

*Cumberland Family Medical Center, Inc.*  
*P.O. Box 2399*  
*Russell Springs, KY 42642*



## **SCHOOL BASED SATELLITE CLINIC AGREEMENT**

### **Elizabethtown Independent Schools– Elizabethtown, KY**

**THIS SATELLITE CLINIC AGREEMENT** (the “**Agreement**”), dated this \_\_\_ day of \_\_\_\_\_, 2024, and effective on 07/01/2024 (the “**Effective Date**”), is made and entered into by and between **THE BOARD OF EDUCATION ELIZABETHTOWN INDEPENDENT SCHOOLS, ELIZABETHTOWN, KENTUCKY** (the “**District**”), with an address of 219 Helm St., Elizabethtown, KY 42701, and **CUMBERLAND FAMILY MEDICAL CENTER, INC.** (“**CFMC**”), with an address of P.O. Box 2399, Russell Springs, Kentucky 42642..

**WHEREAS**, CFMC is a federally qualified health center, duly licensed in the state of Kentucky as a primary care center with clinic(s) presently existing in Adair, Anderson, Barren, Boyle, Casey, Clinton, Cumberland, Franklin, Green, Hardin, Hart, LaRue, Lincoln, Marion, Mercer, Monroe, McCreary, Nelson, Owen, Pulaski, Russell, Shelby, Taylor, Warren, Washington, Wayne, and Woodford Counties;

**WHEREAS**, CFMC has determined that in furtherance of its mission to provide health and specialty care in Kentucky it desires to operate an on-site health clinic to provide primary health care at hereafter identified schools located near or adjacent to CFMC’s existing clinics, to be known as CFMC School Based Satellite Clinics (“**Clinics**” and each individually a “**Clinic**”) to care for District students and employees as provided in this Agreement;

**WHEREAS**, the District recognizes the increased complexity of the health care needs of its employees and students and the need for such services as the prescription and administration of medications and medical management. Elizabethtown High School, TK Stone Middle School, Helmwood Heights Elementary School, Morningside Elementary School, Panther Academy, Valley View Education Center and Glen Dale Center presently provide educational services to approximately 2,400 students.

**WHEREAS**, previously the Kentucky Department of Public Health (“**DPH**”) provided limited employee health screenings and treatment services via registered nurses, but the reduction of funding to DPH has reduced the availability of those services to employees and students.

**WHEREAS**, on-site CFMC providers offer increased services in the form of physical examinations, care and treatment of illnesses and injuries and the ability to prescribe and administer medications which are beyond the scope of practice of a DPH-provided registered nurse. The Clinics also have the capability to, upon request, provide training and supervision of

District staff for the provision of health services to students and serve as a source of health care information to students and staff.

**WHEREAS**, on-site CFMC providers offer dental services in the form of preventative and restorative oral health care, including but not limited to, screening, cleaning, comprehensive exams, fluoride treatment, x-rays and application of sealants. CFMC dental providers also offer preventative oral health education and information to preschool through twelfth grade with parental permission.

**WHEREAS**, on-site CFMC providers offer behavioral health services in the form of treatment of depression and/or anxiety, adjustment difficulties, stress induced problems, exposure to trauma, interpersonal grief and loss, separation anxiety, other disorders of infancy, childhood or adolescence.

**WHEREAS**, on site CFMC Providers offer optometry services in the form of comprehensive exams, including but not limited to visual acuity, refraction, and dilation.

**WHEREAS**, the District has found that many of its students do not have reasonable access to health care services aside from those available through the school district, and CFMC has both the health care staff and equipment to provide, dental services, optometry services, child care immunizations, preventive medicine, behavioral health services, and to treat acute illnesses and injuries through its clinics;

**WHEREAS**, School Nurses provide important services for students and staff including the administration of first aid, the administration of medication, the performance of routine medical services, and the conduction of educational programs;

**WHEREAS**, the aforementioned benefits as well as the increased scope of health services offered by an on-site health care provider through the services of physicians, dentists, optometrists, physician assistants, advanced practice registered nurses, and behavioral health specialists have led the District to determine the benefit of health services on-site, and this Agreement is the result of that determination;

**WHEREAS**, given the complexity of medical issues that face School Nurses, the parties agree that the Clinics will, among other things, benefit and promote public education, promote the general health and welfare of the District's students and employees, and improve District student and employee attendance and performance through the availability of affordable and accessible health care; and

**NOW THEREFORE**, the parties enter into this Agreement defining their respective rights, duties and liabilities relating to the Clinics as follows:

1. Clinic. Commencing on the Effective Date and during the term of this Agreement, CFMC will operate on-site health clinics as licensed extension sites of its primary care center and federally qualified health care center. The Clinics will be operated at Elizabethtown High School, TK Stone Middle School, Helmwood Heights Elementary School, Morningside Elementary School, Panther Academy, Valley View Education Center and Glen Dale Center will provide primary health care to District students and employees pursuant to this Agreement.

2. Staffing of Clinics.

(a) Medical Clinic -CFMC shall staff the Clinics with an advanced practice registered nurse (“APRN”) or physician assistant (“PA”), a nurse, and such other staff as CFMC shall determine is necessary for the operation of each Clinic. CFMC shall arrange for a collaborative physician to be available for consultations with the APRN or PA. (The APRNs, PAs, RNs, LPN’s, medical assistants, collaborative physicians and other staff used by CFMC to operate the Clinic are collectively referred to in this Agreement as “Clinic Staff.”) CFMC shall ensure that all Clinic Staff are duly licensed and/or certified by the Commonwealth of Kentucky and in good standing with the Kentucky Board of Medical Licensure or the Kentucky Board of Nursing, as applicable. CFMC shall provide all supervision needed for patient treatment and other Clinic services. The parties acknowledge and agree that the following shall apply to all Clinic Staff, provided, however, that all Clinic Staff shall be employees or contractors of CFMC, as the case may be, and shall not be considered employees of the District for any purpose, and shall be under the sole direction and control of the CFMC board of Directors.

(b) Mobile Dental Clinic –CFMC shall staff the Mobile Dental Clinic with a licensed Dentist, a dental hygienist, and any other staff as CFMC shall determine is necessary for the operation of the Dental Clinic. CFMC shall ensure that all Dental Staff are duly licensed and/or certified by the Commonwealth of Kentucky and in good standing with the Board of Dentistry, as applicable. The parties acknowledge and agree that the following shall apply to all Dental Staff, provided however, that all Dental Staff shall be employees or contractors of CFMC, as the case may be, and shall not be considered employees of the District for any purpose, and shall be under the sole direction and control of the CFMC board of Directors.

(c) Behavioral Health – CFMC shall staff the Behavioral Health Clinic with licensed LCSW, LPCC, LMFT, CSW, LPCA or any other staff as CFMC shall determine is necessary for the operation of the Behavioral Health Clinic. CFMC shall ensure that all Behavioral Health Staff are duly licensed and/or certified by the Commonwealth of Kentucky and in good standing with Behavioral Health Board’s, as applicable. The parties acknowledge and agree that the following shall apply to all Behavioral Health Staff, provided however, that all Behavioral Health Staff shall be employees or contractors of CFMC, as the case may be, and shall not be considered employees of the District for any purpose, and shall be under the sole direction and control of the CFMC board of Directors.

(d) Mobile Optometry Clinic – CFMC shall staff the Mobile Optometry Clinic with a licensed optometrist/ophthalmologist and optometry technician, and any other staff as CFMC shall determine is necessary for the operation of the Optometry Clinic. CFMC shall ensure that all Optometry Staff are duly licensed and/or certified by the Commonwealth of Kentucky and in good standing with the Board of Optometry/Ophthalmology, as applicable. The parties acknowledge and agree that the following shall apply to all Optometry/Ophthalmology staff, provided however, that all Optometry/ Ophthalmology staff shall be employees or contractors of CFMC, as the case may be, and shall not be considered employees of the District for any purposes and shall be under the sole direction and control of the CFMC board of Directors.

(e) Clinic Staff shall remain CFMC employees or contractors, as defined between those parties and shall be subject to CFMC's direction, discipline and control.

(f) Clinic Staff shall not be eligible for benefits through the District, including, but not limited to workers' compensation insurance, disability, insurance, medical insurance, and unemployment insurance.

(g). No party has or shall represent that it has the authority to act on behalf or in the place of the other. This Agreement shall not be read or treated as a designation of the Clinic Staff as "school officials" for Family Educational Rights and Protection Act ("FERPA") or the Kentucky Family Education Rights and Privacy Act (KY FERPA - Hereafter collectively ["FERPA"]) purposes. No party shall represent itself as an affiliate of or operating under the auspices of the other, including, but not limited to, the use and content of signs, letterhead and logos. This Agreement shall not be read or treated as a delegation of any powers or responsibilities from one party to the other, except as otherwise expressly stated in this Agreement. Neither CFMC nor its employees or contractors shall be considered the employees, agents, servants, partners or designees of the District. Neither CFMC nor its employees or contractors shall have the authority to assume or create an obligation or responsibility, express or implied, on the District's behalf.

(h). The District OR CFMC shall have the right to request temporary or permanent removal of a Clinic Staff member if there is reasonable cause for such a request including, but not limited to, the following: (1) the Clinic Staff member is disruptive to the school's functions; (2) the Clinic Staff member refuses to cooperate with terms set out in this Agreement (3) the District or CFMC receives complaints about the Clinic Staff member's conduct; or (4) the Clinic Staff member has been charged with a sex crime or violent offense crime including those covered in KRS 160.380(7)(a) (even though the person is not a school employee) or KRS 17.545 - likewise, if the Clinic Staff member has been charged with child abuse and/or neglect.

(i). While CFMC shall retain control over whether a Clinic Staff member remains employed or contracted with CFMC or is otherwise disciplined, CFMC shall not refuse consideration of any reasonable District request for removal an of individual Clinic Staff member from a Clinic.

(j). In the event that a Clinic Staff member has been charged with a sex crime or violent offense crime including those covered in KRS 160.380 (even though the person is not a school employee) or KRS 17.545 or charged with child abuse and/or neglect, the District shall have the right to prohibit a Clinic Staff member from entering school property, including Clinic space.

(k). All Clinic Staff who work on District property shall undergo state and federal criminal background checks that satisfy KRS 160.380(7). CFMC shall submit to a national and state criminal history background check by the Department of Kentucky State Police and the Federal Bureau of investigation and have a letter to be prepared for the Clinic Staff member, from the Cabinet for Health and Family Services stating the Clinic Staff member has no findings of substantiated child abuse or neglect found through a background check of Child Abuse and neglect records mandated by the Cabinet for Health and Family Services and conduct such background checks before Clinic Staff begins working in the Clinic. CFMC shall warrant to the District that no clinic Staff with a history of violent offenses or of being charged with a sex crime shall be

assigned to work in the Clinics. Upon request by the District, CFMC shall provide the results of criminal background checks to the District. The District shall maintain the information confidential and shall not distribute or disclose the information to any person or entity except where necessary for legitimate school business or where in response to summons or court order.

(l). CFMC shall promptly notify the District of any Clinic Staff member whom CFMC becomes aware either is or has been charged with a crime that, if convicted, would disqualify them under applicable law or regulation or policy from entry onto school premises and as well if charged with child abuse and/or neglect.

(m). All Clinic Staff who work on District property shall be in compliance with KRS 17.545 and any related District policies.

(n). School Nurse. CFMC or the District shall staff the Clinics with a nurse responsible for such tasks as the completion of preliminary nursing assessments, the administration of first aid, the treatment of non-complex medical issues, and the administration of medications and vaccinations within his or her scope of practice as applicable by law and regulations (“**School Nurse**”). The School Nurse shall also be responsible for the establishment and maintenance of up-to-date student health records and reports by utilizing both Infinite Campus and CFMC’s electronic health records and shall establish and maintain certain educational and counseling activities as determined by the District and approved by CFMC. The School Nurse shall provide services on-site at the Clinic under the supervision and control of CFMC and in accordance with all policies and procedures of CFMC.

(o). Access to Infinite Campus. Access to the District’s Infinite Campus (health, census, and class schedule portions only) will be made available for Clinic staff with the submission of approval to the District by the Director of School Based Services. Infinite Campus (health, census, and class schedule) will be used for the sole purpose for fulfilling clinic services.

(p). Continuing Education. All nurses assigned to the Clinics will be required to attend virtual or in house training days per contract year as conducted by CFMC at their administrative offices in Russell Springs, KY, or other assigned locations decided by the Health Center. Training days and decisions as to whether virtual or in house, will be at the discretion of CFMC. In addition, School Nurses are required to be on SBHC webinars as advised by CFMC staff.

(q). District must assign at least three (3) District employees who will obtain UAP medication training which will be provided by CFMC staff.

3. Operation of the Clinics.

(a.) Services. The Clinics shall only provide Medical, Dental, Behavioral Health and Optometry services to the District as specifically described in this Agreement. The Clinics’ services shall be available to all District students and employees. CFMC shall have control over and be solely responsible for the delivery of medical services pursuant to this Agreement to any individual at the Clinic and shall have exclusive control over all recordkeeping, billing and other clerical functions and obligations for such Clinic. The District acknowledges and agrees that it cannot control or direct the decision making or

methods by which CFMC and its employees or contractors perform services at the Clinic. As a result, the District makes no representation and shall have no liability with respect to any aspect of the medical services provided by CFMC and its employees or contractors pursuant to this Agreement. In addition to primary care and acute care services, oral health services to be provided include but are not limited to, screening, cleaning, comprehensive exam, fluoride treatment, x-rays, and application of sealants. Behavioral Health Services including therapy and case management will also be provided including but not limited to: behavioral health services in the form of treatment of depression and/or anxiety, adjustment difficulties, stress induced problems, exposure to trauma, interpersonal grief and loss, separation anxiety, other disorders of infancy, childhood or adolescence. Optometry services include comprehensive exams, including but not limited to visual acuity, refraction, and dilation.

(a). Billing for Services. CFMC shall be solely responsible for all aspects of billing related to services it provides to all patients served at the on-site clinic under this Agreement. The parties acknowledge and agree that the District is not responsible for such billing in any way. CFMC shall bill for all services provided to District students and employees under this Agreement pursuant to its own practices, policies and procedures, for when consent for services has been provided by a parent of legal guardian or emancipated student, and in accordance with state and federal law including billing the patient's insurance for services provided by the Provider as well as the school nurse services. The parties further acknowledge and agree that the District shall not review any claims submitted to governmental or private third-party payors by CFMC and does not certify the truth, accuracy, or legality of any information contained in such claims. Billing for patients served at the on-site clinic who are not affiliated with the District as students or staff, shall be billed according to approved CFMC policies and procedures, as applicable.

(b). Student Registration Packet. The District shall be solely responsible for establishing and maintaining a **Student Registration Packet** for each student to contain the student's medical history, vaccination history, flu shot consent, wellness exam history, and clinic services at the start of the school year. The Student Registration Packet shall be in a form either prepared by or otherwise acceptable to CFMC. The Student Registration Packet shall contain a provision permitting the Clinic to treat a student when (1) Clinic-level treatment is recommended by the School Nurse and/or (2) the parent, guardian or emancipated student has appropriately identified the Clinic as one of the student's health care providers. The District shall be solely responsible for obtaining signed copies of the Student Registration Packet and the various consent forms described in this paragraph for each District student and providing copies thereof to CFMC unless consent has not been given. CFMC is solely responsible for ensuring the various consent forms are on file prior to administering treatment. The Student Registration Packet shall be sent home with every student on the first day of the school year.

(c). Referrals. The parties agree that nothing in this Agreement requires or provides payment for the referral of patients to CFMC by either the District or its representatives. Any referrals for follow-up care made by the Clinics shall be made to the primary care provider of the patient provided that the referral to such primary care provider is the appropriate level of care for the type of referral being made and consistent with patient choice. The District may post in each

Clinic a list of primary care provider and licensed primary care centers/clinics available in **Hardin County**, Kentucky.

(d). Consent and Release of Information. Before a student or other minor may be seen by a Clinic, the Student Registration Packet including a consent form signed by a parent, legal guardian, or by the emancipated minor student shall be completed and returned to the Clinic. The parties acknowledge and agree that medical records to be established and maintained by CFMC as provided in this Agreement will contain confidential and privileged health information, and such information shall be disclosed only to parents and legal guardians as permissible under applicable state and federal laws and regulations and in accordance with CFMC policies and procedures.

4. Term. The term of this Agreement shall be as follows:

(a). Term. Unless otherwise terminated pursuant to this section, this Agreement shall be for an initial term from \_\_\_\_ / \_\_\_\_ / 2024, the Effective Date and ending on \_\_\_\_ / \_\_\_\_ / 20\_\_\_. Thereafter, this Agreement shall automatically renew for consecutive one (1) school year terms beginning on \_\_\_\_ / \_\_\_\_ / 20\_\_ (each a “**Renewal Term**,” collectively with the Initial Term, the “**Term**”), unless terminated pursuant to this section. In no event will this agreement be renewed beyond \_\_\_\_ / \_\_\_\_ / 20\_\_, without specific action of the Board of Education at a duly conducted meeting.

(b). Termination Without Cause. This Agreement may be terminated by either party without cause by giving sixty (60) calendars days’ written notice to the other party.

(c). Termination for Breach. This Agreement may be terminated by either party for the other party’s breach of a material obligation(s) herein upon thirty (30) calendar days’ written notice to the breaching party. The non-breaching party shall set forth in the written notice the specific nature of the breach and the conditions that must be met within the thirty (30) calendar day period to cure the breach and avoid termination. In the event the breach is cured to the reasonable satisfaction of the non-breaching party within the above-referenced thirty (30) calendar days, the notice of breach shall be deemed rescinded and the Agreement shall continue in full force and effect. Otherwise, the Agreement shall terminate upon the thirtieth (30<sup>th</sup>) calendar day following the breaching party’s receipt of the written notice of breach, unless the parties agree in writing to a longer period.

(d). Immediate Termination: This Agreement may be terminated immediately for any of the following reasons:

(i). By the District, in the event of the failure for any reason by CFMC to obtain or maintain all necessary licenses and certifications required for it to operate the Clinic and/or carry out the terms of this Agreement.

(ii). By the District, upon the cancellation of CFMC’s professional and/or general liability insurance required by this Agreement.

(iii). By either party, upon the other party’s assignment of this Agreement without consent as prohibited by Section 9 of this Agreement.

(iv). By the District, upon CFMC's insolvency, placement in receivership, or general assignment for the benefit of its creditors.

(v). By the District, in the event CFMC dissolves or ceases activity to carry on business.

(vi). By the District, if CFMC commits any act of misrepresentation, fraud, theft, embezzlement, or similar malfeasance.

(vii). By the District, if CFMC violates any applicable federal and state statutes, regulations, rules and/or applicable codes of professional conduct where the violation of such would prevent its provision of primary health care at the Clinics in a manner consistent with accepted standards of care.

(viii). By either party, if it would be subject to civil or criminal liability for continued performance under this Agreement.

(ix). By the District, if the Kentucky Department of Education either denies or rescinds approval of the lease as addressed in Section 5 of this Agreement.

(x). By CFMC in the event of a National, State or Local emergency, pandemic, disaster, human result, or any act of God that may or will impact CFMC financially and/or operationally.

(e). Consequences of Termination: In the event of termination for any reason, each party shall return to the other party any and all property and confidential information and copies therefore received from the other party pursuant to or in contemplation for this Agreement within thirty (30) business days of the termination of this Agreement, to the extent reasonably feasible. If the return of some or all of the property and confidential information is not reasonably feasible, the receiving party shall destroy the property and confidential information and copies thereof in its possession, custody and control within the aforesaid thirty (30) business day period, and certify same to the disclosing party, unless such destruction is prohibited by federal or state law. It is understood that protected health information under paragraph 6(f) is excluded from the operation of this paragraph and that governmental payors require that documentation of services rendered be maintained for a minimum period of time.

(f). Mitigation. Both parties shall act in good faith to mitigate any damages that the other party may sustain by virtue of default or termination of this Agreement.

5. Lease of Space for Operation of Clinic. The District shall provide CFMC with adequate space for the operation of a clinic at no charge at each of the aforementioned Schools, on a regular and defined basis, to enable CFMC to provide the services described in this Agreement ("**Clinic Space**"). The Clinic Space shall be adequate to allow District students and employees to be examined and counseled in a private and confidential setting. If designated area does not conform to privacy standards as set forth by the Health Insurance Portability and Accountability Act



(“HIPAA”) and the Health Information Technology for Economic and Clinical Health Act (“HITECH”) an alternate service location must be provided by the District. In addition to conforming to privacy standards, the clinic space must be equipped with a sink, but both a sink and a restroom are preferred. Should the District be unable to provide a restroom within the clinic space, a restroom must be within a reasonable and acceptable distance from the clinic. The District shall also supply at no charge to CFMC, all utilities, computers to be used by the School Nurses, computer data lines, wifi for clinical staff and telephone lines necessary for the operation of each Clinic. Neither CFMC nor any of its employees or representatives shall use District computer data lines or telephone lines for illegal, illicit or sexually explicit activity, nor shall they use said lines in a way that damages District property or compromises the safety, privacy or wellbeing of the District’s data, District students and employees. CFMC shall supply all other equipment and supplies needed to operate the Clinic. The District shall supply and designate parking spaces for Clinic Staff. Clinic Staff shall only have access to the Clinic Space at each school and such other parts of the school buildings where a Clinic is located as permissible based upon reasonable request and approved by the principal at such school. While in the schools, CFMC’s employees and contractors shall abide by such rules and policies as may be provided by the District or the principal at each school. The District shall supply custodial personnel and shall furnish janitorial services in each Clinic, including but not limited to cleaning floors, surfaces and windows, cleaning restrooms, and removal of trash, all on a regular schedule, as established by the District. Contaminated waste shall be kept in an appropriately marked separate container. The handling and removal of contaminated waste shall be performed by CFMC and not by the District or its employees. The District shall be solely responsible for making all routine repairs and for performing routine maintenance to each Clinic Space but shall not be responsible for the repair or maintenance of equipment that belongs to CFMC. CFMC shall inform the District in writing about CFMC equipment that is not to be handled or disturbed by any District employee, including without limitation, District employees assigned to clean or maintain any Clinic Space, and the District shall require those District employees to abide by that information. CFMC may place signage at each Clinic and school, subject to the District’s prior approval.

(a). Appropriate space shall also be provided by the District for the provision of Oral Health Services as an extension of the Clinic services. Space shall be appropriate for oral health services provided through utilization of portable equipment set up within the school facility itself and through provision of outdoor space adequate for the delivery of services through the mobile medical unit.

(b). Appropriate space shall also be provided by the District for the provision of Behavioral Health Services as an extension of the Clinic services. Appropriate HIPAA approved space shall also be provided by the District inside each school facility for the delivery of Behavioral Health Services.

©. Appropriate space shall be provided by the District for the provision of Optometry Services as an extension of the Clinic services. Appropriate HIPAA approved space shall also be provided by the District inside each school facility for the delivery of Optometry Services.

6. Interaction of Clinic and District's School. The interaction between the Clinic and the District's school shall be subject to the following:

(a). District School Nurses. School nurses will utilize policies, procedures, and standing orders under the supervision of the Clinic as their Medical Director. Except if an emergency situation requires otherwise, each student seeking medical attention at school shall first be assessed by the school nurse prior to being seen at the Clinic. It will be in the sole discretion of the school nurse to determine which students may go to the Clinic under the supervision of their Medical Director, for treatment of minor, non-emergent health issues. School nurses shall not be required nor expected to refer students directly to the Clinic. With respect to treatment provided by a school nurse, the school nurse will determine each student's course of treatment and follow up care in their sole discretion, with Clinic simply being an option available to them. School nurses will retain all functions and responsibilities they would have without the Clinic.

(b). Discharge of Students from School. Clinic Staff Members shall not discharge any students from school. The school officials located in each school shall maintain the sole authority to discharge a student from school. In the event a qualified member of the Clinic Staff treats a student and determines that it is in the best interest of the student and/or the District for that student to be discharged from school to go home or seek further treatment, that Clinic Staff member shall provide a written recommendation to the student for delivery to the appropriate school official to make the final determination regarding discharge from school.

(c). 504 Disability Services. The District shall not rely on CFMC to provide 504 disability services, Individuals with Disabilities Education Act (IDEA) services or other services that the District is required to provide students pursuant to an educational plan unless such services are addressed through separate written arrangement between the parties or by written addendum to this Agreement.

(d). Confidentiality and Protected Health Information. CFMC has established policies and procedures to protect private health information of all patients in a manner consistent with the Health Insurance Portability and Accountability Act ("HIPAA") and the Health Information Technology for Economic and Clinical Health Act ("HITECH") and other state and federal laws and regulations, as applicable, including the Privacy, Security, Breach Notification, and Enforcement Rules. All CFMC medical records including those generated for the District's students and/or employees shall be maintained confidentially in a manner consistent with CFMC's established policies and procedures and shall only be disclosed in a manner consistent therewith. As a provider of education, the District maintains educational information in a manner consistent the **Family Education Rights and Protection Act ("FERPA")** and **KY FERPA** its implementing regulations as well as other state and federal law and regulations and policies and procedures established by the **Elizabethtown Independent School District**. The District shall share protected education records and other information in the District's custody or control with CFMC and its staff only in a manner consistent with state and federal law. Access to Infinite Campus by CFMC staff is granted only for legitimate school purposes of checking student immunizations, checking student health information, billing, using the class schedule feature to locate students, parent, or guardian contact information or other educational purposes (see Section 2 Staffing of Clinics item [1], page 4) as defined in the **Elizabethtown Independent School District's FERPA**

Annual Notification of Rights. Other functions or use of Infinite Campus will be prohibited. Any further use of information from Infinite Campus must be authorized by District personnel prior to being extracted. Nothing about the parties' relationship shall waive or modify the parties' obligations under law.

(e). Primary Contact Person. Each party shall designate a primary contact person for communication purposes under this Agreement. Each party may change the primary contact person as necessary upon written notice to the other party.

The primary contact person for the District shall be:

Chase Goff, Superintendent  
219 Helm St.  
Elizabethtown, KY 42701

The initial primary contact person for CFMC shall be:

Eric Loy, MD  
CEO/Medical Director  
Cumberland Family Medical Center, Inc.  
P.O. Box 2399  
Russell Springs, KY 42642

(f). Medical Records. All documentation in Infinite Campus will be the property of the District. Any requests for medical records from Infinite Campus must be approved by the District. CFMC shall establish and maintain medical records for each District student or employee that is a clinic patient through its Electronic Medical Records System, (hereafter "**Medical Records**"). CFMC represents it will maintain access to active Medical Records for District students and employees being currently treated by the Clinics at the appropriate Clinic. Access to medical records for patients seen at the on-site clinic who are not affiliated or employed by the District shall be requested through the CFMC Medical Records Department. CFMC shall maintain, store, archive and destroy inactive Medical Records pursuant to CFMC's policies for maintaining medical records, which may be amended from time to time. Both parties acknowledge and agree that all Medical Records of District students and employees are the property of CFMC. Standard forms required by the Kentucky Department of Education that are initiated by the District and customarily filed in a student's education record are not medical records are the property of the District. CFMC has established policies and to protect private health information of all patients in a manner consistent with the Health Insurance Portability and Accountability Act ("**HIPAA**") and the Health Information Technology for Economic and Clinical Health Act ("**HITECH**") and other state and federal laws and regulations, as applicable, including the Privacy, Security, Breach Notification, and Enforcement Rules. The District acknowledges that the Medical Records are confidential and shall not seek access to the records or information contained therein, except in accordance with applicable law. The District shall provide security of the Clinics when not staffed so that access to confidential information is secure.

(g). Emergency Situations. Nothing about this Agreement shall either obligate or prohibit CFMC employees or contractors from assisting someone in emergency situations.

(h). Clinic Shall Be Solely Used For School Purposes. The parties acknowledge and agree that Kentucky law requires the District to use its resources for school purposes. Accordingly, the purpose of the Clinics shall be for the benefit and promotion of public education in the District. The clinics will operate Monday-Friday when school is in session and only during other times as approved by the District. In the furtherance of said purposes, the Clinics shall:

- (i) Clinic will adhere to the District's school safety plan;
- (ii) only operate during the days and hours addressed in paragraph h above;
- (iii) not interfere with or disrupt school activities; and
- (iv) Aggregate data to assist the District in support in the benefit to the District from the operation of the clinic.

(I) Request for Information. CFMC has invested considerable effort to develop efficient and effective Clinics for the District's students. To protect any confidential or proprietary information that may exist between CFMC and the District, the District shall immediately report any request for information that it receives about CFMC or the Clinics (such as an Open Records Request). CFMC shall be given at least one day to determine whether it has any confidential or proprietary information that it wants to protect from production before the District makes any production of records. In the event the District disagrees that the information is confidential or proprietary, it shall be left to CFMC to seek appropriate relief from producing such records.

## 7. Licensure and Compliance.

(a). No Remuneration for Referrals. The parties agree that neither party is entitled to any payment nor compensation from the other party for any services, rights or privileges other than as specifically provided in this Agreement. CFMC shall not offer or give any remuneration, either direct or indirect, for the referral of patients or for arranging for the furnishing of any item or service for which payment may be made in whole or in part by a governmental payor, or which otherwise may be deemed to violate any federal or state law or regulation.

(b). Licenses and Certificates. CFMC shall be solely responsible for securing all necessary licenses and certificates required for operation of the Clinics and the services provided by Clinic Staff where required by law. CFMC shall promptly notify the District if any relevant license or certificate, including any license or certificate of Clinic Staff, are suspended, disciplined or revoked or lapsed.

(c). Compliance with Laws. CFMC shall comply with all applicable state and federal civil rights laws, including, but not limited to, KRS Chapter 344 and the Americans with Disabilities Act, regarding operation of the Clinics and interaction with District students and employees. CFMC shall comply with applicable provisions of OSHA and KOSHA regarding operation of the Clinics, including the treatment of Clinic Space and the posting of appropriate signage.

(d). Board Policies. Recognizing that the Clinic(s) will be located on District property, Clinical Staff, to the extent reasonable, shall honor relevant policies and procedures from the District's Policies and Procedures manual (referred to herein as "**Board Policies**" or "**BP**"), and shall cooperate and coordinate with the District to facilitate implementation. The District shall provide Clinic Staff with copies of all Board Policies and Procedures with which Clinic Staff are expected to comply. In addition, the District shall provide Clinic Staff with annual orientation(s) on the Board Policies and Procedures applicable to Clinic Staff. Nothing about CFMC's agreement to reasonably honor, cooperate with and coordinate the following of Board Policies confer any CFMC employee or contractor with status or rights as a District employee, or shall go against policy as approved by CFMC. The District acknowledges and understands that its recourse concerning a failure to honor these policies is limited to (a) requesting removal from the Clinic of the specific Clinic Staff member; (b) acting pursuant to the terms of this Agreement, up to and including termination of this Agreement; and (c) actions to recover compensatory damages only.

(e). Approval of Kentucky Department of Education. The District shall obtain the approval of the Kentucky Department of Education to lease Clinic Space to CFMC. Neither party shall be liable for breach of this Agreement if (a) the Department of Education denies the District's request to approve of any lease of Clinic Space; or (b) the Department rescinds approval of any such lease at any time.

8. Insurance and Indemnification.

(a). Liability Insurance. The parties hereto acknowledge that CFMC's professional liability is covered by the Federal Tort Claims Act (FTCA) and shall cover all CFMC providers, including but not limited to APRN, PA, MD, and DO; CFMC shall provide each District a copy of the Deeming Letter as issued by the Health Resource Services Administration (HRSA). However, in the event CFMC ceases to be covered by the FTCA for any reason, CFMC shall carry professional liability insurance coverage of at least \$1,000,000 per occurrence and \$3,000,000 in the aggregate insuring the professional acts or neglects of Clinic Staff providing services pursuant to this Agreement. CFMC shall name the District as an additional insured under the Professional Liability Coverage in the event that the FTCA coverage should cease. CFMC agrees to indemnify and hold the District and its employees harmless for any liability that results from any acts or omissions of CFMC, its contractors or its employees arising out of the Clinics' operation, including but not limited to liability based on CFMC's use of the CFMC School Based Satellite Clinic name; provided, however, that CFMC is not able or obligated hereunder to indemnify the District for malpractice coverage under the FTCA and does not attempt to do so.

(b). Occurrence Coverage. CFMC shall also carry "occurrence" coverage for general liability claims that may arise out of CFMC's operation of the Clinics. Such coverage shall be for not less than \$1,000,000 per occurrence and \$3,000,000 million in the aggregate. CFMC shall name the District as an additional insured under this coverage.

(c). Indemnification. CFMC agrees to indemnify and hold the District and its employees harmless for any liability that results from any acts or omissions of CFMC, its contractors or its employees arising out of the Clinics' operation, including but not limited to liability based on CFMC's use of the CFMC School Based Satellite Clinic name; provided,

however, that CFMC is not able or obligated hereunder to indemnify the District for malpractice coverage under the FTCA and does not attempt to do so.

(d). Further. CFMC shall promptly notify District of any non-compliance which renders CFMC, its employees, agents, and contractors uncovered under the FTCA.

9. Assignment. This Agreement may not be assigned by any party without the prior written consent of the other party hereto. Any attempted assignment in the absence of such consent shall be void as if never assigned at all.

10. Parties in Interest. This Agreement shall inure to the benefit of and be binding upon the parties, and their respective heirs, executors, administrators, successors, and permitted assigns.

11. Waiver. The waiver by either party of any breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach.

12. Notices. All notices under this Agreement shall be sent by certified or registered U.S. Mail, postage prepaid, return receipt requested, Federal Express or other expedited delivery service, or delivered personally to the parties through the contacts designated pursuant to section 6(e) of this Agreement. The date of the notice shall be the date of the postmark or, if by personal delivery, the date delivery is made.

13. Illegality or Unenforceability. If any one or more of the provisions contained in this Agreement shall for any reasons be held invalid, illegal or unenforceable for any reason, such invalidity, illegality or unenforceability shall not affect any other provisions of this Agreement, which shall be construed as if such invalidity, illegality or unenforceable provisions had never been contained herein. It is the intention of the parties that if any provision of this Agreement is capable of two constructions, one of which would render the provision void and the other of which would render the provision valid, then the provision shall have the meaning which renders it valid.

14. Counterparts. This Agreement may be executed in one or more counterparts each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

15. Third Parties. Nothing in this Agreement shall be construed as creating any rights in any third parties or any persons other than the District and CFMC.

16. Jurisdiction and Venue. This Agreement shall be interpreted according to the laws of the Commonwealth of Kentucky and the **Hardin** Circuit Court shall have exclusive venue and jurisdiction over the parties and any dispute arising out of this Agreement or the enforcement hereof, unless otherwise required by law. The parties agree that either (a) prior to the institution of any action in Circuit Court upon the written request of either party, or (b) by agreed order upon the institution of any action but following the answer by the other party to the complaint or petition, the parties shall submit to mediation before a mediator mutually agreeable to the parties, and if there be none, a mediator appointed by the Circuit Court, the cost of mediation to be borne equally by the parties.

17. Headings. The paragraph headings contained in this Agreement are for reference purposes only and shall not control the interpretation of this Agreement.

18. Entire Agreement and Modification. This writing constitutes the entire agreement between the parties hereto and may be modified only by a writing executed by both parties. Each and every modification and amendment of this Agreement must be in writing and signed by all of the parties hereto. In the event that the District obtains school funding through a state, federal or private grant or endowment that relates to or affects the Clinics, the parties agree to work in good faith to make those modifications necessary to comply with the terms of said funding. Each and every waiver of any covenant, representation, warranty or other provision of this Agreement must be in writing and signed by the party whose interest are adversely affected by such waiver. No waiver granted in any one instance shall be construed as a continuing waiver applicable in any other instance. WITNESS the signatures of the parties as of the dates written below:

THE BOARD OF EDUCATION OF  
ELIZABETHTOWN INDEPENDENT SCHOOLS

CUMBERLAND FAMILY  
MEDICAL CENTER, INC.  
RUSSELL SPRINGS, KY

By: \_\_\_\_\_  
Signature

BY: \_\_\_\_\_  
Signature

Chase Goff  
Superintendent

Eric Loy, MD  
CEO/Medical Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**ADDENDUM 1:**

**PAYMENT SCHEDULE:** In consideration of the performance of school nurse duties, the District shall pay 50% and CFMC shall pay 50% of the total cost of salary and benefits for the school nurses as to be detailed below. Amounts below are an estimate of what the nurse salaries and fringe will be. CFMC/The District will bill each other monthly for the actual cost of salary and fringe of the school nurses. In the event that no School Nurse is employed by CFMC or the District, all the functions of the School Nurse as described herein shall be performed by other Clinic Staff. A completed and executed addendum must be submitted by the Districts Finance Officer and CFMC not later than August 31, 2024.

School Nurse	School	Employed By	Salary & Benefits
<b>Total Annual Cost</b>			

Percentage Reimbursement	Reimbursement Entity	Number of Installments	Monthly Installment

**Monthly Installment in arrears upon receipt of invoice from District or CFMC.**