

TO: Matthew L. Turner, Superintendent
Alisa Alcock, English Learner Coordinator
FR: Dr. Ginni Fair, Dean, College of Education
RE: Boone County Schools and NKU - ESL Certification Cohort Date:
March 18, 2024

Memorandum of Agreement
NKU Partnership with Boone County Schools/ESL Certification Cohort

The Northern Kentucky University College of Education would like to enter into an agreement to provide graduate training to a cohort of Boone County teachers seeking their endorsement in English as a Second Language (ESL). This agreement would begin in August 2024 and be in effect for four consecutive semesters, ending in December 2025.

The participant teachers from Boone County will complete the five ESL courses required for certification in the state of Kentucky. Participants will also need to take and pass the Praxis II in ESL before applying to EPSB for the endorsement to be added to their existing certificate. Once the coursework and Praxis II requirements have been completed, The NKU College of Education will recommend the participant for the ESL endorsement to the EPSB.


A list of our agreed responsibilities is included below and was generated through informal discussions with Alisa Alcock, English Learner Coordinator, Boone County Schools; Dr. James Allen, Department Chair of Educational Leadership and Advanced Studies, Northern Kentucky University; and Dr. Michael DiCicco, Associate Professor of Literacy Education, Northern Kentucky University. This agreement is contingent on enrollment numbers of Boone County teachers recruited for the cohort. Specific responsibilities for each party of the agreement are described below.

Respectfully submitted for your consideration,

Dr. Ginni Fair
Dean, College of Education Northern
Kentucky University FairG1@nku.edu

Responsibilities of NKU:

- a) NKU will review application materials and admit Boone County teachers who qualify into the non-degree program to pursue ESL endorsement. Those who are degree seeking must meet degree seeking requirements as well.
- b) NKU will advise the Boone County ESL cohort on which classes to take in which semester.
- c) NKU will offer the five classes in an on-line format:

<u>COURSE#</u>	<u>TITLE</u>	<u>HOURS</u>
ESL 601	Advocacy and Leadership in TESOL	<u>3</u>
ESL 606	Methods/Materials for Teachers of TESOL 	<u>4</u>
ESL 602	Testing and Evaluation in Second Language	<u>2</u>
ESL 608	Grammar & Linguistics for Teachers of TESOL Learning	<u>3</u>
ESL 605	Second Language Acquisition for Classroom Teachers	<u>3</u>

- d) NKU will review application for ESL endorsement (CA-1) and provide authorization for the endorsement if all requirements are met.
- e) During the Fall 2025 semester, NKU will provide up to three follow up consultations, total, for participating teachers to ensure that they are able to apply their new professional learning in meeting district needs.

Responsibilities of School District (Boone County Schools):

- a) Recruit a minimum of 10 (continuing) Boone County teachers who would like to pursue ESL certification.
- b) Pay tuition for teachers who would like to pursue ESL certification. Tuition for each teacher will be \$6000.00; \$400.00 per credit hour for 15 semester hours of credit (5 courses).

Responsibilities of Participating Boone County Teachers:

- a) Participating Boone County teachers must apply to NKU as graduate non-degree students or to a graduate degree program if they plan to seek a degree once the ESL endorsement is completed.
- b) Participating Boone County teachers will be responsible for maintaining a 3.0 average in graduate studies.
- c) Participating Boone County teachers are responsible for paying all fees charged by NKU other than tuition.
- d) Participating Boone County teachers will be responsible for taking and passing the state required Praxis II exam after finishing the ESL coursework to be recommended for KY certification to EPSB.

