

## Form For Budget, Cumulative Quarterly Report and Annual Settlement For Calendar Year 2024

OHIO County Sheriff

### Part One - Summary and Reconciliation of All Accounts

|                                    | Column 1                         | Column 2                           | Column 3                       | Column 4                         | Column 5                  |
|------------------------------------|----------------------------------|------------------------------------|--------------------------------|----------------------------------|---------------------------|
| Show & Describe All Accounts       | 2024 Fee Account Budget Estimate | 2024 Fee Account Cumulative Actual | DRUG Account (NOT FEE ACCOUNT) | SEIZED Account (NOT FEE ACCOUNT) | Account (NOT FEE ACCOUNT) |
| 1. Receipts YTD                    | \$714,890.00                     | \$127,072.25                       | \$520.99                       | \$35,712.67                      |                           |
| 2. Total Disbursements YTD         |                                  |                                    |                                |                                  |                           |
| 3. Book Balance/Excess Fees        | \$714,890.00                     | \$127,072.25                       | \$520.99                       | \$35,712.67                      |                           |
| 4. Bank Statement Balance          |                                  |                                    |                                |                                  |                           |
| 5. Plus Deposits in Transit        |                                  |                                    |                                |                                  |                           |
| 6. Less Outstanding Checks         |                                  |                                    |                                |                                  |                           |
| 7. Other                           |                                  |                                    |                                |                                  |                           |
| 8. Reconciled Bank Balance         |                                  |                                    |                                |                                  |                           |
| 9. Accounts Receivable as of 12/31 |                                  |                                    |                                |                                  |                           |
| 10. Unpaid Obligations as of 12/31 |                                  |                                    |                                |                                  |                           |
| 11. Excess Fees                    |                                  |                                    |                                |                                  |                           |

**Instructions:** This form is the required format for the budget and the quarterly report. **BUDGET:** After completing the budget estimate columns of Parts One, Two and Three, submit to the fiscal court for approval by January 15th and following approval submit to the state local finance officer. **QUARTERLY REPORT:** The quarterly report is cumulative. Show the status of all funds in the official's charge during calendar year to date in Part One. **Line 1** Show total receipts on a cash basis for the year to date including any beginning balances for all accounts. **Show current year fee account in COLUMN 2 as calculated in Part Two of report.** **Line 2** Show total disbursements on a cash basis for the year to date for all accounts. **Show current year fee account in COLUMN 2 as calculated in Part Three of report.** **Line 3** Show difference between lines 1 and 2 for all accounts. **Line 4** Show bank statement balance(s) at close of quarter. **Line 5** Show total deposits made prior to close of quarter that are not reflected in bank statement(s). **Line 6** Show total amount of checks issued prior to close of quarter that are not reflected in bank statement(s). **Line 7** Show investments. **Line 8** Show line 4 adjusted for lines 5, 6, and 7. **Line 8** should equal line 3 for all accounts. **Line 9** Complete for quarter ending 12/31. Show calculation in Part Two of report. **Line 10** Complete for quarter ending 12/31. Show calculation in Part Three of report. **Line 11** Complete for quarter ending 12/31. Show line 8 adjusted for lines 9 and 10. All debt to be shown in Part Four. Report due to: State Local Finance Officer, 100 Airport Road, Third Floor, Frankfort, KY 40601 by the 30th day following the close of each quarter. Fax # 502-227-8691 / Ph # 502-892-3487

Approved by the fiscal court on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

To the best of my knowledge the information reported herein for the budget/quarter ended 3/31/24 is accurate and complete.


  
 Signature of County Sheriff \_\_\_\_\_ Date 4-10-24

County Judge/Executive \_\_\_\_\_ Date \_\_\_\_\_

| Part Two Receipts                              | Budget Estimate | 1/1 thru 3/31 | 4/1 thru 6/30 | 7/1 thru 9/30 | 10/1 thru 12/31 | Total YTD    | Accounts Receivable 12/31 | Settlement Total |
|--|-----------------|---------------|---------------|---------------|-----------------|--------------|---------------------------|------------------|
| 1. Federal Grants                              |                 |               |               |               |                 |              |                           |                  |
| 2. State Grants                                |                 |               |               |               |                 |              |                           |                  |
| 3. State - KIBFP                               |                 |               |               |               |                 |              |                           |                  |
| 4. Receipts YTD                                |                 |               |               |               |                 |              |                           |                  |
| 5. Finance and Administration Cab.             |                 |               |               |               |                 |              |                           |                  |
| 6. Cabinet Human Resources                     |                 |               |               |               |                 |              |                           |                  |
| 7.   |                 |               |               |               |                 |              |                           |                  |
| 8. Sheriff Security Services                   | \$216,840.00    | \$26,071.36   |               |               |                 | \$26,071.36  |                           |                  |
| 9. Fines/Fees Collected                        | \$8,000.00      | \$1,608.62    |               |               |                 | \$1,608.62   |                           |                  |
| 10. Prisoner Transports                        | \$50,000.00     | \$22,153.69   |               |               |                 | \$22,153.69  |                           |                  |
| 11.  |                 |               |               |               |                 |              |                           |                  |
| 12. County Clerk (delinquent taxes)            | \$18,000.00     | \$1,028.07    |               |               |                 | \$1,028.07   |                           |                  |
| 13. Commissions on Taxes Collected             | \$343,000.00    | \$56,723.65   |               |               |                 | \$56,723.65  |                           |                  |
| 14. Fees Collected for Services                |                 |               |               |               |                 |              |                           |                  |
| 15. Auto Inspections                           | \$6,500.00      | \$2,025.00    |               |               |                 | \$2,025.00   |                           |                  |
| 16. Accident/Police Reports                    | \$1,300.00      | \$490.00      |               |               |                 | \$490.00     |                           |                  |
| 17. Serving Papers                             | \$60,000.00     | \$15,749.60   |               |               |                 | \$15,749.60  |                           |                  |
| 18. CCDW                                       | \$6,500.00      | \$1,040.00    |               |               |                 | \$1,040.00   |                           |                  |
| 19.  |                 |               |               |               |                 |              |                           |                  |
| 20. MISC.                                      | \$600.00        | \$149.47      |               |               |                 | \$149.47     |                           |                  |
| 21. Interest Earned                            | \$150.00        | \$34.79       |               |               |                 | \$34.79      |                           |                  |
| 22. Total Revenues                             | \$714,890.00    | \$127,072.25  |               |               |                 | \$127,072.25 |                           |                  |
| 23. Petty Cash                                 |                 |               |               |               |                 |              |                           |                  |
| 24. Borrowed Money                             |                 |               |               |               |                 |              |                           |                  |
| 25. State Advancement                          |                 |               |               |               |                 |              |                           |                  |
| 26. Bank Note                                  |                 |               |               |               |                 |              |                           |                  |
| 27. Total Receipts (total lines 22 through 26) | \$714,890.00    | \$127,072.25  |               |               |                 | \$127,072.25 |                           |                  |

Copy the figures shown on line 27 in the Budget Estimate column to the Summary on page 1, column 1, line 1. Copy the figure shown on Line 27 in the Total YTD column to page 1, column 2, line 1. Copy the figure shown on Line 27 in the Receivable column to page 1, line 9.

|                          | Part Three<br>Disbursements                                   | Budget<br>Estimate | 1/1 thru<br>3/31 | 4/1 thru<br>6/30 | 7/1 thru<br>9/30 | 10/1 thru<br>12/31 | Total<br>YTD | Unpaid<br>Obligations 12/31 | Settlement<br>Total |
|--------------------------|---|--------------------|------------------|------------------|------------------|--------------------|--------------|-----------------------------|---------------------|
| <b>Official Expenses</b> |   |                    |                  |                  |                  |                    |              |                             |                     |
| 1.                       | Personal Services   |                    |                  |                  |                  |                    |              |                             |                     |
| 2.                       | Sheriff's Gross Salary  |                    |                  |                  |                  |                    |              |                             |                     |
| 3.                       | Deputies' Gross Salaries                                      |                    |                  |                  |                  |                    |              |                             |                     |
| 4.                       | Part Time Gross Salaries                                      |                    |                  |                  |                  |                    |              |                             |                     |
| 5.                       | Other Gross Salaries  |                    |                  |                  |                  |                    |              |                             |                     |
| 6.                       | Overtime Gross  |                    |                  |                  |                  |                    |              |                             |                     |
| 7.                       |   |                    |                  |                  |                  |                    |              |                             |                     |
| 8.                       | Employee Benefits   |                    |                  |                  |                  |                    |              |                             |                     |
| 9.                       | Employer's Share Social Security                              |                    |                  |                  |                  |                    |              |                             |                     |
| 10.                      | Employer's Share Retirement                                   |                    |                  |                  |                  |                    |              |                             |                     |
| 11.                      | Employer's Share Haz. Duty Ret.                               |                    |                  |                  |                  |                    |              |                             |                     |
| 12.                      | Employer's Workmans Compensation                              |                    |                  |                  |                  |                    |              |                             |                     |
| 13.                      | Employer's Unemployment Ins.                                  |                    |                  |                  |                  |                    |              |                             |                     |
| 14.                      | Employer Paid Health Ins.                                     |                    |                  |                  |                  |                    |              |                             |                     |
| 15.                      | Training Fringe Benefit (HBS10)                               |                    |                  |                  |                  |                    |              |                             |                     |
| 16.                      | Contracted Services   |                    |                  |                  |                  |                    |              |                             |                     |
| 17.                      | Advertising   |                    |                  |                  |                  |                    |              |                             |                     |
| 18.                      | Vehicle maintenance and repairs                               |                    |                  |                  |                  |                    |              |                             |                     |
| 19.                      |   |                    |                  |                  |                  |                    |              |                             |                     |
| 20.                      | Supplies and Materials (rangible items with limited lifespan) |                    |                  |                  |                  |                    |              |                             |                     |
| 21.                      | Office Materials and supplies                                 |                    |                  |                  |                  |                    |              |                             |                     |
| 22.                      | Uniforms  |                    |                  |                  |                  |                    |              |                             |                     |
| 23.                      | Gasoline  |                    |                  |                  |                  |                    |              |                             |                     |
| 24.                      |   |                    |                  |                  |                  |                    |              |                             |                     |
| 25.                      |   |                    |                  |                  |                  |                    |              |                             |                     |
| 26.                      | Other Charges (Non-contracted services, nonrangible items)    |                    |                  |                  |                  |                    |              |                             |                     |
| 27.                      | Convention  |                    |                  |                  |                  |                    |              |                             |                     |
| 28.                      | Dues  |                    |                  |                  |                  |                    |              |                             |                     |
| 29.                      | Postage   |                    |                  |                  |                  |                    |              |                             |                     |
| 30.                      | Mileage on Personal Vehicles                                  |                    |                  |                  |                  |                    |              |                             |                     |
| 31.                      | Vehicle Expense   |                    |                  |                  |                  |                    |              |                             |                     |
| 32.                      | Bond  |                    |                  |                  |                  |                    |              |                             |                     |
| 33.                      |   |                    |                  |                  |                  |                    |              |                             |                     |

| Part Three Disbursements  | Budget Estimate | 1/1 thru 3/31       | 4/1 thru 6/30 | 7/1 thru 9/30 | 10/1 thru 12/31 | Total YTD | Unpaid Obligations 12/31 | Settlement Total |
|---|-----------------|---------------------|---------------|---------------|-----------------|-----------|--------------------------|------------------|
| <b>34. Auto Expenses on Personal Vehicles</b>   |                 |                     |               |               |                 |           |                          |                  |
| 35. Gasoline  |                 |                     |               |               |                 |           |                          |                  |
| 36. Maintenance and repairs   |                 |                     |               |               |                 |           |                          |                  |
| 37. Re. Insurance   |                 |                     |               |               |                 |           |                          |                  |
| 38. Depreciation  |                 |                     |               |               |                 |           |                          |                  |
| 39.   |                 |                     |               |               |                 |           |                          |                  |
| 40. Debt Service (removed money, interest, lease/purchase)  |                 |                     |               |               |                 |           |                          |                  |
| 41. State Advancement   |                 |                     |               |               |                 |           |                          |                  |
| 42. Notes   |                 |                     |               |               |                 |           |                          |                  |
| 43. Interest  |                 |                     |               |               |                 |           |                          |                  |
| 44.   |                 |                     |               |               |                 |           |                          |                  |
| 45. Capital Outlay (Overight purchases of tangible items lasting in nature)   |                 |                     |               |               |                 |           |                          |                  |
| 46. Office Equipment  |                 |                     |               |               |                 |           |                          |                  |
| 47. Vehicles  |                 |                     |               |               |                 |           |                          |                  |
| 48.   |                 |                     |               |               |                 |           |                          |                  |
| 49.   |                 |                     |               |               |                 |           |                          |                  |
| <b>50. Total Official Expenses</b>  |                 |                     |               |               |                 |           |                          |                  |
| For offices that fee pool, pay fees to county prior to December 31, or counties over 70,000 in population, show payments on appropriate line below. |                 |                     |               |               |                 |           |                          |                  |
| 51. Payments to County Treasurer  |                 | \$127,072.25        |               |               |                 |           |                          |                  |
| 52. Payments to State Treasurer   |                 |                     |               |               |                 |           |                          |                  |
| <b>53. Total Disbursements (Total lines 30, 51, and 52)</b>   |                 | <b>\$127,072.25</b> |               |               |                 |           |                          |                  |

Copy the figures shown on line 53 in the Budget Estimate column to the Summary on page 1, column 1, line 2. Copy the figure shown on line 53 in the Total YTD column to page 1, column 2, line 2. Copy the figure shown on line 53 in the Unpaid column. Use

Comments:

|  |       |       |       |        |
|--|-------|-------|-------|--------|
| Multi-year Issues  |       | Issue | Issue | Totals |
| Where Budgeted   |       |       |       |        |
| Description  |       |       |       |        |
| Term (# of Years)  |       |       |       |        |
| Current Interest Rate  |       |       |       |        |
| Issue Date   |       |       |       |        |
| Total Principal Amount   |       |       |       |        |
| Total Interest Amount  |       |       |       |        |
| Total Issue  |       |       |       |        |
| Principal Balance Remaining  |       |       |       |        |
| Interest Balance Remaining   |       |       |       |        |
| Less Reserve Earnings  |       |       |       |        |
| Net Outstanding  |       |       |       |        |
| Next Payment Date  |       |       |       |        |
| Next Payment Amount  |       |       |       |        |
| Final Payment Date   |       |       |       |        |
| Short Term Liabilities   | Issue | Issue | Issue |        |
| Where Budgeted   |       |       |       |        |
| Description  |       |       |       |        |
| Term   |       |       |       |        |
| Current Interest Rate  |       |       |       |        |
| Issue Date   |       |       |       |        |
| Total Principal Amount   |       |       |       |        |
| Total Interest Amount  |       |       |       |        |
| Total Issue  |       |       |       |        |
| Principal Balance Remaining  |       |       |       |        |
| Interest Balance Remaining   |       |       |       |        |
| Total Outstanding  |       |       |       |        |
| Next Payment Date  |       |       |       |        |
| Next Payment Amount  |       |       |       |        |
| Final Payment Date   |       |       |       |        |
| Total Outstanding Debt   |       |       |       |        |
| (If no outstanding advancements, loans, leases, or other debt, show "\$0") |       |       |       |        |

Quarter ended \_\_\_\_\_

Part Four - Liabilities Outstanding