



**LISA LEWIS, DIRECTOR**  
 STEPHANIE BONNETT, ASSISTANT FINANCE OFFICER  
 FRED A HOLDERMAN, ACCOUNTING SUPERVISOR

**DEPARTMENT OF FINANCE**

TO: Board Members  
 FROM: Lisa Lewis, Director of Finance  
 DATE: June 3, 2024  
 RE: PSST Agreements

The district utilizes PSST, a software and development firm, to provide various software programs to support integration within various systems such as MUNIS.

Agreement	Description	Cost
KEEIS Consortium Membership	Over 95 Kentucky school districts participate in the consortium (07/01/24 to 06/30/25)--estimate	\$7,132.00
Absence Management Integration Subscription	Program moves data from AESOP to MUNIS and from MUNIS to AESOP—this program allows for a streamlined process for certified substitute data and absence tracking (07/01/24 to 06/30/25)--estimate	\$19,703.00
Affordable Care Act (ACA) Subscription—Employee Tracking and Reporting	Monitors and captures employees' actual time worked and provides proof of complete ACA compliance for IRS reporting (2024 Reporting Year)--estimate	\$11,041.80
Professional Services Miscellaneous - W2s, 1099, Postage, Add Forms	For 2024 Calendar Year Forms--estimate	\$7,510.80
KEEIS Silver Support Plan (20 Hours)	06/12/2024 to 06/11/2025--estimate	\$4,320.28
ACA Track Notification Services—Bulk Print Option	ACA Bulk Print for 2024 Reporting Year--estimate	\$6,428.40

I ask the Board to approve the PSST renewals for 2024-25.

**OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE**

**BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION**