the agreement of 3 subscriptions for Bilingual Grammar curriculum for use by our Deaf/Hard of Hearing teachers and students within the Kenton County School District.

APPLICABLE BOARD POLICY:

01.1 Legal Status of the Board

HISTORY/BACKGROUND: The Kenton County School District has a small group of students who face challenges in phonics instruction due to their hearing impairments. To provide tailored support and guidance in their reading journey, we would like to utilize the Bilingual Grammar Curriculum specifically designed to cater to the needs of such students. This curriculum will supplement our existing reading curriculum and deliver direct instruction on Individualized Education Program (IEP) goals and objectives. By purchasing and utilizing this curriculum, our DHH teachers will have a powerful tool to facilitate effective instruction, enabling students with hearing impairments to enhance their phonics skills and reading comprehension.

FISCAL/BUDGETARY IMPACT:

\$6,000 dollars Special Education: IDEA

RECOMMENDATION:

Approval of: the agreement for three subscriptions to the Bilingual Grammar curriculum for use by our Deaf/Hard of Hearing teachers and students within the Kenton County School District.

CONTACT PERSON:

Danielle Rice, Director of Special Education

Dringinal/Administrator

District Administrator`

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal—complete, print, sign and send to your Director. Director—if approved, sign and put in the Superintendent's mailbox.



PRICE QUOTE

Price Quote No.	Date
836-4743	7/1/24
Client No.	Expires
1236	Net 60

Bilingual Grammar Curriculum LLC

PO Box 2111 Framingham, Mass. 01703 payments@bgcasl.org (570) 561-6352

Bill To

Kenton County School District c/o Meghan E. Todtenbier 1055 Eaton Drive Ft. Wright KY 41017

Description	Qty.	Unit Price		Amount
BGC Level 1 License — 3 Years	3	\$ 2,000.00	\$	6,000.00
	TO	TOTAL:		6,000.00

Re: Quote

John Czubek <jczubek@jd24.law.harvard.edu>

Mon 2/5/2024 9:33 AM

To:Todtenbier, Meghan < Meghan. Todtenbier@kenton.kyschools.us>

You don't often get email from jczubek@jd24.law.harvard.edu. Learn why this is important

External Message

OK thank you. We are happy to agree to the terms, but we require binding arbitration. We can change the governing law to Kentucky or Kenton County so long as it is binding arbitration.

Thank you,

John Czubek

On Feb 2, 2024 at 12:03 PM -0500, Todtenbier, Meghan < Meghan. Todtenbier@kenton.kyschools.us >, wrote:

The one thing we will also need is your terms and conditions - if it does not contain the required points, you can submit an additional letter saying you agree to those but it has to be signed and on letterhead.

Meghan E.Todtenbier

Special Education Consultant

Kenton County School District

Notice: This electronic mail transmission is for the use of the named individual or entity to which it is directed and may contain information that is privileged or confidential. It is not to be transmitted to or received by anyone other than the named addressees or a person authorized to deliver it to the named addressees. It is not to be copied or forwarded to any unauthorized persons. If you have received this electronic mail transmission in error, delete it from your system without copying or forwarding it, and notify the sender of the error by replying via email so that our address record can be corrected.

From: John Czubek < jczubek@jd24.law.harvard.edu>

Sent: Friday, February 2, 2024 11:56 AM

To: Todtenbier, Meghan < Meghan. Todtenbier@kenton.kyschools.us>; Czubek, Todd

<info@bgcasl.org>; Bilingual Grammar <bgcaslenglish@gmail.com>

Subject: Re: Quote

You don't often get email from jczubek@jd24.law.harvard.edu. Learn why this is important

External Message

Hi Meghan,

Binding Arbitration

If the Parties are unable to resolve a Dispute through informal negotiations, the Dispute (except those Disputes expressly excluded below) will be finally and exclusively resolved through binding arbitration. YOU UNDERSTAND THAT WITHOUT THIS PROVISION, YOU WOULD HAVE THE RIGHT TO SUE IN COURT AND HAVE A JURY TRIAL. The arbitration shall be commenced and conducted under the Commercial Arbitration Rules of the American Arbitration Association ("AAA") and, where appropriate, the AAA's Supplementary Procedures for Consumer Related Disputes ("AAA Consumer Rules"), both of which are available at the AAA website: www.adr.org. Your arbitration fees and your share of arbitrator compensation shall be governed by the AAA Consumer Rules and, where appropriate, limited by the AAA Consumer Rules. The arbitration may be conducted in person, through the submission of documents, by phone, or online. The arbitrator will make a decision in writing, but need not provide a statement of reasons unless requested by either Party. The arbitrator must follow applicable law, and any award may be challenged if the arbitrator fails to do so. Except where otherwise required by the applicable AAA rules or applicable law, the arbitration will take place in Middlesex, Massachusetts. Except as otherwise provided herein, the Parties may litigate in court to compel arbitration, stay proceedings pending arbitration, or to confirm, modify, vacate, or enter judgment on the award entered by the arbitrator.

If for any reason, a Dispute proceeds in court rather than arbitration, the Dispute shall be commenced or prosecuted in the state and federal courts located in Middlesex, Massachusetts, and the Parties hereby consent to, and waive all defenses of lack of personal jurisdiction, and forum non conveniens with respect to venue and jurisdiction in such state and federal courts. Application of the United Nations Convention on Contracts for the International Sale of Goods and the Uniform Computer Information Transaction Act (UCITA) is excluded from these Terms of Use.

In no event shall any Dispute brought by either Party related in any way to the Site be commenced more than one (1) years after the cause of action arose. If this provision is found to be illegal or unenforceable, then neither Party will elect to arbitrate any Dispute falling within that portion of this provision found to be illegal or unenforceable, and such Dispute shall be decided by a court of competent jurisdiction within the courts listed for jurisdiction above, and the Parties agree to submit to the personal jurisdiction of that court

GOVERNING LAW

These Terms of Use and your use of the Site are governed by and construed in accordance with the laws of agreements made and to be entirely performed within the Commonwealth of Massachusetts, without regard

DISPUTE RESOLUTION

Informal Negotiations

To expedite resolution and control the cost of any dispute, controversy, or claim related to these Term brought by either you or us (individually, a "Party" and collectively, the "Parties"), the Parties agree to fit expressly provided below) informally for at least thirty (30) days before initiating arbitration. Such infor Party to the other Party.

Binding Arbitration

If the Parties are unable to resolve a Dispute through informal negotiations, the Dispute (except those exclusively resolved through binding arbitration. YOU UNDERSTAND THAT WITHOUT THIS PROVISION, A JURY TRIAL. The arbitration shall be commenced and conducted under the Commercial Arbitration Ruwhere appropriate, the AAA's Supplementary Procedures for Consumer Related Disputes ("AAA Consurwww.adr.org. Your arbitration fees and your share of arbitrator compensation shall be governed by the AAA Consumer Rules. The arbitration may be conducted in person, through the submission of doct decision in writing, but need not provide a statement of reasons unless requested by either Party. The be challenged if the arbitrator fails to do so. Except where otherwise required by the applicable AAA ru Middlesex, Massachusetts. Except as otherwise provided herein, the Parties may litigate in court to corconfirm, modify, vacate, or enter judgment on the award entered by the arbitrator.

If for any reason, a Dispute proceeds in court rather than arbitration, the Dispute shall be commenced Middlesex, Massachusetts, and the Parties hereby consent to, and waive all defenses of lack of person venue and jurisdiction in such state and federal courts. Application of the United Nations Convention of Uniform Computer Information Transaction Act (UCITA) is excluded from these Terms of Use.

In no event shall any Dispute brought by either Party related in any way to the Site be commenced more provision is found to be illegal or unenforceable, then neither Party will elect to arbitrate any Dispute for unenforceable, and such Dispute shall be decided by a court of competent jurisdiction within the consulmit to the personal jurisdiction of that court.



Mr. Matthew P. Winkler | Director of Technology

1055 Eaton Drive | Fort Wright, Kentucky 41017

Matthew.Winkler@Kenton.kyschools.us

Office | 859.957.2612 Cell | 859.991.5083

http://www.kenton.kvschools.us



THE KENTON COUNTY BOARD OF EDUCATION

1055 EATON DRIVE, FORT WRIGHT, KENTUCKY 41017 TELEPHONE: (859) 344-8888 / FAX: (859) 344-1531 WEBSITE: www.kenton.kyschools.us Dr. Henry Webb, Superintendent of Schools

VENDOR ASSURANCES REGARDING PROTECTION OF PERSONAL AND CONFIDENTIAL INFORMATION

Data Security and Breach Protocols

Vendors that receive Personal Information from Kenton County Board of Education (herein referred to as "KCBOE") as defined by and in accordance with Kentucky's Personal Information Security and Breach Investigation Procedures and Practices Act, KRS 61.931, et seq., (the "Act"), shall secure and protect the Personal Information by, without limitation, complying with all requirements applicable to non-affiliated third parties set forth in the Act.

"Personal Information" is defined in accordance with KRS 61.931(6) as "an individual's first name or first initial and last name; personal mark; or unique biometric or genetic print or image, in combination with one (1) or more of the following data elements:

- a) An account number, credit card number, or debit card number that, in combination with any required security code, access code or password, would permit access to an account;
- b) A Social Security number;
- c) A taxpayer identification number that incorporates a Social Security number;
- d) A driver's license number, state identification card number or other individual identification number issued by any agency as defined under the Act;
- e) A passport number or other identification number issued by the United States government; or
- f) Individually Identifiable Information as defined in 45 C.F.R. sec. 160.013 (of the Health Insurance Portability and Accountability Act), except for education records covered by the Family Education Rights and Privacy Act, as amended 20 U.S.C. sec 1232g."

As provided in KRS 61.931(5), a "non-affiliated third party" includes any person or entity that has a contract or agreement with the KCBOE and receives (accesses, collects or maintains) personal information from the KCBOE pursuant to the contract or agreement.

The vendor hereby agrees to cooperate with the KCBOE in complying with the response, mitigation, correction, investigation, and notification requirements of the Act.

The vendor shall notify as soon as possible, but not to exceed seventy-two (72) hours, KCBOE, the Commissioner of the Kentucky State Police, the Kentucky Auditor of Public Accounts, the Commonwealth (Kentucky) Office of Technology, and the Commissioner of the Kentucky Department of Education of a determination of or knowledge of a breach, unless the exception set forth in KRS 61.932(2)(b)(2) applies and the vendor abides by the requirements set forth in that exception. Notification shall be in writing on a form developed by the Commonwealth (Kentucky) Office of Technology.

The vendor hereby agrees to report to the KCBOE, immediately and within twenty-four (24) hours, any known reasonably believed instances of missing data, data that has been inappropriately shared, or data taken off site.

The vendor hereby agrees that the KCBOE may withhold payment(s) owed to the vendor for any violation of the Act's notification requirements.

The vendor hereby agrees to undertake a prompt and reasonable investigation of any security breach as defined under the Act in accordance with KRS 61.933.

student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty.

The vendor understands and acknowledges that any unauthorized disclosure of confidential information is illegal as provided in FERPA and in the implementing federal regulations found in 34 CFR, Part 99. The penalty for unlawful disclosure is a fine of not more than \$250,000 (under 18 U.S.C. sec. 3571) or imprisonment for not more than five years (under 18 U.S.C. sec. 3559), or both.

The vendor understands and acknowledges that children's free and reduced price meal and free milk eligibility information or information from the family's application for eligibility, obtained under provisions of the NSLA or the CNA is confidential information and that any unauthorized disclosure of confidential free and reduced price lunch information or information from an application for this benefit is illegal. The penalty for unlawful disclosure is a fine of not more than \$1,000.00 (under 7 C.F.R. 245.6) or imprisonment for up to one year (under 7 C.F.R. 245.6), or both.

In the event there is a conflict between this agreement and any other agreement between KCBOE and Vendor, the terms of this agreement shall apply.

Vendor Name PO BOX 2111 Framingham. MA 01703 Vendor Address 570 561 6352 Vendor Telephone info@bgcasl.org Vendor Email Address Signature by Vendor's Authorized Representative Todd Czubek Print Name 2/1/24 Date

BILINGUAL GRAMMAR CURRICULUM LLC

Form W-9 (Rev. October 2018) Department of the Treasury

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Interna	al Revenue Service ► Go to www.irs.gov/FormW9 for instructions and the latest information.													
1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.														
	Bilingual Gran	nmar Curriculum LLC												
	2 Business name	disregarded entity name, if different from above												
က်	3 Check appropr	iate box for federal tax classification of the person whose name is entered on line 1.	Check only	one/	of the	e 4	Exe	emption	s (co	odes	apply	only	to	
age	following seven boxes.						certain entities, not individuals; see instructions on page 3):							
, r	Individual/sole proprietor or C Corporation S Corporation Partnership Trust/estate single-member LLC						Strui	CHOIS	n pe	age o				
. S						E	Exempt payee code (if any)							
Print or type. c Instructions	Limited liab	lity company. Enter the tax classification (C=C corporation, S=S corporation, P=Par	rporation, P=Partnership) ▶ P							-				
P Z		k the appropriate box in the line above for the tax classification of the single-member					Exemption from FATCA reporting							
int		LC is classified as a single-member LLC that is disregarded from the owner unless t	om the owner unless the owner of the LLC is					code (if any)						
P 5		that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a ed from the owner should check the appropriate box for the tax classification of its o		iber L	LC tr	iat,								
Print or type. Specific Instructions on page	Other (see i	nstructions) ►				CA	pplies	to accour	ts mai	ntained	outside	the U.	S.)	
Sp	5 Address (numb	er, street, and apt. or suite no.) See instructions.	Reque	ster's	nam	e and	add	ress (o	ption	al)				
See	PO Box 2111													
0)	6 City, state, and ZIP code													
	Framingham, I	Mass., 01703												
	7 List account nu	mber(s) here (optional)												
Par	ti Taxpa	ayer Identification Number (TIN)											_	
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid Social se				ecuri	ity n	umber								
backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other														
entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a</i>			-1		-									
TIN, later.														
Note: If the account is in more than one name, see the instructions for line 1. Also see What Name and Number To Give the Requester for guidelines on whose number to enter.		ne and	En	ploy	er ide	er identification number								
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Part	Certif	ication												
Under	penalties of perj	ury, I certify that:												
		on this form is my correct taxpayer identification number (or I am waiting												
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue														
Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and														
	,	other U.S. person (defined below); and												
		entered on this form (If any) indicating that I am exempt from FATCA repo	rtina is co	rrect.										
	ACCULTURE DAMPING IN CLASE CONTROL	ns. You must cross out item 2 above if you have been notified by the IRS that				ubiect	t to l	backur	wit	hhold	dina h	ecai	ISA	
		all interest and dividends on your tax return. For real estate transactions, iter										oou	100	
		ent of secured property, cancellation of debt, contributions to an individual r												
	nan interest and c	lividends, you are not required to sign the certification, but you must provide	your correc	Ct III	v. 5e	e tne	inst	ruction	S TO	Par	ı II, Ia	er.	_	
Sign	Signature of		1/4/20				024							
Here	U.S. person) Nove	Date ►										_	
General Instructions • Form 1099-DIV (dividends, including				g the	ose '	from s	tock	s or	mutu	al				
runds)														
Sectio	n references are	to the Internal Revenue Code unless otherwise	C Guariana		6			-						

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

• Form 1099-INT (interest earned or paid)

- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.



Terms and Conditions BGC

Last updated: October 19, 2020

Please read these terms and conditions carefully before using Our Service.

Interpretation and Definitions

Interpretation

The words of which the initial letter is capitalized have meanings defined under the following conditions. The following definitions shall have the same meaning regardless of whether they appear in singular or in plural.

Definitions

For the purposes of these Terms and Conditions:

Affiliate means an entity that controls, is controlled by or is under common control with a party, where "control" means ownership of 50% or more of the shares, equity interest or other securities entitled to vote for election of directors or other managing authority.

Country refers to: Massachusetts, United States

Company (referred to as either "the Company", "We", "Us" or "Our" in this Agreement) refers to Bilingual Grammar Curriculum LLP, 40 Winter Lane Framingham, MA 01702.

Device means any device that can access the Service such as a computer, a cellphone or a digital tablet.

Service refers to the Website.

Terms and Conditions (also referred as «Terms») mean these Terms and Conditions that form the entire agreement between You and the Company regarding the use of the Service. This Terms and Conditions agreement has been created with the help of the https://www.termsfeed.com/terms-conditions-generator/Terms and Conditions Generator/.

Third-party Social Media Service

means any services or content (including data, information, products or services) provided by a third-party that may be displayed, included or made available by the Service.

Website

refers to Bilingual Grammar Curriculum, accessible from https://www.bgcasl.org/

You

means the individual accessing or using the Service, or the company, or other legal entity on behalf of which such individual is accessing or using the Service, as applicable.

Acknowledgment

These are the Terms and Conditions governing the use of this Service and the agreement that operates between You and the Company. These Terms and Conditions set out the rights and obligations of all users regarding the use of the Service.

Your access to and use of the Service is conditioned on Your acceptance of and compliance with these Terms and Conditions. These Terms and Conditions apply to all visitors, users and others who access or use the Service.

By accessing or using the Service You agree to be bound by these Terms and Conditions. If You disagree with any part of these Terms and Conditions then You may not access the Service.

You represent that you are over the age of 18. The Company does not permit those under 18 to use the Service.

Your access to and use of the Service is also conditioned on Your acceptance of and compliance with the Privacy Policy of the Company. Our Privacy Policy describes Our policies and procedures on the collection, use and disclosure of Your personal information when You use the Application or the Website and tells You about Your privacy rights and how the law protects You. Please read Our Privacy Policy carefully before using Our Service.

Links to Other Websites

Our Service may contain links to third-party web sites or services that are not owned or controlled by the Company.

The Company has no control over, and assumes no responsibility for, the content, privacy policies, or practices of any third party web sites or services. You further acknowledge and agree that the Company shall not be responsible or liable, directly or indirectly, for any damage or loss caused or alleged to be caused by or in connection with the use of or reliance on any such content, goods or services available on or through any such web sites or services.

We strongly advise You to read the terms and conditions and privacy policies of any third-party web sites or services that You visit.

Termination

We may terminate or suspend Your access immediately, without prior notice or liability, for any reason whatsoever, including without limitation if You breach these Terms and Conditions.

Upon termination, Your right to use the Service will cease immediately.

Limitation of Liability

Notwithstanding any damages that You might incur, the entire liability of the Company and any of its suppliers under any provision of this Terms and Your exclusive remedy for all of the foregoing shall be limited to the amount actually paid by You through the Service or 100 USD if You haven't purchased anything through the Service.

To the maximum extent permitted by applicable law, in no event shall the Company or its suppliers be liable for any special, incidental, indirect, or consequential damages whatsoever (including, but not limited to, damages for loss of profits, loss of data or other information, for business interruption, for personal injury, loss of privacy arising out of or in any way related to the use of or inability to use the Service, third-party software and/or third-party hardware used with the Service, or otherwise in connection with any provision of this Terms), even if the Company or any supplier has been advised of the possibility of such damages and even if the remedy fails of its essential purpose.

Some states do not allow the exclusion of implied warranties or limitation of liability for incidental or consequential damages, which means that some of the above limitations may not apply. In these states, each party's liability will be limited to the greatest extent permitted by law.

"AS IS" and "AS AVAILABLE" Disclaimer

The Service is provided to You "AS IS" and "AS AVAILABLE" and with all faults and defects without warranty of any kind. To the maximum extent permitted under applicable law, the Company, on its own behalf and on behalf of its Affiliates and its and their respective licensors and service providers, expressly disclaims all warranties, whether express, implied, statutory or otherwise, with respect to the Service, including all implied warranties of merchantability, fitness for a particular purpose, title and non-infringement, and warranties that may arise out of course of dealing, course of performance, usage or trade practice. Without limitation to the foregoing, the Company provides no warranty or undertaking, and makes no representation of any kind that the Service will meet Your requirements, achieve any intended results, be compatible or work with any other software, applications, systems or services, operate without interruption, meet any performance or reliability standards or be error free or that any errors or defects can or will be corrected.

Without limiting the foregoing, neither the Company nor any of the company's provider makes any representation or warranty of any kind, express or implied: (i) as to the operation or availability of the Service, or the information, content, and materials or products included thereon; (ii) that the Service will be uninterrupted or error-free; (iii) as to the accuracy, reliability, or currency of any information or content provided through the Service; or (iv) that the Service, its servers, the content, or e-mails sent from or on behalf of the Company are free of viruses, scripts, trojan horses, worms, malware, timebombs or other harmful components.

Some jurisdictions do not allow the exclusion of certain types of warranties or limitations on applicable statutory rights of a consumer, so some or all of the above exclusions and limitations

may not apply to You. But in such a case the exclusions and limitations set forth in this section shall be applied to the greatest extent enforceable under applicable law.

Governing Law

The laws of the Country, excluding its conflicts of law rules, shall govern this Terms and Your use of the Service. Your use of the Application may also be subject to other local, state, national, or international laws.

Disputes Resolution

If You have any concern or dispute about the Service, You agree to first try to resolve the dispute informally by contacting the Company.

For European Union (EU) Users

If You are a European Union consumer, you will benefit from any mandatory provisions of the law of the country in which you are resident in.

United States Legal Compliance

You represent and warrant that (i) You are not located in a country that is subject to the United States government embargo, or that has been designated by the United States government as a "terrorist supporting" country, and (ii) You are not listed on any United States government list of prohibited or restricted parties.

Severability and Waiver

Severability

If any provision of these Terms is held to be unenforceable or invalid, such provision will be changed and interpreted to accomplish the objectives of such provision to the greatest extent possible under applicable law and the remaining provisions will continue in full force and effect.

Waiver

Except as provided herein, the failure to exercise a right or to require performance of an obligation under this Terms shall not effect a party's ability to exercise such right or require such performance at any time thereafter nor shall be the waiver of a breach constitute a waiver of any subsequent breach.

Translation Interpretation

These Terms and Conditions may have been translated if We have made them available to You on our Service.

You agree that the original English text shall prevail in the case of a dispute.

Changes to These Terms and Conditions

We reserve the right, at Our sole discretion, to modify or replace these Terms at any time. If a revision is material We will make reasonable efforts to provide at least 30 days' notice prior to any new terms taking effect. What constitutes a material change will be determined at Our sole discretion.

By continuing to access or use Our Service after those revisions become effective, You agree to be bound by the revised terms. If You do not agree to the new terms, in whole or in part, please stop using the website and the Service.

Contact Us

If you have any questions about these Terms and Conditions, You can contact us:

By email: taczubek@bu.edu