



**Renewal for**  
Oldham County Schools



Q-13132

Expires on:  
8/1/2024

**SchoolMint Inc.**  
319 Monroe Street  
Lafayette, LA 70501  
info@schoolmint.com

This Order Form (this "Agreement") is entered into as of (the "Effective Date"), by and between Oldham County Schools("Client"), and SchoolMint Inc., a Delaware corporation ("SchoolMint"); for a subscription to one or more of SchoolMint’s Software-as-a-Service programs, related software, documentation and/or services related thereto as set forth below (collectively, the “Services”); subject to the terms set forth in the Terms of Service entered into as of the Effective Date by and between SchoolMint and Client, which are incorporated and made a part of this Order Form.

Subscription Term  
Access to the services described below shall remain in effect from 7/1/2024 until 6/30/2025.  
Licensed Services and Associated Fees  
The following Services are licensed for Client use.

Term 1

PRODUCT NAME	DESCRIPTION	QTY	PRODUCT START DATE	PRODUCT END DATE	EXTENDED
Schoolrunner	School data management software	5,006	7/1/2024	6/30/2025	\$70,084.00
Term 1 TOTAL:					\$70,084.00

Discounts, if any, are only applicable to the first year of the subscription term. All renewals will be at SchoolMint's then current rates.

Services

All unused services purchased expire after 12 months. There are no refunds or credits issued for unused services.

Payment Terms

Payments can be made by bank transfer to:  
Bank Name: Webster Bank  
Bank Holder: SchoolMint Inc.  
Account No.: 23135570  
ABA/Routing #: 211170101  
Terms: Net 30 days unless otherwise set forth in the Terms of Service.

**Role Definition and Agreement:** The undersigned is authorized to bind the Client including, without limitation, to approve and execute the Agreement, make changes to the Agreement, and to serve as the primary point of communication between Client and SchoolMint. The undersigned acknowledges that, in the event of any conflicts, SchoolMint's Terms of Service, any Scope of Work, and Order Form (Collectively, "This Agreement") shall prevail over any other terms and conditions, including but not limited to the Client's Purchase Order.

By signing below, I hereby acknowledge that I have received, read, and am authorized to accept Schoolmint's Terms of Service v1.24 (<https://schoolmint.com/terms-of-service/>) and Data Privacy Agreement (<https://schoolmint.com/student-data-privacy-agreement/>).

Oldham County  
Schools

By:

Name:  
Dylan Smith

Title:

Date:

SchoolMint Inc.

By:

Name:

Title:

Date:

**Client Information Sheet**

**Main Contact**

Name	
Phone	
Email Address	
Address	
Title	

**Secondary Contact**

Name	
Phone	
Email Address	
Title	

**Technical Contact**

Name	
Phone	
Email Address	
Title	

**Billing/Invoicing Contact:**

Organization Name that should appear on the Invoice:	
Attention to & Address Invoice Should be Sent to:	
Phone	
Email Address	

Please confirm with your procurement department if a PO is required prior to invoicing. If required, please indicate below and submit a copy to **orders@schoolmint.com** along with this order form to avoid delays.

**PO required?**

Certificate Of Completion		
Envelope Id: AF83685B27CB4872A5A86171B698327B		Status: Sent
Subject: SchoolMint document ready for your signature! 28439-Oldham County Schools		
Source Envelope:		
Document Pages: 4	Signatures: 0	Envelope Originator:
Certificate Pages: 5	Initials: 0	Darralann Phenis
AutoNav: Enabled		319 Monroe St
Envelopeld Stamping: Enabled		Lafayette,, LA 70501
Time Zone: (UTC-06:00) Central Time (US & Canada)		darralann.phenis@schoolmint.net
		IP Address: 34.218.219.0
Record Tracking		
Status: Original	Holder: Darralann Phenis	Location: DocuSign
5/2/2024 10:55:13 AM	darralann.phenis@schoolmint.net	
Signer Events	Signature	Timestamp
Dylan Smith		Sent: 5/2/2024 10:55:58 AM
dylan.smith@oldham.kyschools.us		Viewed: 5/3/2024 8:19:43 AM
Security Level: Email, Account Authentication (None)		
<b>Electronic Record and Signature Disclosure:</b>		
Accepted: 5/3/2024 8:19:43 AM		
ID: 3dcbc9e5-b856-4bbf-88f1-5b0249ef82a4		
Elva Resillez		
elva.resillez@schoolmint.net		
Security Level: Email, Account Authentication (None)		
<b>Electronic Record and Signature Disclosure:</b>		
Not Offered via DocuSign		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Darralann Phenis	<div>COPIED</div>	Sent: 5/2/2024 10:55:57 AM
darralann.phenis@schoolmint.net		
Security Level: Email, Account Authentication (None)		
<b>Electronic Record and Signature Disclosure:</b>		
Not Offered via DocuSign		
RevOps Orders Team		
orders@schoolmint.net		
Security Level: Email, Account Authentication (None)		
<b>Electronic Record and Signature Disclosure:</b>		
Accepted: 3/28/2024 11:06:10 AM		
ID: 99244fe3-cf15-44aa-94c1-073a7bcb3b88		
Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/2/2024 10:55:57 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, SchoolMint- Sales Team (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

#### **How to contact SchoolMint- Sales Team:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [matthew.motley@schoolmint.net](mailto:matthew.motley@schoolmint.net)

#### **To advise SchoolMint- Sales Team of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [matthew.motley@schoolmint.net](mailto:matthew.motley@schoolmint.net) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

#### **To request paper copies from SchoolMint- Sales Team**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [matthew.motley@schoolmint.net](mailto:matthew.motley@schoolmint.net) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

#### **To withdraw your consent with SchoolMint- Sales Team**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:



- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [matthew.motley@schoolmint.net](mailto:matthew.motley@schoolmint.net) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify SchoolMint- Sales Team as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by SchoolMint- Sales Team during the course of your relationship with SchoolMint- Sales Team.