



JESSE BACON, SUPERINTENDENT

ADRIENNE USHER, ASSISTANT SUPERINTENDENT

BRANDY HOWARD, CHIEF ACADEMIC OFFICER

TROY WOOD, CHIEF OPERATIONS OFFICER

TO: Dr. Jesse Bacon, Superintendent *JB*
Mrs. Adrienne Usher, Assistant Superintendent

FROM: Althea Hurt, Director of Human Resources *AH*

DATE: June 4, 2024

RE: **Item for the JUNE Board Meeting - BVLA Clerk**

Dominic McCamish, principal of Specialized Programs, requests to add a 6-hour per day Clerical Assistant position to BVLA's staffing. This position would replace the BVLA Secretary position, which ended June 30, 2024. Funding will come from the General Fund.

Attachment: Memo from Principal McCamish

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DOMINIC MCCAMISH, PRINCIPAL
VALARIE MOORE, COUNSELOR

To: Althea Hurt
From: Dominic McCamish
Date: June 4, 2024
Re: **BVLA Clerk Position 24-25**

Dear Mrs. Hurt,

I would like to request a Clerical Assistant position for Bullitt Virtual Learning Academy (BVLA). I am requesting the position for 6 hours per day and 190 days per year. This position would be to replace the BVLA Secretary position, which will be dissolved as of June 30, 2024. This position would be paid out of the general fund, and has been discussed with Dr. Bacon. I am asking that this position be presented for consideration at the June Board meeting.

Thank you,

Dominic McCamish
Principal