

Board of Education Special Meeting
May 20, 2024 5:30 PM
Conducted via Video Teleconference
with a primary physical location for public
participation and observation being:
HCHS Media Center, 2424 Zion Road
Henderson, KY 42420
Meeting may be viewed electronically at
<https://www.youtube.com/user/hendersonkyschools>

Attendance Taken at : 5:30 PM

Present Board Members:

Mr. Thomas Alves
Mr. Joe McGarrh
Mr. Wesley Smith
Mr. Michael Waller
Mrs. Tracey Williams

I. Welcome & Call Meeting to Order

Mr. Michael Waller called the meeting to order.

A. Moment of Silence & Pledge of Allegiance

The HCHS Student Ambassadors in attendance led the Pledge of Allegiance.

1. HCHS Student Ambassadors

Taylor Troutman, Jackelyn Arroyo Patena, and Laynie Rich

II. Approval of Agenda

Order #124 - Motion Passed: A motion to approve the agenda as listed passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

III. Students & Staff Recognition

A. Judge's Scholar

April 23, 2024 Judge's Scholar - Alissa McLevain from Henderson County High School

B. HCHS Welding Fabrication Team State Championship

HCHS Welding Fabrication Team STATE CHAMPIONS for the 2nd year in a row

Harrison Shaw, Quinn Butler, Tyler Schinault

C. HCHS DECA State Championship

Abbey Gibson and Chloe Woodard, won 1st place in Sports and Entertainment Team Decision Making for a back-to-back 1st place win for this dynamic team.

Marietta Coots, won 1st place in Hospitality and Tourism Professional Selling.

D. Regional Athletic Director of the Year

Regional Athletic Director of the Year - Mark Andrews from HCHS (Region 2)

IV. Community Partner Spotlight

Mrs. Kris Mayes and Samantha Littrell spoke about the generous donations from the following community partners who helped with the No Limits! program at the Brain Injury Adventure Camp: Smithhart Services, Field & Main Bank, The Branson Family, Kate Faupel Ford, First United Methodist Church, Elite Downtown, Brain Injury Adventure Camp, B & B Photography, Anything Balloons by Meg, Steve Tow - DJ Service, Rookies, Ervin Cable, Elaina McCormick, Hyland Baptist Church, Ann Thrasher Boyd, Tradition Auto Sales - Justin Williams, Leon Littrell Roofing, Habitat for Humanity, Tompkins Excavating, 4 Sisters, Baird Wealth Management, Tacoholics, Pickleball Group of Henderson, Columbia Sportswear, and Private Donations

V. Public Participation & Recognition of Guests

Ms. Abby Nelson spoke to the Board on the HCHS Baseball program.

VI. Approve Minutes from Prior Meetings

Order #125 - Motion Passed: A motion to approve the Minutes from April 15, 2024 regular meeting passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

VII. Reports

A. Strategic Plan Report

Dr. Bob Lawson updated the Board on the student 5 year goals in the HCS Strategic Plan.

Mr. Michael Waller called for a 5 minute recess at 6:16 p.m. The Board reconvened the meeting at 6:22 p.m.

VIII. Old Business

IX. New Business

A. Approve Bidding Documents for BG 22-506 - Henderson County High School CTE Renovation Project

Mr. Chad Thompson presented for Board approval the bidding documents for the Henderson County High School CTE Renovation Project. Dr. Bob Lawson requested Board approval of the bidding documents as presented.

1. Bid Letter of Recommendation and Tabulation Sheet

Order #126 - Motion Passed: A motion to award the bid for the Henderson County High School Renovation Project to ARC Construction Company for a total of \$3,454,565.00 as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

2. Agreement between Owner and Contractor

Order #127 - Motion Passed: A motion to approve the Agreement between Owner, Henderson County Board of Education, and Contractor, ARC Construction Co Inc., for the Henderson County High School CTE Renovation Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

3. Special Inspection Services Proposal

Order #128 - Motion Passed: A motion to approve Special Inspection Services proposal for the required special inspection and construction materials testing services for the Henderson County High School CTE Renovation Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

4. BG1 Project Application Form (Revised)

Order #129 - Motion Passed: A motion to approve the BG1 Project Application Form (Revised) for the Henderson County High School CTE Renovation Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

B. Consent Agenda

Order #130 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

1. Approve Transportation Requests

- Military requesting buses to transport members from the Evansville Airport to South Middle School for the IRT community mission June 13, 2024 and June 27, 2024;
- City of Henderson to use a bus for the JFK Center Summer day camps June 5-July 19, 2024;
- Housing Authority of Henderson to use a bus for the CATS Center Summer day camps June 7-26, 2024;
- Henderson Flash to use a bus to travel to Fulton County, KY for games this summer from June 7 - July 27, 2024; and
- Audubon Kids Zone to use a bus for summer day camps from June 5 - July 24, 2024.

2. Approve Grant Applications

- North Middle School (\$4,000 - Dollar General) to get supplemental teaching materials to help our students that are testing below the 40th percentile on MAP reading scores;
- Gifted and Talented Department (\$5,500 - Sandy Lee Songfest Grant) to extend art and drama services already in place;
- TBJELC (\$300,000 - KDE FY24 Preschool Quality Partnership Grant) to incentivize cooperative public/private partnerships between public school districts and childcare providers to develop full-day, year-round, high-quality programs for at-risk children;
- District Wide (\$500,000 to \$3,000,000 - Office of Elementary and Secondary Education, Department of Education) to increase the number of credentialed school-based mental health services providers.
- TBJELC (\$800 - HC EF) to foster meaningful connections between preschool students and elderly residents of nursing homes and assisted living facilities; and
- TBJELC (\$1,000 - HCEF) to help fund Family Night and early literacy resources.

3. Approve Bid Recommendations

Bid Recommendations:

RFP Auditing Services: Audit 24
Fleet Insurance Bid #5-24-5-5
Liability Insurance Bid #6-24-5-5
Property Insurance Bid #7-24-5-5
Fleet Vehicles 3-24-5-4

Bid Renewal Recommendations:

Library Books and Supplies Bid #3-21-5-5

4. Approve Student Overnight Trip Requests

- HCHS FCCLA Regional Officers to attend the FCCLA Leadership Camp in Hardinsburg, KY May 29-31, 2024; and
- HCHS JROTC students to attend JCLC Summer Camp in Greenville, KY May 30 - June 3, 2024.

5. Approve School Activity Fund Fundraiser Request

- Spottsville Elementary (PTA - Brick Fundraising) for teacher appreciation week.

6. Approve 2024-2025 School Activity Budgets and Fundraisers

7. Approve 2024-2025 School Fees

8. Approve 2024-2025 Bid List

X. Financial

A. Auditor Contract for 2023-2024 School Year

Ms. Cindy Cloutier presented an Independent Auditor's Contract from ATA CPAs & Advisors PLLC and White & Associates, PSC. Ms. Cloutier recommended White & Associates, PSC for \$55,000 to audit the books of Henderson County Schools for the 2023-2024 school year. Dr. Bob Lawson requested Board approval of the Independent Auditor's Contract with White & Associates, PSC as presented by Ms. Cloutier.

Order #131 - Motion Passed: A motion to approve the Independent Auditor's Contract with White & Associates, PSC as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

B. Tentative Budget for 2024-2025

Ms. Cindy Cloutier presented for Board approval the Tentative Budget for 2024-2025. The budget presented includes a general wage increase of 3% along with a \$1,000 supplemental payment for each employee to be paid in two increments of \$500 in the next budget cycle. Dr. Bob Lawson requested Board approval of the Tentative Budget as presented.

Order #132 - Motion Passed: A motion to approve the Tentative Budget for 2024-2025 as presented passed with a motion by Mr. Wesley Smith and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

C. Treasurer's Report

Ms. Cindy Cloutier presented for Board approval the Treasurer's Report for the month ending April 30, 2024. Dr. Bob Lawson requested Board approval of the Treasurer's Report as presented.

Order #133 - Motion Passed: A motion to approve the Treasurer's Report for the month ending April 30, 2024 passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

D. Paid Warrant Report

Ms. Cindy Cloutier presented for Board approval the Paid Warrant Report for payments made between April 16, 2024 and May 20, 2024. Dr. Bob Lawson requested Board approval of the Paid Warrant Report as presented.

Order #134 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between April 16, 2024 and May 20, 2024 passed with a motion by Mrs. Tracey Williams and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

XI. Personnel Actions

Personnel actions taken by the Superintendent since the last regular board meeting were received and reviewed by the Board and are attached to these minutes.

XII. Adjourn

Order #135 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 6:38 p.m. passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Chair

Secretary

HENDERSON COUNTY BOARD OF EDUCATION
May 20, 2024
PERSONNEL ACTIONS

CERTIFIED:

Elect New Hires

Ball, Samantha	Middle School Classroom Instructor, North Middle School	Effective 7/1/2024
Brewington, Paul	School Psychologist, Districtwide	Effective 7/1/2024
Burden, Molly	Exceptional Child Instructor, Bend Gate Elementary School	Effective 7/1/2024
Coombs, Hannah	Exceptional Child Instructor, Bend Gate Elementary School	Effective 7/1/2024
Hughes, Rickara	Middle School Classroom Instructor, South Middle School	Effective 7/1/2024
Johnson, Kathryn	Exceptional Child Instructor, A.B. Chandler Elementary School	Effective 7/1/2024
Mitchell, Emma	High School Classroom Instructor, Henderson County High School	Effective 7/1/2024
Selby, Alexandria	Middle School Classroom Instructor, South Middle School	Effective 7/1/2024
Sinnett, Taylor	Elementary Classroom Instructor, A.B. Chandler Elementary School	Effective 7/1/2024
Sturm, Mason	Middle School Classroom Instructor, South Middle School	Effective 7/1/2024
Wilson, Ashton	High School Classroom Instructor, Henderson County High School	Effective 7/1/2024

Resignations

Adams, Allison	High School Classroom Instructor, Henderson County High School	Effective 6/30/2024
Caldemeyer, Brooke	Principal, A.B. Chandler Elementary School	Effective 6/30/2024
Deason, Robert	High School Classroom Instructor, Henderson County High School	Effective 6/30/2024
Jones, Jeffrey	High School Classroom Instructor, Henderson County High School	Effective 6/30/2024
Mayo, Mary	High School Classroom Instructor, Henderson County High School	Effective 6/30/2024
Osborne, Kimberly	Preschool Classroom Instructor, Thelma B. Johnson Early Learning Center	Effective 6/30/2024
Schneider, Cassandra	Preschool Classroom Instructor, Thelma B. Johnson Early Learning Center	Effective 6/30/2024
Sheffer, Amanda	Elementary Classroom Instructor, Spottsville Elementary School	Effective 6/30/2024
Smith, Caroline	Exceptional Child Instructor, Spottsville Elementary School	Effective 6/30/2024
Thomas, Erin	Middle School Classroom Instructor, North Middle School	Effective 6/30/2024
Wallace, Andrea	Preschool Classroom Instructor, Thelma B. Johnson Early Learning Center	Effective 6/30/2024
Ward, Kennedy	Exceptional Child Instructor, Bend Gate Elementary School	Effective 6/30/2024

Retirements

Cummings, Evelyn	Elementary Classroom Instructor, Jefferson Elementary School	Effective 7/1/2024
Holloman, Felicia	Elementary Classroom Instructor, Cairo Elementary School	Effective 8/1/2024

Elect New Certified Substitutes

Bealmear, Jordan	Certified Substitute, Districtwide	Effective 5/7/2024
Henshaw, Brynn	Certified Substitute, Districtwide	Effective 5/3/2024
Lancaster, Emily	Certified Substitute, Districtwide	Effective 4/15/2024
Link, Riley	Certified Substitute, Districtwide	Effective 4/26/2024

Certified Substitute Resignations

Haire, Christopher	Certified Substitute, Districtwide	Effective 4/15/2024
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Extra Service Resignations

Dorsey, Marilyn	Girls Golf Coach & Tennis Coach	Effective 6/30/2024
Ledang, Abigail	Custodian, Jefferson Elementary School	Effective 5/22/2024
Payne, Abigail	Custodian, Jefferson Elementary School	Effective 5/22/2024
Sheffer, Amanda	Academic Team Coach, Spottsville Elementary School	Effective 6/30/2024

Reassignment/Location Change

Clement, Rachel	Exceptional Child Instructor, Henderson County High School to High School Classroom Instructor, Henderson County High School	Effective 7/1/2024
Garret, Alicia	Elementary Classroom Instructor, Bend Gate Elementary School to Exceptional Child Instructor, Bend Gate Elementary School	Effective 7/1/2024
Grace, Nathan	Guidance Counselor, Henderson County High School to Athletic Director, Henderson County High School	Effective 7/1/2024
Gray, Gina	Elementary Classroom Instructor, A.B. Chandler Elementary School to Exceptional Child Instructor, A.B. Chandler Elementary School	Effective 7/1/2024
Jones, Tiffany	High School Classroom Instructor, The Central Academy to Assistant Principal, South Heights Elementary School	Effective 7/1/2024
Ledang, Abigail	Elementary Classroom Instructor, Jefferson Elementary School to Exceptional Child Instructor, Henderson County High School	Effective 7/1/2024
Margelot, Leslie	Exceptional Child Instructor, Bend Gate Elementary School to Exceptional Child Instructor, East Heights Elementary School	Effective 7/1/2024
Payne, James	High School Classroom Instructor, Henderson County High School to Assistant Principal (CTE), Henderson County High School	Effective 7/1/2024
Pritchett, Jennifer	Middle School Classroom Instructor, North Middle School to Library Media Specialist, South Middle School	Effective 7/1/2024
Shelton, Sarah L.	Elementary Classroom Instructor, A.B. Chandler Elementary School to High School Classroom Instructor, Henderson County High School	Effective 7/1/2024
Weir, Jenna	Elementary Classroom Instructor, Spottsville Elementary School to Instructional Coach, Bend Gate Elementary School	
Wilson, Rhonda	Interim School Principal, Cairo Elementary School to School Principal, Cairo Elementary School	Effective 5/1/2024

Educational Leave for 2024 - 2025

Chaykowsky, Nicholas	High School Classroom Instructor, Henderson County High School	Effective 07/01/2024
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CLASSIFIED:**Elect New Hires**

Dorris, Kathy	Food Service Assistant I, Cairo Elementary School	Effective 7/01/2024
Hagan, Zachary	Custodian, South Middle School	Effective 4/23/2024
Mojica, Nixy	Instructor I Childcare, Thelma B. Johnson Early Learning Center	Effective 5/07/2024
Pardue, Marlena	Food Service Assistant I, Henderson County High School	Effective 7/01/2024
Ralph, Michelle	Occupational Therapy Assistant, Districtwide	Effective 7/01/2024

Elect New Classified Substitutes

Emerson, Krista	Classified Substitute, Districtwide	Effective 4/17/2024
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Elect Paraprofessionals

McGill, Eric	Boys Assistant Basketball Coach, South Middle School	Effective 5/1/2024
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Increase in Days

Basham, Brenda	Custodian, Thelma B. Johnson Early Learning Center from 140 days per year to 240 days per year	Effective 5/01/2024
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Reduction in Contracted Days

Talley, Deana	Bus Driver, Transportation from 180 days to 140 days	Effective 7/01/2024
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Paraprofessional Resignations

Howard, Steven	Assistant Volleyball Coach, Henderson County High School	Effective 5/14/2024
Nunn, Ryan	Freshman Football Coach, Henderson County High School	Effective 5/13/2024

Resignations

Crocker, Terrie	Food Service Assistant I, South Middle School	Effective 5/03/2024
Downey, Danielle	Food Service Assistant I, Henderson County High School	Effective 4/24/2024
Duncan, Ariel	Food Service Manager I, Cairo Elementary School	Effective 6/30/2024
Fambrough, Lauren	Instructional Assistant II, Thelma B. Johnson Early Learning Center	Effective 6/30/2024
Fox, Emma	Instructional Assistant II, Thelma B. Johnson Early Learning Center	Effective 6/30/2024
Hopgood, Jesse	Custodian, Henderson County High School	Effective 6/12/2024
Kitchens, Brittany	Food Service Assistant I, Niagara Elementary School	Effective 6/01/2024
McGuire, Jamie	Lead Food Service Assistant I, Cairo Elementary School	Effective 6/30/2024
Mojica, Nixy	Instructor I Childcare, Thelma B. Johnson Early Learning Center	Effective 5/13/2024
Randolph, Virginia Sue	Food Service Assistant I, Niagara Elementary School	Effective 6/15/2024
Sandefur, Makynzee	Instructional Assistant II, Thelma B. Johnson Early Learning Center	Effective 6/30/2024
Wood, Kelli	Food Service Assistant I, Cairo Elementary School	Effective 6/30/2024

Classified Substitute Resignation

Moore, William	Classified Substitute, Districtwide	Effective 4/26/2024
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Retirement

Berry, Linda	Education Interpreter I, Henderson County High School	Effective 6/01/2024
Coffman, Beverly	Childcare Center Assistant Supervisor, East Heights Elementary School/Jefferson Elementary School	Effective 7/01/2024

Poindexter, Jean	Childcare Center Assistant Supervisor, Bend Gate Elementary School/Spottsville Elementary School	Effective 12/01/2024
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Schuetz, Debra	Instructional Assistant II, Thelma B. Johnson Early Learning Center	Effective 8/01/2024
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Reassignments/Transfers

Breedlove, Danielle	Lead Food Service Assistant I, The Central Academy to Food Service Manager I, Cairo Elementary School	Effective 7/01/2024
Eagleston, Ellis	Program Assistant I, South Heights Elementary School to Program Assistant I, Bend Gate Elementary School	Effective 7/01/2024

Harris, John	Custodian, A.B. Chandler Elementary School to Custodian, Jefferson Elementary School	Effective 4/29/2024
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Hayes, Chelsea	Bus Monitor/Driver in Training, Transportation to Bus Driver, Transportation	Effective 4/11/2024
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Hight, Emily	Program Assistant I, Bend Gate Elementary School to Program Assistant I, A.B. Chandler Elementary School	Effective 7/01/2024
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Hill, Corey	Program Assistant I, Henderson County High School to Program Assistant I, A.B. Chandler Elementary School	Effective 7/01/2024
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King, Rachel	Food Service Manager II, North Middle School to Food Service Manager II, South Middle School	Effective 7/01/2024
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Linxwiler, Brooke	Food Service Assistant I, East Heights Elementary School to Food Service Assistant I, Henderson Co	Effective 7/01/2024
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Myers, Teresa	Food Service Assistant I, North Middle School to Lead Food Service Assistant I, North Middle School	Effective 4/15/2024
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Rayburn, Susanne	Lead Food Service Assistant I, South Middle School to Food Service Manager II, North Middle School	Effective 7/01/2024
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Reynolds, Melissa	Lunchroom Monitor, Niagara Elementary School to Food Service Assistant I, Niagara Elementary Sch	Effective 7/01/2024
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Simpson, Leslie	Food Service Assistant I, A.B. Chandler Elementary School to Lead Food Service Assistant I, A.B. Chandler Elementary School	Effective 7/01/2024
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Sheets, Amanda	Instructional Assistant I, Jefferson Elementary School to Program Assistant I, Jefferson Elementary Sc	Effective 7/01/2024
Shoff, Christan	Bus Monitor/Driver in Training, Transportation to Bus Driver, Transportation	Effective 4/17/2024