

**Field Trip Request Form- Overnight & Out-of-State Activity Request**

School Foster Heights Grade & Number of Students Attending 2nd & 2/3 Split  
120 students  
Person Making Request Jill Howell Position 2nd grade teacher  
Overnight Activity ☐ Out-of State Activity ☒ Dates Scheduled Sept. 16, 2010  
Name of Activity "The Life & Times of Johnny Appleseed"  
Location of Activity Huber's Orchard in Borden, Indiana  
Objectives of Activity Please  
\* see attached  
Pre-trip preparatory activities planned (please attach appropriate documents) paperwork  
Post-trip culminating activities planned (please attach appropriate documents) \_\_\_\_\_  
Oral student presentations planned after trip \_\_\_\_\_  
Name(s) of certified staff attending Jill Howell, Amy Brandenburg, Sally Jones,  
Sara Beth Mattingly, Mollie Medley  
Name(s) of other adults attending Charlene Thompson - Assistant  
Jackie White - Assistant  
Plan for supervision (day) \_\_\_\_\_  
Plan for supervision (night – please be specific for all hours of the night) N/A  
Signed Jill Howell Date 8/27/2010  
Principal Donna H. Paulin Date Approved 8/30/2010  
Superintendent [Signature] Date Approved \_\_\_\_\_

Review/Revised: 7/20/10