

**Memoranda of Agreement  
Enzweiler Building Institute  
and  
Boone County School District 2024-2025**


The undersigned hereby agree on the following terms regarding the Enzweiler Building Institute, referred to hereafter as "EBI," serving as a vocational educational setting partner for the Boone County School District, referred to hereafter as "The District," for the 2024-2025 school year.

- The District, through its annual budget will commit to no fewer than 40 slots with the EBI high school "Introduction to Skilled Trades" vocational education program (KY-DoE Residential Maintenance Carpenter Assistant Pathway Curriculum) for the 2024-2025 school year;
- The District, through its annual budget will compensate the EBI \$40,000 for all students for the 2024-2025 school year up to 40 students;
- The District, through its annual budget will compensate the EBI \$600 for each additional student over 40 students for the 2024-2025 school year;
- The District shall receive from the EBI all material invoices for material for the program and ensure supplies purchased for program are set aside for Boone County School students. The District shall notify the EBI of the appropriate District employee who will receive said invoices;
- If a student leaves the program, for whatever reason, The District may reassign a new student into the program through December 31, 2024. Through December 31, 2024, if a student leaves the program and is not replaced the EBI will reimburse The District on a prorated basis for the portion of unused class time against the entire school year class hours at the EBI. The EBI shall not reimburse The District for a student vacating the program for whatever reason after December 31, 2024;
- EBI will invoice The District upon student enrollment for the cost of programming on September 13, 2024;
- Upon receipt of invoice from EBI, The District will remit payment within 60 days (SIXTY DAYS);
- Should any enrollment payment due hereunder be received by the EBI after its due date, The District shall pay a late payment penalty equal to seven percent (7%) of the amount overdue for each month outstanding until paid, beginning with the due date of the late payment;
- The District's students will participate in the Introduction to Trades program via in-person sessions on Mondays, Tuesdays, Wednesdays and Thursdays each between August 26, 2024 and May 7, 2025 in two shifts. Those shifts being 8:30am through 10:30am and second shift being 11:30am through 1:30pm in accordance with The District's school calendar:
- Students will be expected to comply fully with the behavioral student code of conduct set forth by The District regarding participation in the program while at the EBI;
- The District shall provide oversight to be onsite throughout the times and days when classes are in session;
- The District will be invoiced for pay for instructors at \$30 (THIRTY) per hour for five hours a day through the entirety of the school year at the end of each month for that month's instructor pay;

- Upon receipt of pay for instructors invoice from EBI, The District will remit payment within 60 days (SIXTY DAYS);
- Should any pay for instructors payment due hereunder be received by the EBI after its due date, The District shall pay a late payment penalty equal to seven percent (7%) of the amount overdue for each month outstanding until paid, beginning with the due date of the late payment;
- Any instructors absences accrued beyond ten instructional days will result in reduction of program costs at \$100 per day, unless a District approved substitute is provided for the missed days. The District shall approve any substitutes should a instructors terminate a relationship with the program;
- The District and EBI recognize that any portion of the school year may introduce new and heretofore unannounced governmental orders and will work together to address changes in forms of instructions and related costs as such changes may be incurred.

This is a one-year contract, to be automatically renewed or renegotiated by March 1, 2025. Either party may terminate this MOA by notifying the other party in writing by same date.

Agreed and entered into a binding contractual agreement by the following parties:

 <hr/> Brian Miller President Enzweiler Building Institute	03-26-2024 <hr/> Date
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<hr/> Matt Turner Superintendent Boone County School District	<hr/> Date
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