

**STATE AGENCY CHILDREN'S PROGRAMS  
INTERAGENCY AGREEMENT  
BETWEEN**

**JEFFERSON COUNTY BOARD OF EDUCATION and NORTON CHILDREN'S HOSPITAL -  
ACKERLY**

This agreement is intended to form the basis for a cooperative relationship between **NORTON CHILDREN'S HOSPITAL - ACKERLY** as a provider of hospital treatment services and the **JEFFERSON COUNTY BOARD OF EDUCATION** as the agency responsible for the provision of school services.

It is the mutual goal and intention of each of the agencies named above to maintain the needs of each child or youth as our priority in fulfillment of this interagency agreement. This Agreement is to foster the provision of coordinated and high-quality residential services. It is not meant as a way to inhibit either agency in meeting their respective goals, but rather to foster a collaborative approach to services on the part of both agencies.

**NORTON CHILDREN'S HOSPITAL - ACKERLY** as the hospital treatment services provider in order to meet the intent of this Agreement hereby agrees to:

1. Provide **JEFFERSON COUNTY PUBLIC SCHOOLS** notice prior to the placement of a student from **NORTON CHILDREN'S HOSPITAL - ACKERLY** into a regular public school. When this is not possible, the school will be notified the same day that the facility is notified of the placement.
2. Provide **JEFFERSON COUNTY PUBLIC SCHOOLS** with all pertinent student records and information permitted and available prior to requesting the admittance of the student. The school will be informed of disciplinary actions taken by other **JEFFERSON COUNTY PUBLIC SCHOOLS** within the last year as made known to the facility prior to placement, or any other school preparation to help assure the safety of all concerned. This information is to be used by **JEFFERSON COUNTY PUBLIC SCHOOLS** to arrange for needed services and NOT to serve as the basis for denial of education services. The parties of this agreement both acknowledge and agree that the health information of students is confidential and will be disclosed only upon receipt of a written authorization, signed by the student and/or student's parent or legal guardian, and subject to the discretion of the treating physician.
3. Notify **JEFFERSON COUNTY PUBLIC SCHOOLS** of regularly scheduled or specially scheduled meetings for case review and offer sufficient notice and opportunity for school staff participation in relation to educational issues, placement planning conferences, and aftercare planning.
4. Assure **JEFFERSON COUNTY PUBLIC SCHOOLS** that ongoing communication will be maintained between **NORTON CHILDREN'S HOSPITAL - ACKERLY** staff and **JEFFERSON COUNTY PUBLIC SCHOOLS** staff of the facility on a schedule that is mutually determined based on the needs of each student.

4. Notify facility staff of school meetings scheduled relative to the design or review of educational services for individual students.
5. Collaborate with the facility in the design, implementation, and/or revision of behavioral interventions in the school setting and facilitate consistent application if such interventions for residential purposes are appropriate. All behavior management shall be consistent with Jefferson County Public Schools policies and procedures.
6. Cooperate with facility staff in the development and application of a mutually agreed-upon method for dealing with crisis behaviors consistent with Norton and Jefferson County Public School policies and procedures.
7. Develop and maintain an ongoing system of communication with the facility on a schedule that is appropriate to the needs of each student.
8. Notify the facility of an incident occurring at school of a disciplinary nature or otherwise likely to affect student behavior upon returning to the facility.
9. Assure that any student suspected of having an educational disability will be referred, evaluated, and if appropriate, provided special education services in accordance with state requirements, district procedures, and Individual Education Plans (IEPs).
10. Notify the facility of any identified medical, mental health, or hygiene condition a student manifests.
11. Provide instructional goals and objectives for the education of State Agency Children as required by the KECSAC Memorandum of Agreement.
12. Agree to a method of resolution of disputes or issues not covered by this Agreement.
13. Assure that Jefferson County Public Schools staff assigned to Norton Children's Hospital - Ackerly abide by all applicable Norton Children's Hospital - Ackerly policies and practice universal precautions.

**STUDENTS WHO RESIDE IN THE FACILITY AND ATTEND REGULAR JEFFERSON COUNTY SCHOOLS WILL BE SUBJECT TO AND ABIDE BY REGULAR JEFFERSON COUNTY PUBLIC SCHOOLS POLICIES AND PROCEDURES.**

5. Assure that **NORTON CHILDREN'S HOSPITAL - ACKERLY** staff will be assigned to the school area at all times the school is in operation.
6. Provide appropriate educational facilities on site which are suitable for educational endeavors and conducive to providing a safe learning environment
7. Inform school staff when an incident has occurred which may affect a student's performance in school. In order to protect the confidentiality rights of the residents, the specifics of the incident might not be communicated.
8. Notify **JEFFERSON COUNTY PUBLIC SCHOOLS** of all staff development sessions scheduled for facility staff pertaining to services for school-aged children or youth and offer the opportunity for them to participate. This would include facility training.
9. Inform the school staff and ask for their input into any group or individual behavior interventions or management systems and collaborate in the residential implementation of similar methods utilized by the school system. All treatment teams will include a member of the education staff. The parties of this agreement both acknowledge and agree that the management of any behavior will be subject to the policies and procedures outlined by **NORTON CHILDREN'S HOSPITAL - ACKERLY** and the treating physician and that management of behaviors in the school setting will be consistent with Jefferson County Public Schools policies and procedures.
10. Determine a mutually agreeable method for dealing with crisis behaviors that may occur in the school setting.
11. Administer all medications required by our residents.
12. Assure that each student's health and hygiene will be maintained and notification will be made to the school of any student's condition, which may affect student behavior or performance.
13. Agree to a method for the resolution of disputes or issues not covered by this Agreement.

**THE JEFFERSON COUNTY BOARD OF EDUCATION HEREBY AGREES TO the following for NORTON CHILDREN'S HOSPITAL - ACKERLY on-site facility school.**

1. Provide educational services for all school-aged facility residents consistent with their educational needs.
2. Notify the facility of staff development activities and offer the opportunity for attendance by facility staff.
3. Attend facility meetings relative to educational services. Provide an educator and/or written summary to participate in treatment team meetings.

Commitment to the points in this Agreement signifies each agency's efforts toward a professional collaboration for the provision of quality residential and educational services to each school-age individual for which we share responsibility.

The Agreement shall be in effect from July 1, 2024 through June 30, 2025

Heather Moss 6-3-24  
Heather Moss, Principal Date  
JCPS State Agency Children's Programs

Sherri Stephan 5-24-24  
Sherri Stephan Date  
Director, Clinical Effectiveness and Care Management  
NORTON CHILDREN'S HOSPITAL - ACKERLY

Diane Scardino 6-3-24  
Diane Scardino Date  
Chief Administrative Officer  
NORTON CHILDREN'S HOSPITAL - ACKERLY

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Martin Pollio, Superintendent Date  
Jefferson County Public Schools